

ANTELOPE VALLEY COLLEGE
Academic Affairs Office

DATE: November 14, 2013
LOCATION: BE 324 – Computer Room
TIME: 3:03 p.m.

MEMBERS PRESENT			MEMBERS ABSENT
Jeffrie Ahmad	Anne Hemsley	Tom O’Neil (proxy)	Karen Cowell, CTE Dean Sharon Lowry Giovanna Sanchez, Student Rep
Shyann Blanco (proxy)	Tom Hutchison	LaDonna Trimble	
Luis Echeverria	Lisa Karlstein	Les Uhazy	
Tooraj Gordi	Scott Lee	Denise Walker	
Lee Grishman	Cynthia Littlefield	Darcy Wiewall	
Linda Harmon	Donna Meyer		
GUESTS PRESENT			
David Babb	Jerry Lewis	Andrea Sanders	
Nancy Bednar	Mike McCully	Rich Sim	
De’Nean Coleman-Carew	Kathy Moore	Robert Starner	
Charlotte Forte-Parnell	David Newman	Genie Trow	
Glen Haller	Berkeley Price	Sherrie Zhu	
Mark Hoffer	Hiedi Preschler		

2013-2014
Academic Policies & Procedures Committee Meeting No. 6
MINUTES

1. CALL TO ORDER AND ROLL CALL

A motion was made and seconded to call the November 14, 2013 AP&P Committee Meeting to order at 3:03p.m. Mrs. Linda Harmon, AP&P Faculty Co-Chair, called the meeting to order at 3:03p.m. Motion carried.

2. OPENING COMMENTS FROM THE COMMITTEE CO-CHAIR

Mrs. Linda Harmon announced that after reviewing the number of courses that are still working through CurricUNET and recognizing the challenges of adding the SLO step to the approval process, she has decided to extend the approval deadline to February 27, 2014. She explained that this decision was only made after discussions with Academic Affairs as this will delay the development of the Fall 2014 schedule and the completion of the college catalog. She explained that both Melissa Jauregui and Kyle Jacobsen are on board with the deadline extension.

Mrs. Linda Harmon requested a motion to amend the agenda to add five items to the agenda: POLS 201 to action item 7a(lxvii); DA 109 to informational item 8d course deactivation; Reading Proficiency to informational item 4g; and Course Revision Timeline to informational item 4h. A motion was made and seconded to amend the agenda as requested. Motion carried.

3. APPROVAL OF MINUTES

- a. **October 10, 2013 Minutes**
- b. **October 24, 2013 Minutes**

A motion was made and seconded to table item 3a and 3b. Motion carried.

4. INFORMATIONAL ITEMS

- a. **2013-14 AP&P Deadline – Courses and Programs need to be approved by 11/14/2013 for Fall 2014 inclusion**

- **CORs that need to be revised this academic year – List at the end of the agenda**
- **TMC Degrees that need to be developed and brought to AP&P – List at the end of the agenda**
- **C-ID Approval needed, COR revised and brought to AP&P – List at the end of the agenda**

Mrs. Harmon requested that the representatives continue to work with their division faculty to ensure the remaining courses at the end of this agenda are approved by the new extended deadline of February 27, 2014.

- b. **13-14 Academic Year AP&P Representative Proxy Memo needed for all committee members**

- **Establish Proxy for voting purposes by submitting a memo to AP&P**

- c. **Existing Programs in CurricUNET – Contact Melissa prior to creating a program copy**

d. CurricUNET Workshops:

- **No additional trainings**

Mrs. Linda Harmon requested that each representative sign up to present a 2-hour session in the spring and fall semesters. The workshops typically require the facilitator to open a computer lab and be available to those who show to work on their course/program revisions or developments. Since the SLO/PLO requirement has been added a small delay to the process, perhaps our offering more sessions in the spring semester will allow ample time for the courses and programs to move through the process and be approved fall 2014. Mrs. Harmon requested the members to look at their spring/fall calendars and identify a 2-hour block of time to facilitate a workshop. She asked that they email Melissa Jauregui so a location can be identified and the event can be advertised.

e. CSUGE/IGETC Course Designation – Dr. Lee Grishman

- IGETC – (Current)
 1. CHIN 201 – Area 3B
 2. CHIN 202 – Area 3B
 3. GEOL 102L – Area 5A
 4. MATH 124 – Area 2A
 5. MATH 148 – Area 2A
 6. THA 130 – Area 3A
- CSU/GE - (Current)
 1. ANTH 101L – Area B3
 2. BIOL 205 – Area B2, B3
 3. CFE 211 – Area D7
 4. CHIN 201 – Area C2
 5. CHIN 202 – Area C2
 6. ENGR 125 – Area B4
 7. MATH 148 – Area B4
 8. NF 103 – Area E

Dr. Lee Grishman requested that a final list of courses that are seeking general education designation and were approved by AP&P be sent to him for submission. Mrs. Melissa Jauregui agreed to compile the list based on the information entered in CurricUNET by discipline faculty.

f. Repeatability documentation

<http://extranet.cccco.edu/Portals/1/AA/Credit/2013Files/CreditCourseRepetitionGuidelinesFinal070513.pdf>

- Dance
- Theater
- Athletic Training
- Kinesiology
- Music
- Commercial Music

g. Reading Proficiency

Mrs. Linda Harmon indicated that the counseling faculty have brought to her attention that some students are being adversely affected by the recently revised reading proficiency graduation requirement. She indicated that the last three words, “other than AVC” have prevented AVC graduates from meeting this requirement. Several representatives mentioned that they did not feel that was the intent and perhaps those three words should be deleted so to prevent future occurrences of this issue.

