



**ANTELOPE VALLEY COLLEGE  
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE**

**April 13, 2011  
2:00 p.m. – A140**

To conform to the open meeting act, the public may attend open sessions

- 1. CALL TO ORDER AND ROLL CALL**
- 2. OPENING COMMENTS FROM THE CHAIR**
- 3. OPEN COMMENTS FROM THE PUBLIC**
- 4. APPROVAL OF MINUTES**
  - a. March 23, 2011 (attachment)
- 5. ACTION ITEMS**
  - a. FA Proposal Approval (attachment)
  - b. CC Proposal Approval (attachment)
- 6. DISCUSSION ITEMS**
  - a. Fall 2011 Welcome Back Day
  - b. Second Life Technology Training
- 7. OTHER**
  - Review /Approve Plans/Contracts
- 8. ADJOURNMENT**

**NON-DISCRIMINATION POLICY**

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



**ANTELOPE VALLEY COLLEGE  
FACULTY PROFESSIONAL DEVELOPMENT  
COMMITTEE MINUTES**

**April 13, 2011  
2:00 p.m. – A140**

To conform to the open meeting act, the public may attend open sessions

**1. CALL TO ORDER AND ROLL CALL**

Ms. Kathryn Mitchell, Faculty Professional Development Chair, called the meeting to order at 2:06 p.m.

**2. OPENING COMMENTS FROM THE CHAIR**

- Ms. Mitchell reported since the current budget situation is extremely tenuous the committee should be aware of possible calendar changes. The summer session has been reduced and moved to the Palmdale Center to begin mitigating the expected budget deficit and it is possible Intersession could potentially be eliminated to further mitigate the budget shortfall. The committee will approve events for the upcoming program year and begin the calendaring process although it must keep in mind the impact this would have on the program as a whole. Nothing has been officially established at this point and hopefully all decisions will be made prior to returning for the fall semester when the calendar is publicized. At this point we will work on getting the fall semester completed and will work to finalize Intersession and spring towards the end of the summer to allow time to adjust to any changes if they occur.

**3. OPEN COMMENTS FROM THE PUBLIC**

None

**4. APPROVAL OF MINUTES**

**a. March 23, 2011 (attachment)**

A motion was made and seconded to approve the March 23, 2011 FPD meeting minutes. Motion carried as corrected.

**5. ACTION ITEMS**

**a. FA Proposal Approval (attachment)**

A motion was made and seconded to approve the FA proposal submissions identified on the attachment. The following proposals are conditionally approved and require compliance for inclusion into the 2011 – 2012 FPD Program:

#34 – *Is History Too White?* – Title revision. Committee members are requesting the title be revised to include an element or indication of curriculum components being discussed at the presentation. The presenter/coordinator will be contacted and informed of the contingent approval.

#35 – *Red Pens and White Ice: What the South Pole Can Teach Us about Grading* – Description revision. Committee members are requesting the two described concepts written in the proposed description somehow be seamlessly tied together or an emphasis be placed on the second concept of the presentation to meet FA designation requirements. The presenter/coordinator will be contacted and informed of the contingent approval.

#83 – *Other Ways of Thinking – Temple Grandin and Autism* – Description revision. Committee members are requesting more information on how this presentation would include learning strategies or information that can be tied into the classroom to assist faculty. Until the necessary information is established to meet FA designation the event will be approved as a designated CC event. The presenter/coordinator will be contacted and informed of the contingent approval as a designated CC event until the necessary information is acquired and included in the description to meet FA designation.

**b. CC Proposal Approval (attachment)**

A motion was made and seconded to approve the CC proposal submissions identified on the attachment. The following proposals are conditionally approved and require compliance for inclusion into the 2011 – 2012 FPD Program:

#36 – *Does God Exist?* – Description revision. Committee members are requesting the description be revised to eliminate any perception of bias. The presenter/coordinator will be contacted and informed of the committee’s contingent approval.

#123 – *Dance and Projection in the New Theatre* – Description revision. Committee members are requesting the description be revised to eliminate a sentence that does not seem to fit. The presenter/coordinator will be contacted and informed of the committee’s contingent approval.

