

Budget Committee Agenda

Wednesday, April 26, 2017

SSV-151

2:30 p.m. - 3:30 p.m.

Type of Meeting: Regular Meeting

Note Taker:

Please Review/Bring: Agenda, Minutes, Supporting documents

Committee Members:

Diana Keelen, Co-Chair Executive Director of Business Services (Co-Chair)
Cynthia Wishka, Co-Chair Academic Senate President or Designee (Co-Chair)

Jill Zimmerman Dean - Student Services Riley Dwyer Dean - Academic Affairs

Pamela Ford Classified Union Violet Christopher Faculty Union David Adams Faculty Staff

Jonathan Over Adjunct Faculty Staff

Maria West Classified Staff

Nichelle Williams CMS
Jared Simmons Facilities

Maxine Griffin Human Resources

Rick Shaw Information Technology Committee

VACANT Outcomes Committee

Carol Eastin Program Review Committee
Vanessa Gibson Student Success Committee

VACANT Enrollment Management Committee

Marbella Sanchez ASO Representative

Mark Bryant VP HR & Employee Relations, Ex-Officio

Erin Vines VP Student Services, Ex-Officio Bonnie Suderman VP Academic Affairs, Ex-Officio

Sarah Miller Proxy for Co-Chair

	Items	Person	Action / Notes
I.	Approval of Minutes: March 22, 2017 Meeting	All	
II.	Information Items: Review Budget	Ms. Keelen	Handouts will be distributed at meeting



Budget Committee Minutes

Wednesday, March 22, 2017 SSV-151

2:30 p.m. - 3:30 pm

Type of Meeting: Regular Note Taker: Rhonda Burgess

Please Review/Bring: Agenda, Minutes, Supporting Docs

Committee Members:

Diana Keelen, Co-Chair Executive Director of Business Services (Co-Chair)

Cynthia Wishka, Co-Chair Academic Senate President or Designee (Co-Chair)

Jill ZimmermanDean - Student ServicesRiley DwyerDean - Academic Affairs

Pamela Ford Classified Union Violet Christopher Faculty Union

Violet Christopher Faculty Union Absent

David Adams Faculty Staff

Jonathan OverAdjunct Faculty StaffAbsentMaria WestClassified StaffAbsentNichelle WilliamsCMS StaffAbsent

Jared Simmons Facilities

Maxine Griffin Human Resources

Rick Shaw Information Technology Committee

VACANT Outcomes Committee VACANT

Carol Eastin Program Review Committee

Vanessa GibsonStudent Success CommitteeAbsentVACANTEnrollment Management CommitteeVACANTVACANTASO RepresentativeVACANT

Mark Bryant VP HR & Employee Relations, Ex-Officio

Erin VinesVP Student Services, Ex-OfficioAbsentBonnie SudermanVP Academic Affairs, Ex-OfficioAbsentSarah MillerProxy for Co-ChairAbsent

Items		Person	Action
I.	Approval of Minutes: January 25, 2017 Meeting	All	The minutes of the January 25, 2017 Budget Committee (BC) meeting were approved by majority consent with an agreement that minutes would be sent out to the committee at an earlier time for review.
II.	Information Items: Education Advisor – AVC2CSU Program	Ms. Keelen	The position has a total cost of \$77,044 per year and is funded from the Foundation match portion of the previous Title V Grant up to \$184,000. Once the funds have been spent the position will be reevaluated.



	Bookstore Assistant – Palmdale Support	Ms. Keelen	This is a 50% position with a total cost of \$31,499 per year and is funded through Auxiliary Services. It is the goal to have this position up and running by the Palmdale Center opening.		
III.	Discussion Items: Review Survey Monkey	Ms. Keelen	<u>Issues Discussed:</u> The committee reviewed the prioritization results as scored by		
	Scoring	Wisi Neeren	the committee. The items listed at the top, shown in blue - with a score of N/A - were not considered as they have obtained alternative funding.		
			There was lively discussion regarding how the presidential goals fit in with other institutional planning diagrams for resource		
			allocation purposes. The recommendation was that Strategic Planning (SP) review their planning diagram to include		
			presidential goals in the planning document section.		
			It was noted that BC will have an annual process improvement review to address issues and make changes as needed.		
			Action Taken: N/A		
		Ms. Keelen	Follow Up Items: Add presidential goals to document list for SP & BC for meeting next month.		
			Final SP document in binder		
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NEXT MEETING DATES:

Joint SPC and BC Meeting

04/12/2017 SSV-151, 2:30 pm

Budget Committee

04/26/2017 SSV-151, 2:30 pm

FUTURE 2017 MEETINGS:

5/24, 6/28