



ANTELOPE VALLEY COLLEGE Matriculation Activities To Ensure Your Success

WHAT IS MATRICULATION?

Matriculation is the process that brings the College and a student who enrolls for credit into an agreement for the purpose of developing and realizing the student's educational objective. The agreement acknowledges responsibilities of both parties to enable students to attain their objectives efficiently through the College's established programs, policies, and requirements. In essence, matriculation is a process designed to help you be successful in your educational endeavors. All students, except those exempted on the basis of locally established criteria, are expected to complete matriculation activities. Students may request to be exempted from matriculation components and by doing so will not obtain a high registration priority. A Matriculation Waiver Form may be obtained at the Counseling Center. Detailed information regarding matriculation policies and provisions can be found in the College catalog and schedule of classes. The following are the matriculation components:

STEPS TO SUCCESS

STEP 1: Apply for Admission

Admission applications are accepted year round with the exception of special admit enrollment. All new, transfer and returning students must complete an application and return it to the registration office/counter. Students will be able to access their registration appointment for the upcoming semesters by logging into their myAVC account. Students may enroll in classes anytime on or after their appointment time through our Internet address at www.avc.edu, or in person. Call the Welcome and Information center (661) 722-6300, ext.6331 for more information.

STEP 2: Attend an Assessment Session

What is assessment?

Assessment involves assessing your basic skills in writing, reading and mathematics. Test scores, along with additional information, are used to make placement recommendations for writing, reading and math courses. These placement recommendations will assist you in selecting courses that are sensible and realistic based on your skills level.

Who should participate in assessment?

All new, matriculating students should attend an assessment session. The assessment office is open from 8:00 am – 7:00 pm, Monday & Tuesday and 8:00 am – 4:30 pm on Wednesday - Friday. Please allow at least 2 hours to complete the test.

STEP 3: Complete an Orientation and an Initial Educational Plan/Advisement

What is an Orientation?

Orientation is designed to acquaint you with AVC's programs, policies, facilities, and requirements. The Orientation can be completed online at our Internet address: www.avc.edu or by enrolling in our Orientation course Human Development 1980.

What is an Initial Educational Plan/Advisement?

An Initial Educational Plan/Advisement is completed by a Counselor and takes into account your skill levels and your educational and career goal. Appropriate course selections are recommended. To assist students with a successful educational experience, referrals to appropriate support services may be provided.

Who should complete an Orientation and an Initial Educational Plan/Advisement?

All new, matriculating students should complete an Orientation and an Initial Educational Plan/Advisement session. **Note:** Please bring your assessment results with you to the IEP/Advisement session.

STEP 4: Register For Your Classes at Your Appointment Time

Missing your assigned registration time can seriously affect your class enrollment on the days and times that you prefer. Additionally, missing your assigned times may result in closed classes.

STEP 5: Make an Appointment with a Counselor Once You Have Enrolled in Classes

You should make an appointment with a counselor at least once each semester. A counselor will assist you in monitoring your academic performance and progress toward your educational goals. Additionally, a counselor will assist you in clarifying and/or modifying your educational plan. An individual appointment with a counselor will be scheduled **ONLY** after you have attended an orientation/advisement session (unless you are exempt) and you have enrolled in classes.