Mrs. Linda Harmon requested a motion to amend the agenda to add Reading Proficiency: delete “other than AVC” to action item 7d(i). A motion was made and seconded to amend the agenda as requested. Motion carried.

h. Course Revision Timeline

Mrs. Melissa Jauregui communicated that an issue has been brought to her attention related to the approval process. Currently the technical review committee, along with the distance education review and student learning outcomes review occur at the same time however the system is allow the courses to move forward once a single approval is given instead of waiting for all to approve. Also if any area takes an action of hold for revision, the course is no longer accessible by the other individuals at this level. The result of this problem, SLO committee is ready to approve the SLO but the course is no longer visible by the committee to approve. To resolve this problem, the SLO committee will be one step before the technical review committee. Course will first need to be approved by the SLO committee, then reviewed and approved by the technical review committee and distance education liaison. Dr. Scott Lee, distance education liaison, mentioned that courses appear in his queue but do not have a distance education course attached for his review. Mrs. Melissa Jauregui indicated that this is another item she is working to resolve. The committee was asked whether a single approval was appropriate for the AP&P representative and dean once reviewed even if the course is held for revision by another person and then returned for re-review. The committee representatives and those deans that were present agreed that only one approval should be needed. Mrs. Melissa Jauregui indicated that she will also make sure this change is implemented.

5. REPORT ITEM

a. **Dance Repeatability – Cindy Littlefield**

Ms. Cindy Littlefield presented her documentation that supports repeatability for a handful of her courses. All other courses not noted on this document will be revised to exclude repeatability. Mrs. Linda Harmon thanked her for producing the document and indicated that it should fulfill the state requirements under the new law.

b. **Athletics Repeatability – Jerry Lewis**

Mr. Jerry Lewis presented the documentation collected to support repeatability in Athletic Training. Luckily the practical applications courses will be able to maintain their repeatability as this type of practice is necessary for students to be successful in this field.

c. **Taskforce Report on Score Card for English as a Second Language – Scott Jenison**

- ESL 018, ESL Reading and Writing 1
- Hybrid: ESL 018, ESL Reading and Writing 1
- ESL 019, ESL Skills Building 1
- ESL 020, ESL Vocabulary and Pronunciation 2
- ESL 023, ESL Grammar 2
- Hybrid: ESL 023, ESL Grammar 2
- ESL 028, ESL Reading and Writing 2
- Hybrid: ESL 028, ESL Reading and Writing 2
- ESL 029, ESL Skills Building 2
- ESL 030, ESL Vocabulary and Pronunciation 3
- ESL 033, ESL Grammar 3
- Hybrid: ESL 033, ESL Grammar 3
- ESL 038, ESL Reading and Writing 3
- Hybrid: ESL 038, ESL Reading and Writing 3
- ESL 039, ESL Skills Building 3
- ESL 040, ESL Vocabulary and Pronunciation 4
- ESL 043, ESL Grammar 4
- Hybrid: ESL 043, ESL Grammar 4
- ESL 048, ESL Reading and Writing 4
- Hybrid: ESL 048, ESL Reading and Writing 4
- ESL 049, ESL Skills Building 4
- ESL 058, ESL Reading and Writing 5
- Hybrid: ESL 058, ESL Reading and Writing 5
- ESL 059, ESL Skills Building 5

Mrs. Linda Harmon announced that new course developments are moving through the approval process in CurricUNET for ESL 101 and ESL 099. These courses will return to the agenda when the new courses are ready for approval.

d. **Content Review and Course Validation Process for Prerequisites**

Mrs. Linda Harmon indicated that the proposed document will be presented to the committee in February 2014 for committee review and approval.

6. ACTION ITEM – Non-Substantial Course Revisions (Consent Agenda Item) (COR Complete / SLO Complete)

- a. **AJ 102, Criminal Law**
- b. **BIOL 201, 201L, General Human Anatomy**
- c. **CA 121, Microcomputer Spreadsheets**
- d. **CA 141, Developing PowerPoint Presentations**
- e. **CA 176, Windows Server Networking**
- f. **CFE 213, Curriculum Strategies for School Age Programs**
- g. **CHEM 205, Quantitative Analysis**
- h. **CIS 111, Introduction to Programming and Algorithms**
- i. **DM 103, Graphic Design I**
- j. **DM 106, Video Design and Production I**
- k. **DM 133, Digital Printing I**
- l. **DM 133L, Digital Printing I Lab**
- m. **DM 203L, Graphic Design II Lab**
- n. **DM 206, Video Design and Production II**
- o. **DM 233L, Digital Printing II Lab**

- p. ECON 110, Economics of the Underclass
- q. ELEC 110, Fundamentals of Electricity
- r. ELEC 115, Electrical Codes and Ordinances
- s. ELEC 120, Residential Wiring
- t. ELEC 130, Alternating Current Theory
- u. ELEC 140, Commercial/Industrial Wiring and Cabling
- v. ELEC 150, Electrical Maintenance
- w. ELEC 160, Fundamentals of Motor Control
- x. ELEC 220, Advanced Motor Control-PLC
- y. ELEC 250, Electricians Journeyman Review
- z. ENGL 102, Critical Thinking and Literature
- aa. ENGL 103, Critical Thinking and Research
- bb. ENGL 221, American Literature, 1400-1865
- cc. ENGL 222, American Literature, 1865-Present
- dd. ENGL 225, English Literature, 800-1750
- ee. ENGL 257, Native American Literature
- ff. ENGL 299, Special Topics in Literature
- gg. FTEC 117, Preparing to be a Firefighter
- hh. FTEC 125, Haz Mat First Responder Operations
- ii. FTEC 131, (L-280) Followership to Leadership
- jj. FTEC 132, (S-131) Advanced Firefighter Training
- kk. FTEC 137, (S-211) Portable Pumps and Water Use
- ll. FTEC 142, (P-151) Wildfire Origin and Cause Determination
- mm. FTEC 150, (S-270) Basic Air Operations
- nn. FTEC 295A, Firefighter 1 Academy Module A
- oo. GEOG 299, Special Topics-Field Geography
- pp. GEOL 101, Physical Geology
- qq. ID 100, Introduction to Interior Design
- rr. ID 110, Interior Drafting and Design
- ss. ID 201, History of Design II
- tt. LAC 900, Supervised Tutoring
- uu. MATH 065, Basic Math
- vv. MATH 135, Plane Trigonometry
- ww. MUS 101, Music Appreciation
- xx. NS 231, 231CL, Pediatric/Community Health Nursing
- yy. PHIL 101, Fundamental Reasoning Skills
- zz. PHIL 105, Ethics: Moral Issues in Contemporary Society
- aaa. PHIL 106, Introduction to Philosophy
- bbb. PHIL 108, Philosophy of Religion
- ccc. PHIL 109, World Religions
- ddd. PHOT 107, History of Photography
- eee. RE 101, Real Estate Principles
- fff. RE 105, Real Estate Practices
- ggg. RE 131, Real Estate Appraisal
- hhh. SPAN 201, Intermediate Spanish 1

