



Faculty Professional Development Committee Minutes

Date: Wednesday, September 13, 2023
Time: 2:30pm-4:00pm
Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker: *Kathy Osburn*

Please Review/Bring: [Minutes](#) from the August 13 meeting, [FEP Fall Plans](#), [ACUE](#) documents

Committee Members:

Position	Member Name	Contact	Present	Absent
Faculty Co-Chair	Kathy Osburn	kosburn@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Dr. Kathy Bakhit	Khetam.Bakhit@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	ndillon@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	jnasipak@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	gkrynen@avc.edu	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Classified Representative	Vacant		<input type="checkbox"/>	<input type="checkbox"/>
Tenure Evaluation Coordinator	Mike Pesses	Mike.Pesses@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	sfarrukh@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Union Representative	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	jwanko@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	kquesada@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	rbrynin@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	Chealey@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Zia Nisani	znisani@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	sbowers@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	mhoffer@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	rhao@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	gknowles@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	kmoser@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	kshafer2@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	clmiller@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT		<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	Issues Discussed: Action Taken: Motion made by: Zia Nisani Second: John Wanko

		<u>Follow Up Items:</u>
II. Opening Comments from Co-chairs	Kathy Osburn Dr. Kathy Bakhit	<u>Issues Discussed:</u> No comments <u>Action Taken:</u> <u>Follow Up Items:</u>
III. Open Comments from the Public	All	<u>Issues Discussed:</u> No comments <u>Action Taken:</u> <u>Follow Up Items:</u>
IV. Approval of Previous Minutes	All	<u>Issues Discussed:</u> <u>Action Taken:</u> Motion made by: Zia Nisani Second: Kent Moser <u>Follow Up Items:</u>
V. Discussion Items	All	<p>1. FEP Plans, Mark</p> <p>Mark discussed the plans we have received. We have some great plans and encouraging involvement. Very excited to have AI as a topic. Mark asked if we can place FEP on the main page of FPD on the AVC website.</p> <p>Kathy Osburn will consult with Greg to update the FPD page on the website.</p> <p>2. Bringing ACUE to AVC, Jane</p> <p>Jane spoke to administration about ACUE. President Zellett said the college will pay for these courses. Faculty can earn FPD or advancement on the pay scale. We will start with two courses (they have 4). We are excited to bring them to AVC. Dates are not yet determined, will be some time in spring. We can choose two courses. They have courses specific to online teaching and face-to-face teaching. Focuses on inclusivity and supportive environment, active learning, inspiring lifelong learners, and designing learner centered equitable courses. Each course is two units. 35 cap max per course. These are fully online courses. We had a robust discussion about delivery, capacity, and the overall structure of the courses. The committee discussed the benefits of choosing a course from the f2f section and a course from the online options. Jane has taken ACUE courses and highly recommends them. Jane discussed her experiences with the courses she took. Participants have access to the course for approximately one year. Dr. Bakhit shared her experience with ACUE and said faculty had very high praise for the courses. The courses are 6 weeks long. We engaged in a discussion</p>

		<p>regarding the structure and content of the course. We will place this on the agenda for our next meeting to decide on which courses. Jane will request an ACUE representative to attend our next meeting. If the courses are well received, we may consider a grant for further courses. Dr. Bakhit discussed students' desire for more online classes. To increase online success, we need more training in online course design and delivery. Jane will email the documents to the committee.</p> <p>3. Review of FPD Standards, All</p> <p>Mark started the discussion with "why do we have three standards"? Should we consolidate? Dr. Bakhit and Osburn will meet to discuss faculty academy process.</p>
VI. Action Items	All	<p>1. Approve FEP Plans</p> <p>Move to approve: Zia Nisani, Second, Richie Hao Krynen abstain, motion passed</p>
VII. Adjourn	All	
NEXT MEETING DATE: Sept. 27		Meeting Dates for Fall 23: Aug. 23 , Sept. 13, Sept. 27, Oct. 11, Oct. 25, Nov. 8, Nov. 29