

Meeting Agenda

Date: 2/19/2021

Location: Virtual

Time: 2-3:00 pm

Department Meeting: Regular

Members present: Zia Nisani, Lauren Conroy, Junko Suzuki, Osvaldo Larios, Deb Feickert, Maryam Sanei, Lena Coleman, Joseph Esdin, Kristal Ibrahim, Kaitlynn Furlong, Patricia Palavecino, Barbara Fredette, Dang Huynh, Kaitlin Bessinger, Jedidiah Lobos, Matthew rainbow,

Items	Person	Action
1. Welcome & Introduction	<i>Zia Nisani</i>	<ul style="list-style-type: none"> Kristal Ibrahim and Kaitlynn Furlong introduced themselves and shared the STEM walk-in counseling hours for Spring 2021 with everyone. Faculty were encouraged to attach the flyer in their Canvas shells.
2. Dean Update	<i>Zia Nisani</i>	<ul style="list-style-type: none"> Dean could not make it but communicated the following via email: Everyone was asked to submit the Textbook Requisition on time. A summer modularity survey was sent to the faculty that are teaching summer. They were highly encourage to submit their feedback. Dean reminded the faculty to post the STEM walk-in counseling hours in the canvas.
3. Textbook Requisitions	<i>Zia Nisani</i>	<ul style="list-style-type: none"> Another reminder on textbook requisitions. Faculty asked for the due dates to be emailed to them, and they were.
4. Update from VP	<i>Zia Nisani</i>	<ul style="list-style-type: none"> Faculty were informed about the upcoming DE training (after spring break; stipend) The faculty asked and the chair agreed to serve one more year. Faculty that serve as chairs on Tenure Committees were informed to submit everything (signed) on time. The importance of this was stressed.
5. Webpage Update	<i>Zia Nisani</i>	<ul style="list-style-type: none"> The VP is looking into this matter.

6. AS & AST degrees pathway	<i>Zia Nisani</i>	<ul style="list-style-type: none"> • The pathway that were created by the faculty was reviewed and everyone present approved.
7. Open discussion - time permitted(5 min/person)	<i>Zia Nisani</i>	<ul style="list-style-type: none"> • Faculty still have questions regarding vaccinations and campus opening. They were told that there is an on going discussion and once decisions were reached, they will be informed. • The chair stressed the importance of responding to surveys sent by Admins, as their feedback is important.

Next Meeting: March 19th 2-3pm