



<b>Faculty Professional Development Committee Approved Minutes</b>	<b>March 11, 2020 2:30 – 4:00 p.m., L-201</b>
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COMMITTEE MEMBERS  
 Rosa Brambila Fuller, Faculty Co-chair  
 Duane Rumsey, Administrative Council Member  
 Dr. Irit Gat, Administrative Council Member **-absent**  
 VACANT – Administrative Council Member  
 Mark Hoffer, Faculty Member  
 Dr. Rona Brynin, Faculty Member  
 Dr. De’Nean Coleman-Carew, Faculty Member  
 Dr. Zia Nisani, Faculty Member  
 Tiesha Klundt, Faculty Member  
 Dr. Barbara Fredette, Faculty Member  
 Jane Bowers, Faculty Member  
 John Wanko, Faculty Member  
 Walter Briggs – Faculty Member  
 Dr. Jeffery Cooper – Faculty Member  
 Dr. Liette Bohler, Tenure Evaluation Coordinator **-absent**  
 Greg Krynen, Technical Liaison **-absent**  
 Nate Dillon, Faculty Union Rep **-absent**  
 Michelle Hernandez, Confidential Management/Supervisory/Administrators  
 Rochelle Guardado - Adjunct Representative  
 Gwenn Preston, Classified Representative **-absent**  
 VACANT - ASO Member

Items	Action
I. Opening Comments from Faculty Co-chair	
II. Icebreaker – Dr. Rona Brynen	
III. Open comments from the Public	
IV. Approval of Agenda	Approved as amended (4CSD added)
V. Approval of Minutes	A. February 26, 2019 FPDC Meeting – Approved as amended
VI. Discussion Items	A. FPD Proposals Update – Rosa Fuller – Total of 93 proposals received. Discussion Tabled. Full descriptions of proposals will be sent to committee B. FPD 2020-2021 Calendar –Gen. Discussion regarding calendars such as Umoja, AVID, FYE and other calendars with events that qualify as FPD events. Is there a way to inform faculty of these events as the events arise? Discussion about putting information or links on FPD website.

	<p>C. Composition of FPD committee membership – Identify discipline – Document circulated to committee members during the meeting. How to proceed with expiring positions – and ensure representation from all constituencies. CTE is encouraged to identify a representative to sit on FPD.</p> <p>D. Professional Milestones Day: 5-15-20. Update on call for presenters – Discussion about potential presenters. Another call will go out shortly. This seems to be a part of Faculty Recognition Day.</p> <p>E. 4CSD Conference – Discussion regarding 4CSD from recent event. There are many exciting ideas and different practices at other CCC’s in how professional development is carried out. Some campuses integrate professional development amongst faculty, staff, and administrators. Incentives are offered to those that do—such as offering support via a software system called Cornerstones.</p> <p>A bill is in process that might provide funding to colleges for professional development.</p> <p>Does FPD want to consider a collaborative Professional Development program or continue autonomously status quo, or other ideas? <b>Should FPD recommend the creation of a collaborative task force to look at the idea of a collaborative professional development program or to develop a multi-year plan?</b></p> <p>Committee is encouraged to look at the <b>Vision Resource Center</b> website which is offered from the Chancellor’s office. Has many online resources and workshops.</p> <p>Looking toward the future, should the committee engage at a minimum in a discussion of standards or even examine the entire program?</p>
<p>VII. Action Items</p>	<p>A. FPD website-final changes* – DeNean/Rona (Tabled to next meeting)</p> <p>B. Faculty Engagement Programs – Mark Hoffer</p> <ol style="list-style-type: none"> <li>1. Proposed Changes: Descriptions, reporting deliverables and Standards – Approved (pending quorum verification)</li> </ol> <p>C. Sabbatical proposals – one request pulled by the faculty member. The other was previously approved to move forward.</p> <p>D. Online Trainings- OEI+ more and Standard for which it qualifies – Request for DE Committee to submit their one-page description of future events and offerings. Standard to be proposed as Standard 1.</p>
<p>VII. Information Items</p>	