A motion was made and seconded to approve item 6a-hhh Non-Substantial course revision. Mrs. Harmon reminded the committee members that these courses have been reviewed and approved by the Dean, AP&P representative, and herself. Motion carried. A motion was made and seconded to approve the course content of 7a-hhh. Motion carried.

7. ACTION ITEM

a. **First Reading: Substantial Course Revision (COR Complete / SLO Complete)**

i. **ART 135, Beginning Wheel-Thrown Ceramics**

A motion was made and seconded to approve ART 135, Beginning Wheel-Thrown Ceramics course revision. Mr. David Bab and Rich Sim were present to discuss the course and answer questions. Motion carried without revision.

ii. **ART 137, Advanced Wheel-Thrown Ceramics**

A motion was made and seconded to approve ART 137, Advanced Wheel-Thrown Ceramics course revision. Mr. David Bab and Rich Sim were present to discuss the course and answer questions. Motion carried without revision.

iii. Hybrid: BIOL 201, 201L, General Human Anatomy

A motion was made and seconded to approve Hybrid: BIOL 201, 201L, General Human Anatomy course revision. Dr. David Newman was present to discuss the course and answer questions. After a brief moment, a revision was requested to distance education to remove mention of PowerPoint presentation along with the need to separate out the laboratory content in the course content section of the course outline of record. Motion carried as revised.

iv. BUS 101, Introduction to Business

A motion was made and seconded to approve BUS 101, Introduction to Business course revision. Ms. Donna Meyer was present to discuss the course and answer questions. Motion carried without revision.

v. Hybrid: BUS 101, Introduction to Business

A motion was made and seconded to approve Hybrid: BUS 101, Introduction to Business course revision. Ms. Donna Meyer was present to discuss the course and answer questions. Motion carried without revision.

vi. Online: BUS 101, Introduction to Business

A motion was made and seconded to approve Online: BUS 101, Introduction to Business course revision. Ms. Donna Meyer was present to discuss the course and answer questions. Motion carried without revision.

vii. BUS 113, Business Communications

A motion was made and seconded to approve BUS 113, Business Communications course revision. Ms. Donna Meyer and Dr. Tom O'Neil were present to discuss the course and answer questions. Motion carried without revision.

viii. BUS 203, Business Law

A motion was made and seconded to approve BUS 203, Business Law course revision. Ms. Donna Meyer and Dr. Tom O'Neil were present to discuss the course and answer questions. Motion carried without revision.

ix. Online: CA 121, Microcomputer Spreadsheets

A motion was made and seconded to approve Online: CA 121, Microcomputer Spreadsheets course revision. Ms. Kathleen Moore was present to discuss the course and answer questions. Motion carried without revision.

x. CFE 104, Literature for Children

A motion was made and seconded to approve CFE 104, Literature for Children course revision. Ms. Andrea Sanders was present to discuss the course and answer questions. Motion carried without revision.

xi. CFE 110, Supervision and Administration of Childhood Programs II

A motion was made and seconded to approve CFE 110, Supervision and Administration of Childhood Programs II course revision. Ms. Andrea Sanders was present to discuss the course and answer questions. Motion carried without revision.

xii. CFE 201, Child Development Practicum-Observation and Assessment

A motion was made and seconded to approve CFE 201, Child Development Practicum-Observation and Assessment course revision. Ms. Andrea Sanders was present to discuss the course and answer questions. Motion carried without revision.

xiii. CHEM 220, Organic Chemistry

A motion was made and seconded to approve CHEM 220, Organic Chemistry course revision. Dr. David Newman was present to discuss the course and answer questions. Motion carried without revision.

xiv. Online: CIS 111, Introduction to Programming and Algorithms

A motion was made and seconded to approve Online: CIS 111, Introduction to Programming and Algorithms course revision. Dr. O'Neil and Ms. Donna Meyer were present to discuss the course and answer questions. A request was made to remove the mention of blackboard and replace it with course management system. Motion carried as revised.

xv. ENGL 090, Grammar and Mechanics

A motion was made and seconded to approve ENGL 090, Grammar and Mechanics course revision. Mr. Mark Hoffer was present to discuss the course and answer questions. After a brief moment, clarification

was requested on the appropriate CB 08 and CB 21 code to which Mr. Hoffer responded that this class is basic skills and CB 21 is 3 levels below college level similar to ENGL 095. Motion carried without revision.

xvi. ENGL 101, Academic Composition

A motion was made and seconded to approve ENGL 101, Academic Composition course revision. Mr. Mark Hoffer was present to discuss the course and answer questions. After a brief moment, a request was made to clarify the prerequisites and complete the content review built into CurricUNET. Motion carried as revised.

xvii. Online: ENGL 101, Academic Composition

A motion was made and seconded to approve Online: ENGL 101, Academic Composition course revision. Mr. Mark Hoffer was present to discuss the course and answer questions. Motion carried without revision.

