

ANTELOPE VALLEY COLLEGE
Office of the Dean of Admission and Records

CREDIT BY EXAMINATION INFORMATION, CONDITIONS AND RESTRICTIONS

INFORMATION:

A currently enrolled student may challenge certain courses offered by the College for any of the following purposes:

- Satisfying prerequisites.
- Improving grade point average.
- Meeting graduation unit requirements.
- Obtaining course credit for equivalent experience or competency.

Students ARE NOT REQUIRED to be registered for the course being challenged.

Students may be permitted to obtain credit by examination in selected subjects designated by a division in which the course is taught. A fee is charged for each examination (see #4 under Procedures). Students must be qualified to challenge a course by examination through satisfaction of prerequisites for the course or previous experience or training. The grade and credits received after satisfactory completion of examinations will be entered on the student's permanent record. The student's academic record shall be clearly annotated to reflect that the credit was earned by examination.

If the results of the examination are unsatisfactory, no entry will be made on the student's record. At the time a request is submitted, students must indicate whether they wish a letter grade, or a grade of "Credit/No Credit" (if allowed).

One year must elapse before a request for re-examination will be considered.

CONDITIONS AND RESTRICTIONS:

1. Students must be currently enrolled at AVC.
2. Students must submit challenge forms within the first four weeks of the semester.
3. Students challenging a course must complete the examination by Friday of the seventh week of the semester.
4. Students may challenge a maximum of four courses during their enrollment at AVC.
5. Challenge forms are available only in the fall and spring semesters. Summer forms are available only with the written permission of the instructor.
6. The units received by examination may not be used to satisfy the college's residency requirements.
7. Credit received is not applicable for financial aid, veteran's pay, or athletic eligibility.

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PROCEDURE:

1. Students requesting credit by examination must be registered at AVC in the student data master file for that semester. Students DO NOT have to be enrolled in the course they are challenging.
2. A student wishing to challenge a course must submit the completed form to the Admission and Records Department within the first four weeks of the semester. The form shall indicate if the course is to be challenged for grade or "Credit/No Credit."
3. The student then submits the form to the appropriate Division Dean and instructor for approval. It is the students responsible for making necessary arrangements with the instructor.
4. Students whose form has been approved will pay the required fees to the Cashier's Office.
Fee is \$26 per unit.
5. The student submits form to Admissions and Records Department after fees are paid. A receipt must be attached.
6. The form is forwarded by the Admissions and Records Department to the Division Dean to obtain grade. Division Dean obtains the grade from the instructor and returns form to Admissions and Records Department.
7. Grades will be posted to records at the end of the semester.
8. The student is notified after the grade is posted to academic history.

ANTELOPE VALLEY COLLEGE
Office of Academic Affairs

CREDIT BY EXAMINATION COURSE LIST
(Challenge List)

ARTS AND LETTERS

ART 101, 102	History of Art
CHIN 101, 102	Elementary Chinese
DFST 101	American Sign Language I
DFST 102	American Sign Language II
FREN 101, 102	Elementary French
GER 101, 102	Elementary German
LATN 101, 102	Elementary Latin
MUS 111	Fundamentals of Music
MUS 112	Commercial Music Theory
MUS 131, 132, 231, 232	Keyboard Skills I, II, III, IV
MUS 151, 152	Music Writing and Analysis I, II
MUS 153, 154	Musicianship I, II
MUS 155, 156, 255, 256	Keyboard Harmony I, II, III, IV
MUS 251, 252	Music Writing and Analysis III, IV
PHOT 101	Photography
PHOT 201	Advanced Photography
SPAN 101, 102	Elementary Spanish

BUSINESS, COMPUTERS AND MEDIA ARTS

ACCT 111, 113	Bookkeeping, II
ACCT 121	Microcomputer Accounting
ACCT 201	Financial Accounting for Decision Making
ACCT 205	Managerial Accounting
BUS 101	Introduction to Business
BUS 105	Business Mathematics
BUS 111	Business English
BUS 201	Business Law
CA 103	Introduction to Microcomputers
CA 111/OT 111	Word Processing – Microsoft Word
CA 121	Microcomputer Spreadsheets
CA 171	Introduction to Networking
CA 173	Novell Netware System Administration
CA 175	Administering Windows 2003 Server
CA 176	Windows 2003 Networking
CA 221	Computer Concepts and Applications in Business
CG 101/MM 101	Introduction to Digital Media Arts
CG 103	Computer Imaging I
CG 113	Digital-Photographic Imaging I
CG 115	Graphic Communication

CIS 101 Introduction to Computer Information Science
CIS 121 Computer Mathematics

MGT 101 Management Principles
MGT 105 Elements of Supervision
MGT 111 Communication in Management
MGT 115 Human Behavior in Organizations
MGT 121 Human Resources Management
MGT 201 Small Business Management

MKTG 101 Principles of Marketing
MKTG 112 Introduction to Advertising
MKTG 121 Salesmanship

MM 101/CG 101 Introduction to Digital Media Arts

OT 101 Beginning Computer Keyboarding
OT 102 Intermediate Computer Keyboarding
OT 103 Advanced Computer Keyboarding
OT 111/CA 111 Word Processing – Microsoft Word
OT 121 Spreadsheets for the Office
OT 133 Beginning Shorthand
OT 152 Beginning Medical Insurance
OT 201 Administrative Office Procedures