VIII. Adjournment	3:55pm
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Minutes taken by Duane Rumsey.

Which Standard	Event Title	Rpt event?	Presenter/s	contact if needed
Standard #1: Faculty Academy	The Grammar of Graphics	No	James Brownlow	William Kitto
Standard #2: College Colloquia	demonstration on utilizing Turnitin for academic papers	No	Mary Jacobs	Mary Jacobs
Standard #1: Faculty Academy	Office for Students with Disabilities: A Collaboration with Faculty	Yes	Palmetto Despain, John	John Wanko
Standard #2: College Colloquia	Become a Referral Agent?	No	James "Roe" Leer	James "Roe" Leer
Standard #2: College Colloquia	Sexual Selection	No	Zia Nisani	Zia Nisani
Standard #1: Faculty Academy	Rstudio cloud and datacamp - free for education	No	and James Brownlow	William Kitto
Standard #2: College Colloquia	Undocumented Student Experience and How You Can Help)	No	Director Outreach and	Kenya Johnson
Standard #1: Faculty Academy	Read to Succeed (RtS) Discussions	Yes	members across	Dr. Morenike Adebayo-Ige
Standard #1: Faculty Academy	Understanding Your ESL Students	No	Tova Schilling	Heidi Williams
Standard #2: College Colloquia	1920: A Year in American History, Culture, Literature and Art--Part 1	No	Nathan Dillon, Dr. Matthew	scott F covell
Standard #2: College Colloquia	1920: A Year in American History, Culture, Literature and Art--Part 2	No	Dr. Matthew Jaffe, Christina	scott f. covell
Standard #1: Faculty Academy	Students on the Spectrum: Strategies for Success	No	Tamira Palmetto	John Wanko
Standard #1: Faculty Academy	Kognito Online Training	Yes	Zimmerman/Dr. De'Nean	Jennifer Winn
Standard #1: Faculty Academy	Ben Kallin presents Your Personal Safety	No	Threat Assessment	Jennifer Winn
Standard #2: College Colloquia	AND MODERN MUSIC PRODUCTION BY GRAMMY AWARD WINNING SYNTHESIST	No	Winning Synthesist,	Suzanne Compton
Standard #2: College Colloquia	Food-borne Illness: Epidemiology, Common Causes, and Prevention	No	Dr. Bassam M. Salameh	Me
Standard #2: College Colloquia	Infectious Disease Update	No	Bassam M. Salameh	Bassam M. Salameh
Standard #2: College Colloquia	A Taste of Lebanon - Food and History	No	Bassam M. Salameh	Bassam M. Salameh
Standard #2: College Colloquia	Bad Blood: The Tuskegee Syphilis Study	No	Dr. Bassam M. Salameh	Bassam M. Salameh
Standard #2: College Colloquia	Prevention, Current Treatments, and Possible Cure?	No	Dr. Bassam M. Salameh	Bassam M. Salameh
Standard #1: Faculty Academy	Motivating students to engage	No	Richard E Fleishman	Richard E Fleishman

