

STRATEGIC PLANNING COMMITTEE AGENDA	Wednesday, March 2, 2016 SSV 151 2:30pm - 4:00pm
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TYPE OF MEETING: Regular
NOTE TAKER: Jerene Kelly
PLEASE REVIEW/BRING: Agenda, Minutes and Supporting Documents

Committee Members: Dr. David Adams (Faculty) Dr. Ed Beyer, Co-Chair (AS: President) Dr. Liette Bohler (Faculty Union) Mr. Mark Bryant (VP, Human Res.) Ms. Carolyn Burrell (AS: Library) Ms. Noemi Bustamante (ASO: Student) Ms. Elizabeth Diachun (CMS: Marketing) Mr. Michael Dioquino (ITS) Ms. Joshuaree Dumas (ASO: Student) Ms. Wendy Dumas (Business Services)	Mr. Kyle Faber (Classified: ITS) Ms. Kim Fite (Classified Union) Dr. Meeta Goel, Co-Chair (Dean, IERP/Library) Mr. Doug Jensen (Exec. Dir., FAC) Ms. Suzanne Olson (Classified: Acad. Affairs) Ms. Jenell Paul (Classified, Student Services) Mr. Duane Rumsey (Enrollment Mgmt.) Dr. Bonnie Suderman (VP, Academic Affairs) Ms. LaDonna Trimble (Dean, Student Services) Dr. Les Uhazy (Dean, Math & Science) Dr. Erin Vines (VP, Student Services)
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ITEMS	PERSON(S) RESPONSIBLE	ACTION ITEMS
STANDING ITEMS:		
I. Approval of Minutes: February 17, 2016 (Attached)	All	
II. Opening comments from the Co-Chairs	Dr. Goel & Dr. Beyer	
III. Reports	All Departments	

INFORMATION/DISCUSSION ITEMS

IV. <u>Discussion Item:</u> SPC member top 3 topics from Baldrige Survey	Dr. Beyer	
V. <u>Information/Discussion Item</u> Results from poll on the 13 planning assumptions	Dr. Goel	
VI. EMP Goal Development	Dr. Goel & Dr. Beyer	

NEXT SPC REGULAR MEETING DATE: March 16, 2016

**STRATEGIC PLANNING COMMITTEE
MINUTES**

**Wednesday, February 17, 2016
SSV 151
2:30pm – 4:00pm**

TYPE OF MEETING: Regular
NOTE TAKER: Jerene Kelly
PLEASE REVIEW/BRING: Agenda, Minutes and Supporting Documents

Committee Members:

Dr. David Adams (Faculty)
Dr. Ed Beyer, Co-Chair (AS: President)
Dr. Liette Bohler (Faculty Union)
Mr. Mark Bryant (VP, Human Res.: Ex-Officio) **Absent**
Ms. Carolyn Burrell (AS: Library)
Ms. Noemi Bustamante (ASO: Student) **Absent**
Ms. Elizabeth Diachun (CMS: Marketing)
Mr. Michael Dioquino (ITS) **Absent**
Ms. Joshuaree Dumas (ASO: Student) **Absent**
Ms. Wendy Dumas (Business Services) **Absent**

Mr. Kyle Faber (Classified: ITS) **Absent**
Ms. Kim Fite (Classified Union)
Dr. Meeta Goel, Co-Chair (Dean, IERP/Library)
Mr. Doug Jensen (Exec. Dir., FAC)
Ms. Suzanne Olson (Classified: Acad. Affairs)
Ms. Jenell Paul (Classified, Student Services)
Mr. Duane Rumsey (Enrollment Mgmt.) **J. Jones-Proxy**
Dr. Bonnie Suderman (VP, Academic Affairs: Ex-Officio)
Ms. LaDonna Trimble (Dean, Student Services)
Dr. Les Uhazy (Dean, Math, Science & Engineering)
Dr. Erin Vines (VP, Student Services: Ex-Officio) **Absent**

ITEMS	PERSON(S) RESPONSIBLE	INFORMATION, DISCUSSION OR ACTION
STANDING ITEMS:		
I. Approval of Minutes: January 20, 2016	All	Minutes were approved.
II. Opening comments from the Co-Chairs	Dr. Goel & Dr. Beyer	No opening comments
III. Reports	All Mr. Jensen	No reports
INFORMATION / DISCUSSION ITEMS		
IV. <u>INFORMATION ITEM:</u> EMP Internal Environment Scan Presentation (Attachment)	Dr. Trapp	<p>Dr. Fred Trapp (Internal Environment Scan) gave a follow-up on how is AVC responding to the external environment, and how is it implementing its mission. He also provided an analysis on AVC's student enrollment patterns, course scheduling patterns, student placement from assessment exams, out of district enrollment, and institutional effectiveness.</p> <p>Beginning the week of 2/22/2016 Dr. Trapp will begin group interviews with the instructional divisions to follow up on the questionnaires that were completed Fall 2015. He will also give a presentation in March on projections of future weekly student contact hours. An overview of the presentation is posted on the internal scan.</p>
V. <u>DISCUSSION ITEM:</u> Begin EMP 2016 Goals Development	Dr. Goel & Dr. Beyer	<p>Dr. Meeta Goel reviewed the 2013-2016 Strategic Plan Status and 2013 Planning Assumptions. Will update status by 6/30/16 with how AVC has completed all 7 goals. The purpose is to think about what the future of AVC should be like. The next meetings will be used for goal development.</p> <p>The results of the Baldrige Survey that was completed in November and December 2015...Administrative council completed the leadership version and the rest of the employees completed the workforce version. The results also showed that 24 people from Administrative Council participated, and 108 people from the workforce participated. The three results from the survey that need to be kept in mind as new goals are developed for the strategic plan are: 1) <u>Communication</u>: requires the involvement of all; 2)</p>

		<p><u>Perception</u>: disconnect between leadership and employees, and 3) <u>Processes</u>: to have continuous improvement you need to have college wide representation when developing strategies. AVC needs something in the plan to improve consistency, collaboration and communication.</p> <p>Dr. Ed Beyer requested to have each member identify their top 3 topics from the Baldrige Survey and possible action plans for the next meeting.</p> <p>Dr. Goel will send a poll on the 13 planning assumptions for SPC to prioritize prior to the 3/2 meeting.</p>
NEXT SPC REGULAR MEETING DATE: March 2, 2016		