#124 – *Tour of the New Theatre* – Description revision. Committee members are requesting the description be revised to eliminate a sentence that does not seem to fit. The presenter/coordinator will be contacted and informed of the committee’s contingent approval.

## 6. DISCUSSION ITEMS

### a. Fall 2011 Welcome Back Day

Ms. Mitchell reported she has received several requests to include specific workshops in the Fall 2011 Welcome Back Day. Some of the requests include Faculty Leadership, Financial Aid, AP&P, division Student Learning Outcomes/Program Learning Outcomes Assessment (with the request that no other competing sessions be offered at the same time).

A lengthy discussion ensued regarding the importance of including a full day Student Learning Outcomes/Program Learning Outcomes Assessment day, and the necessity for the committee to begin considering altering the current program guidelines and standards to mandate faculty complete the work required to meet the 2012 Accreditation proficiency rubric. A session of the Welcome Back Day was requested by Ms. Melanie Parker, Student Learning Outcomes Faculty Co-Chair. She indicated that she would like an entire ninety minute session of the day and requested no other sessions be offered at the same time to ensure all faculty participants will be dialoguing and working on Student Learning Outcomes. Ms. Parker indicated committee members would be working within the divisions to go over the process. All coordination of this session will be coordinated by the SLO committee. Ms. Parker felt that once an overview of the expected work was conveyed to all faculty then faculty would disseminate into individual disciplines to complete and finalize Student Learning Outcomes work. Beyond this request a clearer understanding of the specific needs the SLO committee is requesting will have to be established at a joint meeting at a future date. Ms. Mitchell indicated she would be willing to meet with the SLO Committee to discuss the matter completely but does not feel the FPD Committee should alter the current program guidelines or standards to mandate faculty perform SLO/PLO work. The FPD committee has been cooperatively working with the SLO Committee to facilitate as many SLO or PLO training opportunities within a program year and is still willing to facilitate these opportunities but should not alter the current program to become the SLO/PLO enforcement officers.

### b. Second Life Technology Training

Ms. Mitchell reported Dr. Ed Beyer submitted a request to include Second Life Technology Training opportunities as a supplemental training to the IT Trainings. Several faculty have expressed interest in acquiring further knowledge regarding this virtual world technology which has really gained popularity in the technology realm. Several universities have subscribed as participants of this virtual world and course instruction is being altered to include this technological medium. The SB 70 grant funding has facilitated a subscription to Second Life for AVC. Committee members were in support of including this technology training program for the 2011 – 2012 program year given that there is an interest and faculty could incorporate the technology in their courses.

## 7. OTHER

- Ms. Mitchell announced the need to establish three workgroups to review program and contract evaluations. Ms. Jennifer Gross, Ms. Rona Brynin, and Dr. Richard Coffman agreed to work together to compile the event evaluation data. Ms Rosa Fuller, Ms. Linda Noteboom, and Dr. Magdalena Capriou agreed to work together to compile the fall adjunct contract evaluation data. Mr. Santi Tafarella and Mr. Mark Hoffer agreed to work together to acquire information and data regarding campus needs. All groups were requested to acquire the specific group data and report back to the committee for discussion.
- Review/Approve Plans/Contracts

**8. ADJOURNMENT**

A motion was made and seconded to adjourn the April 13, 2011 Faculty Professional Development (Flex) Committee meeting at 3:34 p.m. Motion carried.

| <b>MEMBERS PRESENT</b> |                  | <b>ABSENT MEMBERS</b> |  |
|------------------------|------------------|-----------------------|--|
| Rae Agahari            | Mark Hoffer      | Tatiana Konovalav     | Scott Tuss                                       |
| Rona Brynin            | Kathryn Mitchell | Cindy Lehman          | Sharon Lowry                                     |
| Magdalena Caproiu      | Linda Noteboom   | Ty Mettler            | <i>Vacant Confidential<br/>Mngmt. Union Rep.</i> |
| Richard Coffman        | Dr. Tom O'Neil   | Erin Stein            |  |
| Rosa Fuller            | Casey Scudmore   |                       |  |
| Jennifer Gross         | Santi Tafarella  |                       |  |
| Jack Halliday          |                  |                       |  |