Standard #2: College Colloquia	Part 1: Ceramics: Construction of Dinnerware, Part 2: Glazing and loading Kiln	No	Rich Sim	Rich Sim
Standard #2: College Colloquia	Getting to know ESL Students Part 2	No	Tova Schilling	Heidi Williams
Standard #1: Faculty Academy	Get To Know the Counseling Division	No	May Sanicolas, and others	Kristal Ibrahim
Standard #1: Faculty Academy	The Student Brain, On Trauma, In Your Classroom	Yes	Towana Catley, and Asia	Kristal Ibrahim
Standard #1: Faculty Academy	How to apply for CTE Funding Opportunities	No	Laureano Flores	Laureano Flores
Standard #2: College Colloquia	On Monsters: Figures and Figments of Fear	No	Scott Covell, Tino Garcia,	Mark Hoffer
Standard #2: College Colloquia	4th Annual Arts & Humanities Festival	Yes	Nate Dillon	Nate Dillon
Standard #1: Faculty Academy	Mindfulness in the Classroom	No	Dr. De'Nean Coleman-Carew	N/A
Standard #1: Faculty Academy	Student Learning Styles: The Kolb Model	No	Nari Kaseforth	Nari Kaseforth
Standard #2: College Colloquia	Does Color Exist? (Or is it just a cultural construct?)	No	plus off-campus Erin Westeen,	Hood
Standard #1: Faculty Academy	Should MLA Format Be Abolished?	No	and Dr. Scott Lee	Hood
Standard #1: Faculty Academy	PowerPoint: Promise or Poison?	No	and Christine Mugnolo	Hood
Standard #1: Faculty Academy	Open-Access Books: Updates and Opportunities	No	Charles Hood	Hood
Standard #2: College Colloquia	How Cinema Influences How We Understand History	No	Scott Covell, Dr. Scott Lee, Dr.	Hood
Standard #2: College Colloquia	What's Wrong with Education?	No	Mark Hoffer	Mark Hoffer
Standard #1: Faculty Academy	Understanding your role as Student Club Advisor	No	Zimmerman and Nancy	D.r Jill Zimmerman
Standard #1: Faculty Academy	CTE Advisory Committee Guidelines and Recommendations	No	Dr. Maria Clinton	Dr. Maria Clinton
Standard #2: College Colloquia	Korea: The Forgotten and Continuing War	No	Dr. Matthew Jaffe, Dr. Ken	Ken Shafer
Standard #2: College Colloquia	The History of Treatments for Cancer	No	Matthew Rainbow	Matthew Rainbow
Standard #2: College Colloquia	Can Humans Survive the Current Antropocene Extinction Event?	No	Matthew Rainbow	Matthew Rainbow
Standard #2: College Colloquia	A Brief History of Geology	No	Rainbow and Aurora Byrd	Matthew Rainbow
Standard #2: College Colloquia	Communication Studies Day	Yes	Communication Studies Faculty	Richie Neil Hao
Standard #1: Faculty Academy	incorporating cartoons into your pedagogy - for all disciplines!	No	Christine Mugnolo	Christine Mugnolo

Standard #2: College Colloquia	Manipulated Elections... Oh My!! The Growing Power and Danger of Social Media	No	Ken Shafer, Brian Palagallo	Ken Shafer
Standard #1: Faculty Academy	Teaching Social Justice and the Law Scholars Program	Yes	Mendoza, Rosa Fuller, Towana	Alberto Mendoza
Standard #2: College Colloquia	Traditional Music and Dance of Ireland	Yes	Aurora Burd	Aurora Burd
Standard #1: Faculty Academy	How Math Moves, How Dance Thinks, How Theatre Computes	No	Cindy Littlefield & Eugenie Trow	Eugenie Trow
Standard #2: College Colloquia	Behind the Curve: Failure of Critical Thinking	No	Zia Nisani & Claude Gratton	Zia nisani
Standard #1: Faculty Academy	Supporting Students to Meet Their Basic Needs	No	Zimmerman, Andrew	Dr. Jill Zimmerman
Standard #1: Faculty Academy	Coding the 2021-22 FPD Events Calendar for Strategic Professional Development	No	Kristine Oliveira	Kristine Oliveira
Standard #2: College Colloquia	History of Eugenics: A Journey into a bad Idea, or is it?	No	Zia Nisani	Zia Nisani
Standard #2: College Colloquia	Don't Believe Your Eyes: The Science of Visual Illusions	Yes	David Lewis, PhD	David Lewis, PhD
Standard #1: Faculty Academy	Semester Jump Start	Yes	Dr. Casey Scudmore	Dr. Casey Scudmore
Standard #1: Faculty Academy	Jump Start Spring	Yes	Dr. Casey Scudmore	Dr. Casey Scudmore
Standard #1: Faculty Academy	Let's Get Pedagogical!	No	Dr. Casey Scudmore	Dr. Casey Scudmore
Standard #1: Faculty Academy	Let's Get Pedagogical!	Yes	Dr. Casey Scudmore	Dr. Casey Scudmore
Standard #1: Faculty Academy	I Can Do What In Canvas?!	No	Dr. Casey Scudmore	Dr. Casey Scudmore
Standard #1: Faculty Academy	I Can Do What in Canvas?!	Yes	Dr. Casey Scudmore	Dr. Casey Scudmore
Standard #1: Faculty Academy	Computer testing with Canvas!	Yes	Dr. Casey Scudmore	Dr. Casey Scudmore
Standard #1: Faculty Academy	Computer testing with Canvas!	No	Dr. Casey Scudmore	Dr. Casey Scudmore
Standard #2: College Colloquia	An Evening with the Department of Geosciences	No	Aurora Burd, Paul Stahmann	Mike Pesses
Standard #2: College Colloquia	9th Annual Anthropology Open House -- Day Session	No	Dr. Darcy Wiewall	Dr. Darcy Wiewall
Standard #2: College Colloquia	9th Annual Anthropology Open House -- Evening Session	No	Dr. Darcy Wiewall	Dr. Darcy Wiewall
Standard #2: College Colloquia	Visit to the Fairmont Butte Archaeology Complex	No	Wiewall and David Earle	Dr. Darcy Wiewall
Standard #2: College Colloquia	What Happened to Flint, Michigan?	No	Mike Pesses	Mike Pesses
Standard #1: Faculty Academy	"Looking at the Data: Getting Real about AVC's Equity Gap"	No	and Michelle Hernandez	Kristine Oliveira

