

26-27 Cert. Site Supervisor II (SS2)



ABOUT THIS MAJOR

The Certificate of Achievement for a Site Supervisor II is tailored to equip aspiring leaders with the necessary skills and knowledge to effectively manage and oversee educational programs in child family centers, home daycare settings, and state-level administrative environments. This comprehensive program builds on the Site Supervisor I certificate, allowing students to further develop their knowledge in management, child and family education administration, and business. In addition, they will gain skills in digital and social media marketing. Students must complete the Site Supervisor I certificate before attempting the Site Supervisor II certificate. Students who successfully complete the certificate requirements may pursue advanced supervisory and administrative roles in early childhood education programs, including site supervisor, program director, or child development program administrator positions in licensed centers, school-based programs, and community early learning organizations, in accordance with California Child Development Permit standards. For more information, visit the [Social and Behavioral Sciences](#) division.

TO EARN A DEGREE A STUDENT MUST COMPLETE THE FOLLOWING:

- [1] Completion of Major & Program Electives Courses
- [2] Minimum grade point average of 2.0
- [3] A C or better in all courses required for the major

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[Total Units Required for the Major 20]

Required Courses , complete ALL the following (20 units)	
CFE103 - The Child in Family and Community Relationship	3
CFE110 - Supervision and Administration of Childhood Programs II Prerequisite: Completion of CFE 109.	3
CFE111 - Supervising Adults Child Care Settings Prerequisite: Completion of CFE 101, CFE 102, and CFE 103.	2
BIP127 - Introduction to Accounting Prerequisite: Completion of BIP 115.	3
MGT202 - Supervisory Management	3
MKTG130 - Digital Marketing	3
MKTG132 - Social Media Marketing	3

RECOMMENDED PATHWAY Cert. Site Supervisor II

The Recommended Plan of Study is determined by the discipline faculty
Take classes in **Summer** or **Interession** if needed to complete your degree in a timely manner!

Fall/Spring: Max 19 units | **Summer:** Max 9 units | **Interession:** Max 6 units

SEMESTER 1	
Course	Units
CFE 103	3
CFE 110	3
BIP 127	3
MKTG 130	3
Total Units	12

SEMESTER 2	
Course	Units
CFE 111	2
MKTG 132	3
MGT 202	3
Total Units	13
TOTAL DEGREE UNITS	20

COUNSELING NOTE SECTION

Prerequisite: If a course is listed as a prerequisite for another course, that prerequisite course must be completed with a satisfactory grade to enroll in the next course. A satisfactory grade is a grade of "A," "B," "C" or "P". Students who enroll in classes for which they do not meet the prerequisites will be involuntarily dropped. Students will be notified of this involuntary drop. Title 5, Section 55200(d)

Application for Graduation:

Antelope Valley College awards degrees three times annually following the Fall, Spring, and summer semesters. Students must apply for graduation to earn their degree or certificate. Applications are due by September 6 for spring/summer graduates and by February 14 for fall graduates.

AVC 26-27 CATALOG: [ACADEMIC POLICIES](#)

INFORMATION and RESOURCES

Tutoring Assistance	Career Center	AVC Student Health Services
Transfer Center	Office of Students with Disabilities	Palmdale Center
Basic Needs	Financial Aid	Counseling Division