

AP&P Agenda

Thursday, September 27,
2018
BE 320
Time – 3:00 pm – 5:30 pm

Type of Meeting: *Regular*

Note Taker: *Julie Dillon*

Please Review/Bring: The past minutes for accuracy.

Committee Members:

Riley Dwyer, Academic Dean
Terry Rezek, Faculty Division Rep
Cynthia Littlefield, Faculty Division Rep
Jeffrie Ahmad, Faculty Division Rep
Bonnie Curry, Faculty Division Rep
Dr. Jessica Eaton, Articulation Officer
Luis Echeverria, Faculty Division Rep
Dr. Ibrahim Ganley, Faculty Division Rep
Dr. Ronald Chapman, Faculty Division Rep
Tooraj Gordi, Faculty Division Rep
Dr. Richie Neil Hao, Faculty Division Rep
Michael Hutchison, Faculty Division Rep

Dr. Scott Lee, Faculty Division Rep/Librarian/DE Liaison
Dr. Mark McGovern, Faculty Division Rep
Alberto Mendoza, Adjunct Rep
Ed Knudson, Co-chair
Deborah Sullivan-Ford, Faculty Division Rep
LaDonna Trimble, Student Services Dean
Dr. Les Uhazy, Technical Education Dean
Dr. Darcy Wiewall, Co-chair

Community Members

Duane Rumsey

Proxy Members

Ed Beyer

Richard Biritwum

Items	Person	Action
I. Opening comments from the Co-chair	<i>Darcy</i>	Darcy called to order 3:05 Respiratory science program to be tabled off of this agenda This agenda is approved
II. Minutes 9/13/18	<i>All</i>	<u>Issues Discussed:</u> Minutes from last meeting are tabled due to the below request. Amend minutes to add that there is no official process to place a program on hiatus. Both programs are on hiatus which is officially yet to be developed. Requested by Dr. Scott Lee. <u>Action Taken:</u> <u>Follow Up Items:</u>
III. Informational Item - New AP&P representatives and representative replacements	<i>Darcy</i>	<u>Issues Discussed:</u> Workshops. Need additional members to sign up.

<ul style="list-style-type: none"> - CurricUNET workshops schedule - AB705 - Meeting schedule: 10/11/18, 10/25/18, 11/8/18, 2/28/19, 3/14/19, 3/28/19, 4/11/19, 4/25/19, 5/9/19 		<p>AB705. Darcy advised that when we implement changes to courses according to ab705, such as prereq issues, they will need to come through the whole process.</p> <p>Darcy discussed the importance of taking advantage of the prelaunch to allow faculty of the same discipline to weigh in. Also, that prelaunch and launch are different and both steps need to occur to continue the process.</p> <p>Darcy advised she sent out the checklist for reviewing courses since it was discovered that the current app handbook is not published on the website and that is where that was housed.</p> <p>Darcy advised that Non substantial is only looking at assessment, textbooks, homework hours and sometimes things need to be kicked back, not because there was an error, but policies have changed and the course must now be updated.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>IV. Discussion</p> <ul style="list-style-type: none"> - Program and course revisions (see addendum) - 2018-2019 AP&P Committee Goals 	<p>All</p>	<p><u>Issues Discussed:</u></p> <p>As a goal, Mike requested we develop a checklist for program review.</p> <p>Dr. Uhazy suggested a review of the college's course numbering system.</p> <p>Darcy would like to create a catalog committee.</p> <p>Darcy advised that we have a lot of deactivations coming through and reminded faculty to review the CI, Course Impact Report, when considering a deactivation.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>

<p>V. Action Items</p> <p><i>Consent Agenda Items:</i> <i>Non-substantial Course Revisions</i> PSY 235, Child Psychology HE 201, Women’s Health Issues HD 102, Soldiers to Scholars GEOG 106, California Geography GEOG 105, Cultural Geography GEOG 102, Physical Geography: Earth's Weather and Climate</p> <p><i>Substantial Course Revision</i> ENGR 110, Engineering Orientation and Basic Skills</p> <p><i>Non Substantial Program Revision</i> -Respiratory Care/Therapy, Associate in Science -Math and Sciences - Option I, Associate in Arts</p>	<p>All</p>	<p><u>Issues Discussed:</u> Non substantial revisions are approved.</p> <p>Substantial Course Revision</p> <p>ENGR 110 – Approved. Ed Beyer abstained.</p> <p>Substantial Program Revision</p> <p>Math & Sciences Option 1 – Added a phrase indicating that courses from the current IGETC may be substituted in the major. The program is approved. Ed Beyer abstained.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>NEXT MEETING DATE: October 11, 2018</p>		<p>Darcy adjourned the meeting at 4:01.</p>