Standard #1: Faculty Academy	Student Experience at Antelope Valley College"	No	and Michelle Hernandez	Kristine Oliveira
Standard #1: Faculty Academy	Coding the 2020-21 FPD Events Calendar for Strategic Professional Development	No	Kristine Oliveira	Kristine Oliveira
Standard #2: College Colloquia	Toni Morrison: A Tribute to One of America's Greatest Writers	No	Coleman-Carew, Scott	Mark Hoffer
Standard #1: Faculty Academy	Shakespeare in Your Classroom - Words and Plots	No	Rachel Jennings, Cindy	Eugenie Trow
Standard #1: Faculty Academy	DISCUSSION WITH DR. ANDREA CAMPBELL	No	Frederick Hemker and Dr.	John Vento
Standard #2: College Colloquia	AVSOMC Concert One	No	Dr. David Newby	Dr. David Newby
Standard #2: College Colloquia	AVSOMC Presents Beethoven's Missa Solemnis	No	Dr. David Newby	Dr. David Newby
Standard #2: College Colloquia	AVSOMC Virtuoso Concert	No	Dr. David Newby	Dr. David Newby
Standard #1: Faculty Academy	Reporting Out from AVC's Leading From the Middle Academy Partners	No	Michelle Hernandez,	Kristine Oliveira
Standard #1: Faculty Academy	"My Students Don't Read!": Strategies That Will Help	No	Dang Huynh, Sawsan	Wendy Rider
Standard #2: College Colloquia	AVSOMC presents	No	Dr. David Newby	Dr. David Newby
Standard #2: College Colloquia	DANCE DIMENSIONS 2021	No	Rochelle Guardado	clittlefield@avc.edu
Standard #2: College Colloquia	Fall Final Dance Showings	No	Rochelle Guardado	clittlefield@avc.edu
Standard #2: College Colloquia	BYOBR: Bring Your Own Blood Report	No	Roe Leer	Roe Leer
Standard #2: College Colloquia	Supporting LGBTQIA+ Students	No	and Katherine Quesada	Tiffany Castillejo
Standard #2: College Colloquia	Love is Love-LGBTQIA+ Student Panel	No	and Katherine Quesada	Tiffany Castillejo
Standard #1: Faculty Academy	Modern Technology and its negative impact	No	Graves, Heidi William, Alberto	Thomas Graves
Standard #2: College Colloquia	My! What the AVC Library can do for you and your students	No	Lee, Linda Parker	Van Rider
Standard #2: College Colloquia	The Beatles- Sing Along	No	Mike McCully, Jeff Bretz, Gary	Tina Herbeck
Standard #2: College Colloquia	How "The Birth of a Nation" Changed Film and America	No	Dr. Scott Lee	Scott Lee
Standard #1: Faculty Academy	Financial Aid	Yes	Nichelle M Williams	Nichelle M Williams
Faculty Academy, Standard #2:	Communication Studies Public Speaking Norming Session	No	and Comm Studies Dept	Thomas Graves