xviii. Online: ENGL 102, Critical Thinking and Literature

A motion was made and seconded to approve Online: ENGL 102, Critical Thinking and Literature course revision. Mr. Mark Hoffer was present to discuss the course and answer questions. A request was made to remove the mention of PowerPoint and replace it with presentation software. Motion carried as revised.

xix. Online: ENGL 103, Critical Thinking and Research

A motion was made and seconded to approve Online: ENGL 103, Critical Thinking and Research course revision. Mr. Mark Hoffer was present to discuss the course and answer questions. A request was made to remove the mention of PowerPoint and replace it with presentation software. Motion carried as revised.

xx. FTEC 113, Fire Protection Equipment and Systems

A motion was made and seconded to table item 7a(xx) since a second representative for the division is not present. Motion carried.

xxi. Hybrid: GEOG 101, Physical Geography: Earth's Surface Landscapes (COR Approved 10/24/2013)

A motion was made and seconded to approve Hybrid: GEOG 101, Physical Geography: Earth's Surface Landscapes course revision. Dr. Uhazy and Dr. Anne Hemsley were present to discuss the course and answer questions. A request was made to remove the mention of PowerPoint and replace it with presentation software, as well as remove blackboard and replace it with course management system. Motion carried as revised.

xxii. GEOG 102, Physical Geography: Earth's Weather and Climate

A motion was made and seconded to approve GEOG 102, Physical Geography: Earth's Weather and Climate course revision. Dr. Uhazy and Dr. Anne Hemsley were present to discuss the course and answer questions. Motion carried without revision.

xxiii. Hybrid: GEOG 102, Physical Geography: Earth's Weather and Climate

A motion was made and seconded to approve Hybrid: GEOG 102, Physical Geography: Earth's Weather and Climate course revision. Dr. Uhazy and Dr. Anne Hemsley were present to discuss the course and answer questions. A request was made to remove the mention of PowerPoint and replace it with presentation software, as well as remove blackboard and replace it with course management system. Motion carried as revised.

xxiv. Hybrid: GEOL 101, Physical Geology

A motion was made and seconded to approve Hybrid: GEOL 101, Physical Geology course revision. Dr. Uhazy and Dr. Anne Hemsley were present to discuss the course and answer questions. A request was made to remove the mention of PowerPoint and replace it with presentation software as well as remove blackboard and replace it with course management system. Motion carried as revised.

xxv. GER 101, Elementary German 1

A motion was made and seconded to approve GER 101, Elementary German 1 course revision. Ms. Heidi Preschler was present to discuss the course and answer questions. Motion carried without revision.

xxvi. Hybrid: GER 101, Elementary German 1

A motion was made and seconded to approve Hybrid: GER 101, Elementary German 1 course revision. Ms. Heidi Preschler was present to discuss the course and answer questions. Motion carried without revision.

xxvii. Online: GER 101, Elementary German 1

A motion was made and seconded to approve Online: GER 101, Elementary German 1 course revision. Ms. Heidi Preschler was present to discuss the course and answer questions. Motion carried without revision.

xxviii. GER 102, Elementary German 2

A motion was made and seconded to approve GER 102, Elementary German 2 course revision. Ms. Heidi Preschler was present to discuss the course and answer questions. Motion carried without revision.

xxix. Hybrid: GER 102, Elementary German 2

A motion was made and seconded to approve Hybrid: GER 102, Elementary German 2 course revision. Ms. Heidi Preschler was present to discuss the course and answer questions. Motion carried without revision.

xxx. Online: GER 102, Elementary German 2

A motion was made and seconded to approve Online: GER 102, Elementary German 2 course revision. Ms. Heidi Preschler was present to discuss the course and answer questions. Motion carried without revision.

xxxi. HD 105, Personal Development

A motion was made and seconded to approve HD 105, Personal Development course revision. Dr. De'Nean Coleman-Carew was present to discuss the course and answer questions. Motion carried without revision.

xxxii. Online: HD 105, Personal Development

A motion was made and seconded to approve Online: HD 105, Personal Development course revision. Dr. De'Nean Coleman-Carew was present to discuss the course and answer questions. Motion carried without revision.

xxxiii. KIN 191, First Aid and Emergency Care

A motion was made and seconded to approve KIN 191, First Aid and Emergency Care course revision. Mr. Jerry Lewis was present to discuss the course and answer questions. A request was made to establish repeatability as unlimited as this is a required certification course that requires students to renew each year or every other year for employment purposes. Motion carried as revised.

xxxiv. Online: LAC 900, Supervised Tutoring

A motion was made and seconded to approve Online: LAC 900, Supervised Tutoring course revision. Dr. Charlotte Forte-Parnell and Dr. Scott Lee were present to discuss the course and answer questions. Motion carried without revision.

xxxv. LIB 107, Information Literacy

A motion was made and seconded to approve LIB 107, Information Literacy course revision. Dr. Charlotte Forte-Parnell and Dr. Scott Lee were present to discuss the course and answer questions. Motion carried without revision.

xxxvi. Online: LIB 107, Information Literacy

A motion was made and seconded to approve Online: LIB 107, Information Literacy course revision. Dr. Charlotte Forte-Parnell and Dr. Scott Lee were present to discuss the course and answer questions. Motion carried without revision.

xxxvii. LIB 110, Introduction to Internet Research

A motion was made and seconded to approve LIB 110, Introduction to Internet Research course revision. Dr. Charlotte Forte-Parnell and Dr. Scott Lee were present to discuss the course and answer questions. Motion carried without revision.

xxxviii. Online: LIB 110, Introduction to Internet Research

A motion was made and seconded to approve Online: LIB 110, Introduction to Internet Research course revision. Dr. Charlotte Forte-Parnell and Dr. Scott Lee were present to discuss the course and answer questions. Motion carried without revision.

