



Program Review Peer Review

Program/Division/Area Name:	Enrollment Services
Date:	5/20/2019

On behalf of the Program Review Committee (PRC), we thank you for your time and effort in completing the Comprehensive Program Review this year and for your ongoing efforts to continuously improve AVC's programs and services for our students. Your program review allows the rest of AVC to better understand your efforts and how they support the college mission, vision, EMP and other goals.

Program Review Committee Feedback

<i>Program Review Report Section</i>	<i>Exemplary:</i> Reflects a clear and thorough report that presents a well-documented review of the program.	<i>Adequate:</i> The self-study adequately presents program information for each section e.g. analysis of data; narrative information is provided regarding goals/objectives, planning, and recommendations relating to the analysis and use of data, institutional learning outcomes, and mission.	<i>Improvement Needed:</i> One or more sections of the report are lacking and/or contain some inaccuracies. The report must be revised and resubmitted in order to meet the requirements of the program review process. Complete/revise Part(s) mentioned in the Comments Section.	<i>Comments:</i>
Program Overview, Overall	X	<input type="checkbox"/>	<input type="checkbox"/>	A thorough job of reviewing Enrollment Services, well-organized.
1.1. Program's contribution to the District Mission	<input type="checkbox"/>	X	<input type="checkbox"/>	
1.2. Program highlights	X	<input type="checkbox"/>	<input type="checkbox"/>	
2.A. Results of environmental scan information for program	<input type="checkbox"/>	X	<input type="checkbox"/>	Strive to get more participation in the student survey in the future, as the 2016 results are becoming outdated as important changes are made. Hopefully the results of future student surveys will

				demonstrate that students are being well-served by the improvements made.
2.B. Analysis of program review data	X	<input type="checkbox"/>	<input type="checkbox"/>	SWOT analysis was thoughtful, well-organized, and concise.
2.C. Progress towards SLO/PLO/OO Action Plans	<input type="checkbox"/>	X	<input type="checkbox"/>	Efforts are clearly being made, but progress as described is a bit vague and anecdotal. In the future, aim to demonstrate improvement in a more quantitative manner.
2.D. Progress towards past program review goals	X	<input type="checkbox"/>	<input type="checkbox"/>	
3. 2020-2021 Planning: Division/Program/Area Goals	X	<input type="checkbox"/>	<input type="checkbox"/>	Steps are clear and concise.
4. Resource Requests that Support Program Needs	<input type="checkbox"/>	X	<input type="checkbox"/>	Enrollment Services is a critical area and the requested resources seemingly would help this area better address the college mission and area goals. Strive to strengthen the connection between Area Goals (Part 3) and the resource requests in this section

Additional Comments: This program review is clear, direct, and effective in showing what needs to be accomplished in order to move the area forward. It is a thoughtful reflection regarding what is going well for this area and what needs improvement. Appropriate goals have been set for 2020-21 based on the insights from this reflection. Ample examples are provided for the various sections of the program review. Enrollment Services has oversight of some key service areas for the college and accomplishes much on a daily basis, but it does not have adequate resources to meet all the demands placed upon it.