Member Name	Proxy	Position/Discipline	Term	SIGNATURE
Rosa B Fuller	Mark Hoffer	Faculty Chair	June 30, 2022	
<u>Duane Rumsey</u>		Administrative Council Member	STANDING MEMBER	
<u>Dr. Irit Gat</u>		Administrative Council Member	STANDING MEMBER	
Admin Council member		Administrative Council Member	June 30, 2021	
<u>Dr. Zia Nisani</u>	Nikki Riley	Faculty Representative	June 30, 2022	
<u>John Wanko</u>	Mike Rios	Faculty Representative	June 30, 2022	
Walter Briggs		Faculty Representative	June 30, 2022	
<u>Dr. Barbara Fredette</u>		Faculty Representative	June 30, 2020	
Dr. Jeffrey Cooper		Faculty Representative	June 30, 2020	
<u>Jane Bowers</u>	Heidi Williams	Faculty Representative	June 30, 2020	
<u>Dr. Rona Brynin</u>	Jeff Stephens	Faculty Representative	June 30, 2021	
<u>Dr. De'Neen Coleman-Carew</u>	Audrey Moore	Faculty Representative	June 30, 2021	
<u>Mark Hoffer</u>	John Vento	Faculty Representative	June 30, 2021	
<u>Tiesha Klundt</u>	Jenny Judd	Faculty Representative	June 30, 2021	
<u>Dr. Liette Bohler</u>		Tenure Evaluation Coordinator	STANDING MEMBER	
<u>Nathan Dillon</u>		Faculty Union Rep	June 30, 2022	
<u>Michelle Hernandez</u>	Wendy Dumas	Confidential Management Rep	June 30, 2020	
<u>Gwennette Preston</u>	Desiree Lee	Classified Representative	June 30, 2022	
<u>Rochelle Guardado</u>	Chris Anderson	Adjunct Faculty Rep	June 30, 2020	
<u>Greg Krynen</u>		Technical Liaison	June 30, 2022	
VACANT		ASO Member		



## Faculty Inquiry Groups Program Overview

*The Faculty Inquiry Groups (FIGs) Program allows faculty members to collaborate in person or online in order to address a specific topic or question related to student learning or instruction. Participation in a Faculty Inquiry Group is a semester- or a year-long commitment undertaken by a group of 3 to 6 faculty members. A participant who successfully completes a semester-long FIG will earn up to 10 hours of Standard 1 FPD credit, while a participant in a year-long FIG may claim up to 20 hours in Standard 1. The FIG Facilitator is entitled to claim an additional 5 hours of Standard 2 credit for a semester-long FIG, and 10 hours for a year-long FIG. A person is allowed to participate in only one FIG at a time.*

### Program Outcomes (Supported by AVC Institutional Learning Outcomes)

1. Foster college-wide, interdisciplinary, and departmental community through the veneration of teaching, learning, research, and scholarship
2. Investigate and incorporate ways that diversity and innovation can enhance teaching, learning, and assessment methods
3. Expand creative, critical, and communication skills, resulting in greater instructional self-reflection and awareness of student learning
4. Increase instructional responsibility in and connection to institution-wide perspectives, pathways, and narratives, as they impact teaching, learning, and student success

### Program Requirements

In this program, three to six faculty members agree to collaborate in the investigation of a pedagogical or educational issue, trend, or innovation with the goal of increasing student success. The FIG members will communicate regularly (preferably in person and/or electronically) to discuss strategies and approaches. The findings or outcomes of their work will be identified in the facilitator's reflective report. At least three researched sources will also be critically referenced in this report submitted by the facilitator. Examples of faculty inquiry groups include those focused on student engagement, distance learning, outcomes assessment, teaching within the framework of Guided Pathways, interdisciplinary approaches to reading and writing, and the creation of more culturally inclusive learning environments. By participating in this program, AVC faculty members support the Chancellor's Office Vision for Success, specifically the tenets to "Foster the use of data, inquiry, and evidence" and to "Enable action and thoughtful innovation."

In order to learn more about the program, contact the FPDC Chair or the FIG Liaison, Mark Hoffer ([mhoffer@avc.edu](mailto:mhoffer@avc.edu)).