xxxix. Hybrid: MATH 065, Basic Math

A motion was made and seconded to approve Hybrid: MATH 065, Basic Math course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. A request was made

to remove the mention of blackboard and replace it with course management system. Motion carried as revised.

xl. MATH 070, Elementary Algebra

A motion was made and seconded to approve MATH 070, Elementary Algebra course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. A request was made to revise the method of evaluation and complete the content review process for establishing prerequisites, which is built into CurricUNET. Motion carried as revised.

xli. Hybrid: MATH 070, Elementary Algebra

A motion was made and seconded to approve Hybrid: MATH 070, Elementary Algebra course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. A request was made to remove the mention of how often the instructor will check emails. Motion carried as revised.

xlii. MATH 070C, Elementary Algebra Unit 1

A motion was made and seconded to approve MATH 070C, Elementary Algebra Unit 1 course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. A request was made to change the advisory note "Eligibility for MATH 070 (AVC Assessment)" to a prerequisite similar to other math courses. Motion carried as revised.

xliii. MATH 070D, Elementary Algebra Unit 2

A motion was made and seconded to approve MATH 070D, Elementary Algebra Unit 2 course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. Motion carried without revision.

xliv. MATH 070E, Elementary Algebra Unit 3

A motion was made and seconded to approve MATH 070E, Elementary Algebra Unit 3 course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. Motion carried without revision.

xlvi. MATH 070F, Elementary Algebra Unit 4

A motion was made and seconded to approve MATH 070F, Elementary Algebra Unit 4 course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. Motion carried without revision.

xlvi. MATH 099, Individualized Self-Study Mathematics

A motion was made and seconded to approve MATH 099, Individualized Self-Study Mathematics course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. Motion carried without revision.

xlvii. MATH 102C, Intermediate Algebra Unit 1

A motion was made and seconded to approve MATH 102C, Intermediate Algebra Unit 1 course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. A request was made to add "Completion of MATH 070F" to the prerequisites similar to other math "C" courses. Motion carried as revised.

xlviii. MATH 102D, Intermediate Algebra Unit 2

A motion was made and seconded to approve MATH 102D, Intermediate Algebra Unit 2 course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. Motion carried without revision.

xliv. MATH 102E, Intermediate Algebra Unit 3

A motion was made and seconded to approve MATH 102E, Intermediate Algebra Unit 3 course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. Motion carried without revision.

l. MATH 102F, Intermediate Algebra Unit 4

A motion was made and seconded to approve MATH 102F, Intermediate Algebra Unit 4 course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. Motion carried without revision.

- ii. MATH 115, Statistics**
A motion was made and seconded to approve MATH 115, Statistics course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. A request was made to add the statement "AVC Assessment" to the prerequisites. Motion carried as revised.
- iii. Hybrid: MATH 115, Statistics**
A motion was made and seconded to approve Hybrid: MATH 115, Statistics course revision. Dr. Les Uhazy and Mr. Tooraj Gordi were present to discuss the course and answer questions. Motion carried without revision.
- liii. Online: MUS 101, Music Appreciation**
A motion was made and seconded to approve Online: MUS 101, Music Appreciation course revision. Mr. Berkeley Price was present to discuss the course and answer questions. Motion carried without revision.
- liv. MUSC 143, Live Sound Reinforcement**
A motion was made and seconded to approve MUSC 143, Live Sound Reinforcement course revision. Mr. Mike McCully was present to discuss the course and answer questions. Motion carried without revision.
- iv. Hybrid: PHIL 106, Introduction to Philosophy**
A motion was made and seconded to approve Hybrid: PHIL 106, Introduction to Philosophy course revision. Dr. Sherrie Zhu was present to discuss the course and answer questions. A request was made to remove the mention of PowerPoint and replace it with presentation software, remove blackboard and replace it with course management system and remove MyAVC and replace it with campus portal. Motion carried as revised.
- lvi. Online: PHOT 107, History of Photography**
A motion was made and seconded to approve Online: PHOT 107, History of Photography course revision. Ms. Lisa Karlstein was present to discuss the course and answer questions. Motion carried without revision.
- lvii. PHTC 125, Beginning Digital Photography**
A motion was made and seconded to approve PHTC 125, Beginning Digital Photography course revision. Ms. Lisa Karlstein was present to discuss the course and answer questions. A request was made to list the actual evaluation methods used to determine if students have successfully met the objectives. Motion carried as revised.
- lviii. PHTC 125L, Beginning Digital Photography Lab**
A motion was made and seconded to approve PHTC 125L, Beginning Digital Photography Lab course revision. Ms. Lisa Karlstein was present to discuss the course and answer questions. A request was made to remove language in the homework section that relates to in class work. Motion carried as revised.
- lix. PHTC 201, Advanced Black and White Photography**
A motion was made and seconded to approve PHTC 201, Advanced Black and White Photography course revision. Ms. Lisa Karlstein was present to discuss the course and answer questions. Motion carried without revision.
- lx. PHTC 211, Wedding, Portrait & Event Photography**
A motion was made and seconded to approve PHTC 211, Wedding, Portrait & Event Photography course revision. Ms. Lisa Karlstein was present to discuss the course and answer questions. A request was made to complete the content review process with CurricUNET for the new prerequisites. Motion carried as revised.
- lxi. PHTC 211L, Wedding, Portrait & Event Photo Lab**
A motion was made and seconded to approve PHTC 211L, Wedding, Portrait & Event Photo Lab course revision. Ms. Lisa Karlstein was present to discuss the course and answer questions. A request was made to complete the content review process with CurricUNET for the new prerequisites. Motion carried as revised.
- lxii. PHTC 275, Advanced Digital Photography**
A motion was made and seconded to approve PHTC 275, Advanced Digital Photography course revision. Ms. Lisa Karlstein was present to discuss the course and answer questions. A request was made to list the actual evaluation methods used to determine if students have successfully met the objectives. Motion carried as revised.

