

Distance Education and Technology Committee Agenda

Tuesday, March 8, 2016 3:00 p.m. – 4:00 p.m. L-201

Type of Meeting: Regular Note Taker: Please Review/Bring: Agenda Packet

Committee Members:

Perry Jehlicka, Co-Chair Dr. Bonnie Suderman, Co-Chair Dr. Charlotte Forte-Parnell, Co-Chair Designee Dr. Tom O'Neil, Administrative Member Walter Briggs, Counseling Faculty Representative Dr. Scott Lee, AP&P Representative Jimmie Bowen, Faculty Member Priscilla Jenison, Faculty Member Lucia Pozo, Faculty Member Lucia Pozo, Faculty Member Ken Sawicki, ITS Alternative Media Specialist John Toth, AVFCT Member Rick Shaw, ITS Management Member Greg Krynen, ITS Technical Trainer Mike Wilmes, Blackboard Administrator

| | Items | Person | Action |
|------|---------------------------|------------|------------------------------------------|
| Ι. | Approval of Minutes | All | a. November 10, 2015 DETC Meeting |
| | | | (attachment) |
| II. | Opening Comments from the | P Jehlicka | |
| | Co-Chairs | | |
| . | Open Comments from the | | |
| | Public | | |
| IV. | Discussion Items | J Toth | a. Hybrid/Blended Classes |
| | | P Jahlicka | b. LMS Contract |
| | | P Jahlicka | c. Faculty Policy and Guideline Handbook |
| ۷. | Action Items | | |
| VI. | Adjournment | | |
| NEXT | MEETING: March 22, 2016 | | |



Distance Education and Technology Committee Minutes

Type of Meeting: Regular

Tuesday, March 8, 2016 3:00 p.m. – 4:00 p.m. L-201

| Note Taker: Nancy Masters | | | | | | |
|-----------------------------------------------|----------------------------------------|---------------------------------------------|--|--|--|--|
| Please Review/Bring: Agenda Packet | | | | | | |
| Committee Members: | | | | | | |
| Perry Jehlicka, Co-Chair | | | | | | |
| Dr. Bonnie Suderman, Co-Chair - ABSE | Dr. Bonnie Suderman, Co-Chair - ABSENT | | | | | |
| Dr. Charlotte Forte-Parnell, Co-Chair De | esignee - ABSENT | | | | | |
| Dr. Tom O'Neil, Administrative Membe | Dr. Tom O'Neil, Administrative Member | | | | | |
| Walter Briggs, Counseling Faculty Repr | esentative | | | | | |
| Dr. Scott Lee, AP&P Representative | Dr. Scott Lee, AP&P Representative | | | | | |
| Jimmie Bowen, Faculty Member | | | | | | |
| Priscilla Jenison, Faculty Member | | | | | | |
| | Lucia Pozo, Faculty Member | | | | | |
| Angela Shaheen, Faculty Member - ABSENT | | | | | | |
| Ken Sawicki, ITS Alternative Media Specialist | | | | | | |
| John Toth, AVFCT Member | | | | | | |
| Rick Shaw, ITS Management Member | | | | | | |
| Greg Krynen, ITS Technical Trainer | | | | | | |
| Mike Wilmes, Blackboard Administrate | | | | | | |
| Items | Person | Action | | | | |
| I. Approval of Minutes | All | a. November 10, 2015 DETC Meeting | | | | |
| | | (attachment) | | | | |
| | | A motion was made and seconded to approve | | | | |
| | | minutes of the November 10, 2015 DETC | | | | |
| | | meeting. | | | | |
| | | Motion carried. | | | | |
| II. Opening Comments from the | P Jehlicka | Mr. Jehlicka reminded members of the online | | | | |
| Co-Chairs | | teaching conference in Sane Diego, June 16- | | | | |
| | | 17, 2016. Anyone interested should let him | | | | |
| | | know. Registration begins in April. | | | | |
| III. Open Comments from the | | | | | | |
| Public | | | | | | |
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| Approved: April 12, 2016 DETC Masting | | | | | | |

Approved: April 12, 2016 DETC Meeting



| | ANTELOPE VALL | ETCOLLEGE |
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| IV. Discussion Items | J Toth | a. Hybrid/Blended Classes Mr. John Toth initiated discussion regarding misconceptions among faculty and students for hybrid and blended classes. Some students understand the courses are online only. Mr. Jehlicka noted most students are not as successful with online courses. Members discussed a significant need for training students to take online courses. Without training, new students are set up for failure. Members agreed a mandatory class or workshop is needed to teach students how to use online resources. Student Success money could be available. Dr. Scott Lee reminded members the committee would have to work with AP&P. Action items for next meeting: * Category of blended classes * Recommendation to AP&P |
| | P Jehlicka | b. LMS Contract Members discussed the Learning Management System (LMS) that will expire in 2017. Mr. Rick Shaw suggested considering: Desire to Learn Moodle Blackboard Canvas (funded through Chancellor's Office for next 5 yrs) DETC will need to develop criteria and bring in all 4. Rick will bring in criteria and what Ventura Community College did. He suggested taking the next two weeks to study the LMS, as well as check to see what other campuses are using. Faculty will need to be given the opportunity to participate. |



| | | Rick will send out a quick summary for next meeting. |
|------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | P Jehlicka | C. Faculty Policy and Guideline Handbook Perry is working on a draft handbook. He will distribute at the next meeting. He would like to present it to the senate this semester. |
| V. Action Items | | |
| VI. Adjournment | | The DETC meeting of March 8, 2016 was adjourned at 4:07 p.m. by Mr. Perry Jehlicka, Chair. |
| NEXT MEETING: March 22, 2016 | | |