RE 111 Real Estate Finance
RE 121 Legal Aspects of Real Estate
RE 141 Escrow Principles
RE 161 Property Management

HEALTH SCIENCES

MOA 101 Beginning Medical Terminology
MOA 102 Advanced Medical Terminology

NS 101 Principles of Nursing Science
NS 102 Developmental and Health Deviation Self-Care Requisites for Women and Newborns
NS 103 Developmental and Health Deviation Self-Care Requisites for Patients With a Chronic Illness
NS 201 Developmental and Health Deviation Self-Care Requisites Related to Mental Health of the Adolescent and Adult
NS 202 Developmental and Health Deviation Self-Care Requisites for Children
NS 203 Developmental and Health Deviation Self-Care Requisites in Acute Illness
NS 204 Leadership and Management Skills in the Care of Adults With Health Deviation Self-Care Requisites

VN 101 Fundamentals and Pharmacology
VN 102 Nursing to Promote Self-Care Agency in the Adult Patient and the Child-Bearing Family
VN 103 Nursing to Promote Self-Care Agency in the Adult, the Child and the Dependent-Care Agent

MATH / SCIENCE

ASTR 101 Astronomy

BIOL 101 General Biology
BIOL 104 Environmental Biology

GEOG 101 Physical Geography

GEOL 101 Physical Geology

MATH 050	Arithmetic
MATH 070	Elementary Algebra
MATH 080	Plane Geometry
MATH 102	Intermediate Algebra
MATH 115	Statistics
MATH 125	Math for Business and Economics
MATH 130	College Algebra
MATH 135	Plane Trigonometry
MATH 140	Precalculus
MATH 150, 160, 250	Calculus and Analytic Geometry
MATH 210	Discrete Mathematics
MATH 220	Linear Algebra
MATH 230	Introduction to Ordinary Differential Equations

PHYS 101, 102	Introductory Physics
PHYS 110, 120, 210	General Physics

PHYSICAL EDUCATION

HE 101	Health Education
PE 190	Introduction to Physical Education
PE 191	First Aid and Emergency Care
PE 192	Introduction to Prevention and Care of Athletic Injuries
PE 193, 194	Officiating-Fall Sports, Spring Sports
PE 195	Sports Appreciation

SOCIAL AND BEHAVIORAL SCIENCES / F A C E

AJ 101	Introduction to Administration of Justice
AJ 102	Criminal Law
AJ 103	Criminal Evidence
AJ 104	Introduction to Corrections
AJ 204	Juvenile Procedures
ANTH 101	Introduction to Physical Anthropology
ANTH 102	Introduction to Cultural Anthropology
ANTH 103	Introduction to Prehistory

TECHNICAL EDUCATION

ABDY 112, 113	Basic Auto Body Repair
ABDY 122, 125	Basic Automotive Refinishing
ABDY 123	Automotive Refinishing
ABDY 150	Antique and Classical Auto Body Repair
ABDY 212, 213	Advanced Collision Repair I, II
ABDY 215	Advanced Collision Repair
ABDY 222, 223	Advanced Automotive Refinishing I, II
ABDY 225	Advanced Automotive Refinishing
ACRV 112, 113	Domestic Refrigeration
ACRV 122, 123	Residential Air Conditioning
ACRV 212, 213	Commercial Refrigeration
ACRV 222, 223	Commercial Air Conditioning
AERO 280	Aircraft General – Written Test Review
AERO 281	Aircraft Airframe – Written Test Review
AERO 282	Aircraft Powerplant – Written Test Review

AFAB 110	Basic Blueprint Interpretation
AFAB 130	Aerospace Workplace Issues and Ethics
AGRI 102	Plant Pest Control
AGRI 104	Nursery Practices
AGRI 110	Basic Landscape Design
AGRI 112	Plant and Landscape Maintenance
AGRI 120	Landscape and Turf Equipment
AGRI 132	Turf and Landscape Maintenance
AGRI 134, 234	Plant Identification I, II
AGRI 150	Landscape Construction
AGRI 210	Advanced Landscape Design
AGRI 212	Interior Plantscape
AGRI 220	Landscape Irrigation
AGRI 230	Soils and Plant Nutrition
AGRI 250	Landscape Management
AUTO 100	Basic Automotive
CT 110	Clothing Construction I: Fundamentals
ELEC 110	Fundamentals of Electricity
ELTE 101	Survey of Electronics
ELTE 110	Electronics Mathematics
ELTE 125	Direct Current and Alternating Current Principles
ELTE 130	Digital Circuit Analysis
ELTE 135	Analog Circuit Analysis
ELTE 140, 220	Microprocessor Systems I, II
ELTE 141	Network Router Systems I
ELTE 235, 250	Electronic Communications I, II
ELTE 252	Introduction to Avionics
ELTE 254	Radio Telephone License
ENGR 115	Basic Engineering Drawing
ENGR 120	Introduction to 2-D Autocad
FTEC 111	Fire Protection Organization
FTEC 112	Fire Prevention Technology
FTEC 113	Fire Protection Equipment and Systems
FTEC 114	Building Construction for Fire Protection
FTEC 115	Fire Behavior and Combustion
FTEC 116	Fundamentals of Personal Fire Safety and Emergency Care