

### GRADUATION APPLICATION

Incomplete applications will not be processed.

Degrees & Certificates are posted to student's records after confirmation that all requirements are met.

Have you applied for graduation before? Yes  No

Degree/Certificate requirements will be met or were completed: Spring  Summer  Fall  Year \_\_\_\_\_

I am applying to receive an: Associate in Arts (AA)  Associate in Science (AS)  Certificate

List the exact title of degree(s) or certificate(s) as it appears in the AVC Catalog:

I acknowledge that I may not have declared the above listed degree(s) or certificate(s) and that by signing this document, I am allowing the Admissions & Records office to declare the major(s) with my approval. \_\_\_\_\_ (Initials)

I acknowledge that if I am eligible for an additional certificate(s) and/or degree(s) by signing this document, I am allowing the A&R office to declare the major(s) and the Graduation Office to evaluate the certificate(s) and/or degree(s) with my approval. \_\_\_\_\_ (Initials)

Student ID: **900-**\_\_\_\_\_ First Year and Term at AVC: \_\_\_\_\_ Last Year at AVC: \_\_\_\_\_

**Name on AVC records will appear on diplomas and certificates.**

Name: \_\_\_\_\_  
First Middle Last Prior

**Communication will be through myAVC email and student's address on AVC records.**

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone: ( ) \_\_\_\_\_ HM ( ) \_\_\_\_\_ Cell/Work

Alternate Telephone: ( ) \_\_\_\_\_

Please list previous colleges attended. Students are required to submit official updated transcripts to avoid a delay in processing.

|       |   |
|-------|---|
| _____ | Are transcripts on file? Yes <input type="checkbox"/> No <input type="checkbox"/> |
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Did you receive approval from the Division Office for any equivalencies or substitutions? Yes  No

Do you have AP or military credits you want included for graduation? Yes  No

What prompted you to apply for graduation? AVC Web site  Counselor  Teacher   
Campus or Community Event  Parent   
Other: \_\_\_\_\_

**Please read and acknowledge:**

Students will be contacted of their graduation status through their myAVC email or US Mail. Be sure to check your myAVC student email for any updates. \_\_\_\_\_ (Initials)

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Graduation Office Only: Staff Signature \_\_\_\_\_ Date Received \_\_\_\_\_