lxiii. PHTC 275L, Advanced Digital Photo Lab

A motion was made and seconded to approve PHTC 275L, Advanced Digital Photo Lab course revision. Ms. Lisa Karlstein was present to discuss the course and answer questions. Motion carried without revision.

lxiv. POLS 120, International Organizations

A motion was made and seconded to approve POLS 120, International Organizations course revision. Ms. Nancy Bednar was present to discuss the course and answer questions. Motion carried without revision.

lxv. Hybrid: RE 101, Real Estate Principles

A motion was made and seconded to approve Hybrid: RE 101, Real Estate Principles course revision. Ms. Kathleen Moore was present to discuss the course and answer questions. A request was made to remove the mention of PowerPoint and replace it with presentation software, remove blackboard and replace it with course management system and remove MyAVC and replace it with campus portal. Motion carried as revised.

lxvi. THA 133, Makeup for the Stage

A motion was made and seconded to approve THA 133, Makeup for the Stage course revision. Ms. Genie Trow was present to discuss the course and answer questions. Motion carried without revision.

lxvii. POLS 201, Contemporary International Relations

A motion was made and seconded to approve POLS 201, Contemporary International Relations course revision. Ms. Nancy Bednar was present to discuss the course and answer questions. Motion carried without revision.

b. First Reading: New Course Development

i. MATH 065C, Basic Math Unit 1

A motion was made and seconded to approve MATH 065C, Basic Math Unit 1 course revision. Mr. Tooraj Gordi and Dr. Les Uhazy were present to discuss the course and answer questions. After a brief moment, a request was made to remove the prerequisite as it does not pertain to this course. Motion carried as revised.

ii. MATH 065D, Basic Math Unit 2

A motion was made and seconded to approve MATH 065D, Basic Math Unit 2 course revision. Mr. Tooraj Gordi and Dr. Les Uhazy were present to discuss the course and answer questions. After a brief moment it was determined that revision was not necessary. Motion carried without revision.

iii. MATH 065E, Basic Math Unit 3

A motion was made and seconded to approve MATH 065E, Basic Math Unit 3 course revision. Mr. Tooraj Gordi and Dr. Les Uhazy were present to discuss the course and answer questions. After a brief moment it was determined that revision was not necessary. Motion carried without revision.

iv. MATH 065F, Basic Math Unit 4

A motion was made and seconded to approve MATH 065F, Basic Math Unit 4 course revision. Mr. Tooraj Gordi and Dr. Les Uhazy were present to discuss the course and answer questions. After a brief moment it was determined that revision was not necessary. Motion carried without revision.

v. PSY 200, Introduction to Research Methods in Psychology

A motion was made and seconded to table this item since the discipline faculty was not present to discuss the course. Motion carried.

c. Course Deactivation

i. CIS 174, Introduction to C#.NET Programming

ii. Hybrid: CIS 174, Introduction to C#.NET Programming

iii. FTEC 123, First Responder EMS

iv. GEOG 298A, Special Studies in Geographic Information Systems (GIS)

v. GEOG 298B, Special Studies in Geographic Information Systems (GIS)

vi. MATH 060C, Prealgebra Unit 1

vii. MATH 060D, Prealgebra Unit 2

viii. MATH 060E, Prealgebra Unit 3

ix. MATH 060F, Prealgebra Unit 4

x. PSY 211, Introduction to Chicano/Latino Psychology

- xi. **PSY 215, Psychology of Prejudice**
- xii. **PSY 219, Dynamics of Sex and Gender**

A motion was made and seconded to approve designating the courses listed as deactivated. Motion carried.

d. Reading Proficiency: delete “other than AVC”

A motion was made and seconded to approve remove the last three words of the current reading proficiency, “other than AVC”. Motion carried.

8. INFORMATIONAL ITEM

a. Non-Substantial Course Revisions (COR Complete / SLO Needed)

- ATH 100, Introduction to Athletic Training
- ATH 102L, Practical Applications of Athletic Training I Lab
- ATH 103, Practical Applications of Athletic Training II
- ATH 103L, Practical Applications of Athletic Training II Lab
- ELTE 125, Direct Current and Alternating Current Principles
- ELTE 130, Digital Circuit Analysis
- ELTE 135, Analog Circuit Analysis
- ELTE 180, Microprocessor Systems
- ELTE 235, Electronic Communications I
- KIN 102, Water Aerobics
- VN 109, Fundamentals of Patient Care for Vocational Nurses
- VN 112, Nursing to Promote Self-Care Agency in the Adult

b. First Reading Course Revision (COR Complete / SLO Needed)

- CIS 159, SUSE Linux Server Administration
- PHYS 101, Introductory Physics
- PHYS 102, Introductory Physics
- PHYS 110, General Physics
- PHYS 120, General Physics
- THA 103, Introduction to Stage Lighting

c. First Reading New Course Development

d. Course Deactivation

- ENGL 226, English Literature, 1750-1900
- DA 109, Dance and Technology (per motion above)

Mrs. Linda Harmon reminded the representatives to work with those faculty members who are responsible for submitting the paper SLO revision form for courses listed under 8a and 8b. The SLO revision must be submitted to the SLO committee and approved before AP&P and review and approve the COR.