Program Requirements	Fall FIG	Spring FIG	Year-long FIG
Facilitator informs FPDC Chair and FIG Liaison of members and focus via email	Week 3, Tuesday	Week 3, Tuesday	Fall, Week 3, Tuesday
Program Orientation	TBD	TBD	TBD
FIG Plan due to FPDC Chair and FIG Liaison	Week 4, Friday	Week 4, Friday	Fall, Week 4, Friday
Reflective Report due to FPDC Chair and FIG Liaison	Week 14, Friday	Week 14, Friday	Fall/Spr Wk 14, Friday

## Faculty Learning Communities Program Overview

*The Faculty Learning Communities (FLCs) Program offers cohort- and topic-based collaboration in order to support, guide, and re-energize faculty members in the enhancement of teaching methods, in the encouragement of scholarly exchange, and in the promotion of institutional engagement and transformation. Participation in a Faculty Learning Community is a year-long, dedicated commitment in a group of 6 to 15 members (with 8 to 12 being the recommended size). A participant who successfully completes the year of FLC will earn up to 20 hours Standard 1 FPD credit. The FLC Facilitator is entitled to claim an additional 10 hours of Standard 2 credit hours. A person is allowed to participate in only one FLC per academic year.*

### Program Outcomes (Supported by AVC Institutional Learning Outcomes)

1. Build college-wide, cross-discipline, and departmental community through the veneration of teaching, learning, research, and scholarship
2. Investigate and incorporate ways that diversity and innovation can enhance teaching, learning, and assessment methods
3. Expand creative, critical, and communication skills, resulting in greater self-reflection and awareness of others
4. Increase civic responsibility and interest in institution-wide perspectives and cultural narratives, as they impact teaching, learning, and student success

### Program Options

**There are two types of faculty learning communities: cohort-based and topic-based.**

- **Cohort-based learning communities** address the teaching, learning, and developmental needs of a specific group of faculty or staff in a shared stage or phase of their career. The content of such a year-long community is shaped by the participants to include a broad range of teaching and learning areas and topics of interest to them. As a result of their participation in the program, these communities will make a positive impact on the culture of the institution. Four examples of cohort-based communities are those for junior faculty, for mid-career and senior faculty, for preparing future faculty, and for department chairs.
- **Topic-based learning communities** design content to address a special campus or divisional teaching and learning need, issue, or opportunity. Focusing on a specific theme, these FLCs offer membership to and provide opportunities for learning across all faculty ranks and cohorts, and may extend membership to appropriate non-faculty members. Examples of topic-based learning communities include those focused on Guided Pathways, AVID for higher education, social justice and student equity, writing across the curriculum, and undergraduate student research.

**In order to learn more about the program and its requirements, including the role of the facilitator, contact the FPDC Chair or the FLC Liaison, Mark Hoffer ([mhoffer@avc.edu](mailto:mhoffer@avc.edu)).**

Program Requirements	Deadlines
Facilitator informs FPDC Chair and FLC Liaison via email of FLC member list and focus	Fall, Week 3, Tuesday
Program Orientation	TBD
FLC Plan due to FPDC Chair and FLC Liaison	Fall, Week 4, Friday
First Semester Reflective Report due to FPDC Chair and FLC liaison	Fall, Week 14, Friday

Second Semester Reflective Report due to FPDC Chair and FLC Liaison	Spring, Week 14, Friday
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**Faculty Mentorship Program Overview**

*The Faculty Mentorship Program, which features both semester- and year-long mentorships, offers collaborative pairings in order to support, guide, and inspire faculty members in the enhancement of teaching methods, in the promotion of interdisciplinary exchange and cultural diversity, and in the encouragement of scholarly engagement and lifelong learning. Both mentors and mentees who successfully complete the program will earn up to 10 hours of Standard 1 credit for a semester-long mentorship, or up to 20 hours for a full year.*

**Program Outcomes (Supported by AVC Institutional Learning Outcomes)**

1. Maintain college-wide, cross-discipline, and departmental community through the veneration of teaching, learning, research, scholarship, and career guidance
2. Investigate and incorporate ways that diversity and innovation can enhance teaching, learning, and assessment methods
3. Communicate ideas more effectively, with a stronger sense of collaboration, shared research, and critical attention to audience
4. Increase workplace acclimation, civic responsibility, and interest in institutional perspectives and narratives, as they impact teaching, learning, and student success

**Program Requirements**

The mentor and mentee, once paired, will jointly devise and submit a Mentorship Plan to the FPD Committee. The Plan will establish a focus for the mentorship, as well as an outline of steps or components to the mentoring that will lead to a stated goal. The mentor and mentee may elect to stay in regular professional contact with each other through electronic means, but they must meet in person at least twice per month throughout the term of the program. The mentor and mentee will also jointly develop and submit a Reflective Report at the end of each academic term. The report will identify their goal, provide a description of the research and work that they accomplished over the course of the term, highlight the steps that the participants took in order to complete their project, and establish what they learned as a result of the collaboration and how they have integrated what they learned into their work at the college.

