

# Outcomes Committee Minutes

Monday, Sept. 14, 2020

Via Zoom

3:00 – 4:30pm

**Type of Meeting:** *Regular*

**Note Taker:** *Wendy Stout*

**Please Review/Bring:** Review the past minutes for accuracy.

## Committee Members:

Glenn Haller, Faculty co-Chair

Meeta Goel, Administrative Co-chair

Vanessa Escobar, Research Analyst

**LaDonna Trimble , Student Services Dean**

Stacey Adams, Faculty Division Rep

Tiesha Klundt, Faculty Area Rep

Gary Heaton-Smith, Faculty Division Rep

Cindy Hendrix, Faculty Division Rep

Linda Parker, Faculty Area Rep

Fredy Aviles, Faculty Division Rep

Kristine Olivera, Faculty Division Rep

**Candace Martin, Faculty Division Rep**

Ronda Nogales, Faculty Division Rep

Joe Owens, Faculty Division Rep

Wendy Stout, Faculty Division Rep

**Eugenie Trow, Faculty Division Rep**

Jedidiah Lobos, Faculty Division Rep

Kaitlin Bessinger, Adjunct Rep

TBA, Student Rep

Items	Person	Action
I. Approval of Agenda		<p><b><u>Action Taken:</u></b> Moved and Approved</p> <p><b><u>Items added:</u></b></p>
II. Opening Comments from the Chairs	<i>Glenn/ Meeta</i>	<p><b><u>Action Taken:</u></b></p> <p>Glenn : It's been a little interesting since the last meeting the restructuring. They will put out a vote at the next meeting October 1<sup>st</sup>. The chair meeting was also interesting in regards to action plans and how to pull data out of eLumen. The department chair must get the data out of eLumen. At the chair meeting program review and action plans should have dates changed.</p>

		<p>Meeta: eLumen training will be taking place though eLumen and should this group get training along with Deans and Department chairs.</p> <p>Glenn Feels that this committee should have training.</p> <p><b><u>Follow Up Items:</u></b></p>
III. Approval of Minutes	<i>Glenn</i>	<p><b><u>Action Taken:</u></b></p> <p>Moved and Approved</p> <p><b><u>Follow Up Items:</u></b></p>
<p>IV. Informational Item – Outcomes Committee Schedule</p> <p>Oct. 12, 2020</p> <p>Rest of schedule TBA</p>	<i>Glenn</i>	<p><b><u>Issues Discussed:</u></b></p> <p>There is not a need to have a second meeting at this time. However, this could change so there may be a meeting Glenn will give us notice.</p> <p><b><u>Action Taken:</u></b></p> <p><b><u>Follow Up Items:</u></b></p>
V. Discussion/Action Item – Action Plan form, instructions		<p><b><u>Issues Discussed:</u></b></p> <p>There was a discussion of action plans and it was shared with the committee the forms that Glenn will be sending out if this committee agrees. There was a discussion of the types of action plans.</p> <p>Moved and approved to send this out.</p> <p><b><u>Follow Up Items:</u></b></p>
VI. Discussion/Action Item – Structure of Outcomes	<i>Glenn</i>	<p><b><u>Issues Discussed:</u></b></p> <p>This may change to what was agreed to before with meetings on the second Monday.</p> <p>In this area Glenn asked the task force to put together a meeting.</p> <p><b><u>Follow Up Items:</u></b></p>
VII. Discussion Item – Training Division Reps and updating training materials	<i>Glenn</i>	<p><b><u>Issues Discussed:</u></b></p> <p>This will take place when the eLumen training with eLumen staff comes in. Currently all we can do is do a review and check the outcomes. There was some discussion about the makeup of SLOs in eLumen. And roles in eLumen. A message</p>

		<p>will be sent to Cheyenne to see what roles that we need to do for each role and if they are necessary.</p> <p><b><u>Follow Up Items:</u></b></p>
<p>VIII. Discussion Items – Training reporting in eLumen</p>		<p><b><u>Issues Discussed:</u></b></p> <p>Tabled at this time. Due to be able to figure out all the roles. Program review was also talked about as well. Department chairs have to run reports. Department chairs have been trained in this process at the last chair meeting.</p> <p><b><u>Follow Up Items:</u></b></p>
<p><b>NEXT MEETING DATE: 10/12/2020</b></p>		