9. ADDITIONAL INFORMATION – SB 1440 AA-T/AS-T that need to be developed and submitted to AP&P

Area of Study	Template Attached	Articulation Agreements	PLO	Recommended Plan of Study	CurricUNET Status
1. Computer Science					
2. Elementary Teacher Education					
3. Film, Television and Electronic Media					
4. Journalism					
5. Philosophy					
6. Spanish					

Completed AVC AA-T/AS-T Degrees

- | | | | |
|-------------------------------|---------------|-----------------|------------------|
| 7. Administration of Justice | 11. English | 14. History | 17. Physics |
| 8. Anthropology | 12. Geography | 15. Kinesiology | 18. Psychology |
| 9. Business Administration | 13. Geology | 16. Music | 19. Theatre Arts |
| 10. Early Childhood Education | | | |

Chancellor’s Office Approved

- | | |
|---------------------------|-----------------------|
| 20. Art History | 23. Political Science |
| 21. Communication Studies | 24. Sociology |
| 22. Mathematics | 25. Studio Arts |

Mrs. Linda Harmon reminded the committee again that at this time we cannot develop the TMC in four degree areas: Elementary Teach Education; Film, Television and Electronic Media; Computer Science; and Journalism.

10. ADDITIONAL INFORMATION - C-ID REPORT FOR TMC's

C-ID DESCRIPTOR	COURSE	STATUS	EXPIRES	STATUS
AJ 110	AJ 101	CONDITIONAL	15-DEC-13	<i>Resubmitted to C-id</i>
AJ 120	AJ 102	CONDITIONAL	4-JAN-14	
AJ 160	AJ 201	NOT APPROVED		
AJ 220	AJ 204	CONDITIONAL	2-JAN-14	
BUS 110	BUS 101	CONDITIONAL	13-MAY-14	
BUS 115	BUS 113	CONDITIONAL	12-JUN-14	
BUS 125	BUS 203	CONDITIONAL	26-JUL-14	
ECE 230	CFE 116	CONDITIONAL	27-JUN-14	
ECE 210	CFE 202	CONDITIONAL	27-JUN-14	
ECE 220	CFE 211	CONDITIONAL	8-APR-14	
ECE 130	CFE 213	NOT APPROVED		
CHEM 100	CHEM 101	NOT APPROVED		<i>Resubmit for CHEM 101</i>
ITIS 120	CIS 101	CONDITIONAL	1-JUL-14	
COMP 152	CIS 121	CONDITIONAL	2-APR-14	
ENGL 110	ENGL 102	NOT APPROVED		<i>Resubmitted for ENGL</i>
GEOL 121	ERSC 101	CONDITIONAL	12-JUN-14	
	GEOG 101	NOT APPROVED		
GEOL 100L	GEOL 101L	CONDITIONAL	12-JUN-14	
HIST 130	HIST 107	NOT APPROVED		
HIST 140	HIST 108	CONDITIONAL	14-FEB-14	
JOUR 210	JOUR 123	NOT APPROVED		
KIN 100	KIN 190	NOT APPROVED		
KIN 101	KIN 191	CONDITIONAL	17-DEC-13	
SOCI 125	MATH 115	CONDITIONAL	20-SEP-14	
PHIL 110	PHIL 110	CONDITIONAL	16-Oct-14	
PHYS 100S	PHYS 101 PHYS 102	CONDITIONAL	13-FEB-14	
PHYS 105	PHYS 101	CONDITIONAL	13-FEB-14	
PHYS 110	PHYS 102	CONDITIONAL	13-FEB-14	
PHYS 200S	PHYS 110 PHYS 120 PHYS 211	CONDITIONAL	15-FEB-14	
PHYS 205	PHYS 110	CONDITIONAL	13-FEB-14	
PHYS 210	PHYS 120	CONDITIONAL	15-FEB-14	
PHYS 215	PHYS 211	CONDITIONAL	15-FEB-14	
PSY 130	PSY 212	CONDITIONAL	2-JUL-14	
SOCI 140	PSY 219	CONDITIONAL	20-SEP-14	
PSY 115	PSY 233	CONDITIONAL	1-JUL-14	
PSY 120	PSY 234	NOT APPROVED		<i>Resubmitted to C-id</i>
PSY 200	SOC 200	CONDITIONAL	2-JUL-14	
SOCI 120	SOC 200	CONDITIONAL	25-JAN-14	
SPAN 220	SPAN 101HL	CONDITIONAL	19-AUG-14	
THTR 171	THA 102	NOT APPROVED		
THTR 175	THA 133	NOT APPROVED		

11. ADDITIONAL INFORMATION – 2012-2013 Courses by Division that need to be revised and submitted to AP&P

Course	Degree/Cert/GE Area	Scheduling Restrictions if not approved by 11/29/2012	Status
Science			
GEOG 102L		Cannot schedule 13-14	Submitted
GEOG 102		Cannot schedule 13-14	Submitted
GEOG 298A		Cannot schedule 13-14	<i>Awaiting Faculty</i>
GEOG 298B		Cannot schedule 13-14	<i>Awaiting Faculty</i>

Visual and Performing Arts

THA 133		Cannot schedule 13-14	Submitted
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12. ADDITIONAL INFORMATION – 2013-2014 Courses by Division that need to be revised and submitted to AP&P

Course	Degree/Cert /GE Area	Last Taught	Scheduling Restrictions if not approved by 11/14/2013	Status
Business				
BUS 101		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
BUS 113		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CA 141		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CA 176		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
CIS 101		Summer 13	Cannot schedule 14-15	
CIS 111		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
CIS 113		Spring 13	Cannot schedule 14-15	
CIS 121		Fall 12	Cannot schedule 14-15	
CIS 123		Spring 13	Cannot schedule 14-15	
CIS 141		Spring 13	Cannot schedule 14-15	
CIS 145		Spring 13	Cannot schedule 14-15	
CIS 159		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
CIS 174		Spring 06	Cannot schedule 14-15	<i>Submitted</i>
Health Sciences				
CFE 101		Summer 13	Cannot schedule 14-15	
CFE 104		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 107		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 110		Spring 08	Cannot schedule 14-15	<i>Submitted</i>
CFE 122		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 157		Spring 13	Cannot schedule 14-15	
CFE 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CFE 213		Spring 08	Cannot schedule 14-15	<i>Submitted</i>
NF 100		Summer 13	Cannot schedule 14-15	
NF 150		Spring 13	Cannot schedule 14-15	
VN 109		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
VN 112		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
Student Services/Counseling				
HD 105		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
IR/ES				
LIB 107		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
LIB 110		Spring 13	Cannot schedule 14-15	
LAC 900		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
Kinesiology				
DA 101		Spring 13	Cannot schedule 14-15	
DA 106		Fall 12	Cannot schedule 14-15	
DA 107A		Spring 13	Cannot schedule 14-15	
DA 107B		Spring 12	Cannot schedule 14-15	
DA 107C		Spring 13	Cannot schedule 14-15	
DA 108		Spring 13	Cannot schedule 14-15	
DA 109		None	Cannot schedule 14-15	
DA 111		Spring 13	Cannot schedule 14-15	
DA 113		Spring 13	Cannot schedule 14-15	
DA 115		Spring 07	Cannot schedule 14-15	
DA 116		Spring 13	Cannot schedule 14-15	
DA 204		Spring 12	Cannot schedule 14-15	