**In order to learn more about the program, contact the FPDC Chair or the Faculty Mentorship Liaison, Mark Hoffer ([mhoffer@avc.edu](mailto:mhoffer@avc.edu)).**

Program Requirements	Fall Mentorship	Spring Mentorship	Year-long Mentorship
Mentor and Mentee contact FPDC Chair And Faculty Mentorship Liaison via email	Week 3, Tuesday	Week 3, Tuesday	Fall, Week 3, Tuesday
Program Orientation	TBD	TBD	TBD
Mentorship Plan due to FPDC Chair and Liaison	Week 4, Friday	Week 4, Friday	Fall, Week 4, Friday
Reflective Report due to FPDC Chair and Faculty Mentorship Liaison	Week 14, Friday	Week 14, Friday	Fall/Spr Wk 14, Friday

## Instructional Exchange Program Overview

*The Instructional Exchange (IE) Program provides full-time and adjunct faculty the opportunity to collaborate on the improvement of their teaching methods through joint class observations, the sharing and revising of assignments, and focused research on pedagogical topics. Participation in an Instructional Exchange is a semester-long commitment agreed upon by two faculty members, who are not otherwise paired for a formal evaluation. Participants who successfully complete the IE will earn up to 10 hours of Standard 1 credit. A person is allowed to participate in only one IE per semester, and two IEs (Fall and Spring) per academic year. An Instructional Exchange must contain different participants each time. Any participant's own paid instructional time will not contribute to the 10 credit hours.*

## Program Outcomes (Supported by AVC Institutional Learning Outcomes)

1. Encourage college-wide, interdisciplinary, and departmental community through the veneration of teaching, learning, research, and scholarship
2. Investigate and incorporate ways that diversity and innovation can enhance teaching, learning, and assessment methods
3. Expand creative, critical, and communication skills, resulting in greater instructional self-reflection and awareness of student learning
4. Increase instructional responsibility in and connection to institution-wide perspectives, pathways, and narratives, as they impact teaching, learning, and student success

## Program Requirements

In this program, two faculty members agree to observe each other teach at least twice in the semester. The faculty members will communicate regularly and meet frequently to discuss classroom strategies and assignments. The exact focus of their collaboration can develop over the course of the IE and later be identified in each participant's reflective report. Examples of instructional exchanges include those focused on active learning strategies, service learning, assessment techniques, teaching within the framework of Guided Pathways, using technology in the classroom, rethinking approaches to reading and writing, applying rubrics, reducing student attrition, reimagining one's teaching persona, and fostering empathy in the classroom. The faculty members will also conduct research on their agreed-upon focus. At least two researched sources will be critically referenced in the Instructional Exchange Reflective Report submitted individually by the faculty members. By participating in this program, AVC faculty members support the Chancellor's Office guidelines for faculty professional development, specifically "Activities related to the improvement of teaching," as well as the Four Pillars of Guided Pathways: "Ensure incorporation of effective teaching practice throughout the pathways" (4.3).

**In order to learn more about the program, contact the FPDC Chair or the IE Liaison, Mark Hoffer ([mhoffer@avc.edu](mailto:mhoffer@avc.edu)).**

Program Requirements	Deadlines
Participant informs FPDC Chair and IE Liaison via email of interest in IE	Fall, Week 3, Tuesday
Reflective Report due to FPDC Chair and IE Liaison	Fall, Week 14, Friday
Participant informs FPDC Chair and IE Liaison via email of interest in IE	Spring, Week 3, Tuesday
Reflective Report due to FPDC Chair and IE Liaison	Spring, Week 14, Friday