HE 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
KIN 112A		None (PE/KIN)	Cannot schedule 14-15	
KIN 112B		None (PE/KIN)	Cannot schedule 14-15	
KIN 113		Summer 13	Cannot schedule 14-15	
KIN 196		Spring 12 (as PE 196)	Cannot schedule 14-15	<i>Submitted</i>
Language Arts				
COMM 109		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
COMM 215		None	Cannot schedule 14-15	
ENGL 101		Summer 13	Cannot schedule 14-15	
ENGL 102		Summer 13	Cannot schedule 14-15	
ENGL 103		Spring 13	Cannot schedule 14-15	
ENGL 221		Spring 13	Cannot schedule 14-15	
ENGL 222		Fall 12	Cannot schedule 14-15	
ENGL 225		Fall 12	Cannot schedule 14-15	
ENGL 226		Spring 12	Cannot schedule 14-15	
ENGL 257		Spring 12	Cannot schedule 14-15	
ENGL 299		Fall 12	Cannot schedule 14-15	
ESL 018		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 019		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 020		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 023		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 028		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 029		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 030		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 033		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 038		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 039		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 040		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 043		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 048		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 049		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 058		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ESL 059		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
READ 150		Fall 11	Cannot schedule 14-15	
SPAN 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
SPAN 203		Fall 08	Cannot schedule 14-15	
Math/Science				
BIOL 201		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
CHEM 205		None	Cannot schedule 14-15	<i>Submitted</i>
DRFT 130		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
DRFT 240		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
ENGR 130L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ENGR 130		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ENGR 210PS		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
ENGR 210		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
GEOG 102L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
GEOG 102		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
GEOG 298A		Spring 10	Cannot schedule 14-15	<i>Submitted</i>
GEOG 298B		Fall 08	Cannot schedule 14-15	<i>Submitted</i>

GEOG 299		Spring 05	Cannot schedule 14-15	<i>Submitted</i>
GEOL 101		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
MATH 070B		Spring 13	Cannot schedule 14-15	
MATH 080		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
MATH 102A		Fall 12	Cannot schedule 14-15	
MATH 102B		Spring 13	Cannot schedule 14-15	
MATH 102		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
MATH 135		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
WDTO 101		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
WDTO 115		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
WDTO 120		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
Social Science				
ECON 110		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ED 175		Spring 08	Cannot schedule 14-15	
PSY 215		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
PSY 218		Fall 08	Cannot schedule 14-15	
WE 197		None	Cannot schedule 14-15	
WE 199		Spring 13	Cannot schedule 14-15	
Technical Education				
AERO 180		Fall 10	Cannot schedule 14-15	
AUTO 210		Spring 05	Cannot schedule 14-15	
AUTO 276		Fall 09	Cannot schedule 14-15	
ELEC 110		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 115		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 120		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
ELEC 130		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 140		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 150		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 160		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 220		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELEC 250		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
ELTE 180		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
ELTE 235		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
FTEC 113		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
FTEC 117		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 123		None	Cannot schedule 14-15	<i>Submitted</i>
FTEC 125		Fall 11	Cannot schedule 14-15	<i>Submitted</i>
FTEC 131		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 132		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 137		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
FTEC 142		Spring 09	Cannot schedule 14-15	<i>Submitted</i>
FTEC 150		Spring 10	Cannot schedule 14-15	<i>Submitted</i>
Visual and Performing Arts				
DM 106		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 203L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
DM 206		Spring 12	Cannot schedule 14-15	<i>Submitted</i>
PHTC 125L		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 125		Summer 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 201		None	Cannot schedule 14-15	<i>Submitted</i>
PHTC 205L		Fall 12	Cannot schedule 14-15	
PHTC 205		Fall 12	Cannot schedule 14-15	
PHTC 211L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>

PHTC 211		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 275L		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
PHTC 275		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
THA 102		Fall 12	Cannot schedule 14-15	<i>Submitted</i>
THA 103		Spring 13	Cannot schedule 14-15	<i>Submitted</i>
THA 133		Fall 06	Cannot schedule 14-15	<i>Submitted</i>

13. ADJOURNMENT

A motion was made and seconded to adjourn the 11/14/13 AP&P Committee meeting at 5:30p.m. Mrs. Linda Harmon asked the members to log into CurricUNET and track the progress of each course in the approval process in their area to be sure they are moving along. If the courses or programs are sitting, be sure to get in contact with the person who can move it forward. Motion carried.

NON-DISCRIMINATION POLICY

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Ms. Maria Clinton, Academic Senate President, at (661) 622-6306 (weekdays between the hours of 8:00 a.m. and 5:00 p.m.) at least 48 hours before the meeting, if possible. Public records related to agenda items for open session are available for public inspection 72 hours prior to each regular meeting at the Antelope Valley College Academic Senate's Office, Administration Building, 3041 West Avenue K, Lancaster, California 93536.