

Calendar Committee Minutes

Monday, April 22, 2019
BE 246
3:00 – 4:00pm

Type of Meeting: *Regular*
Note Taker: *Cheyenne Odenthal*
Please Review/Bring: The proposed calendars.

Committee Members:
Dr. Erin Vines, Calendar Committee Co-chair
Scott Tuss, Calendar Committee Co-chair
David Lyday, ASO Representative
Kyle Jacobsen, Academic Affairs Specialist
Dr. Scott Lee, Faculty Union President
Rick Shaw, ITS
Joseph Owens, Vocational Faculty
Elizabeth Sundberg, Faculty Union
Nichelle Williams, Director Financial Aid
Cynthia Wishka, Student Services Faculty
Dr. Jill Zimmerman, Dean Student Development and Services
Van Rider, Academic Senate President
Dr. Edward Beyer, Faculty Representative

Committee Members Not in Attendance:
LaDonna Trimble, Dean Enrollment Services

Guests In Attendance:
David Adams
Pamela Ford

Items	Person	Action
<p>I. Opening comments from the co-chair</p>	<p><i>Dr. Vines /Mr. Tuss</i></p>	<p>Dr. Vines called the meeting to order at 3:00pm</p> <p>Dr. Vines commended the committee for coming to a decision, while following the Participatory Governance process.</p> <p>Dr. Vines stated that the committee needs to come up with three goals for the committee to submit to strategic planning. The goals can be discussed via email with the committee.</p> <p><u>Issues Discussed:</u> Proposed implementation of the new calendar for 2019-2020, issues with this include:</p> <ul style="list-style-type: none"> • Dr. Beyer had already ordered books for Fall 2019 • Kyle Jacobsen has already built schedule for Fall 2019 • This does not allow enough time for curriculum changes and sequencing to be approved (i.e. nursing, respiratory care) <p>Dr. Vines stated the need for the committee to come to an agreement on <u>one</u> calendar for the MOU to the presidents. He also stated that on March 14, 2019, during the last Calendar Committee meeting the committee voted on Proposal 3.</p> <p>Dr. Beyer stated that proposal #4 does accommodate the 12 week summer as well as keeping intersession.</p>

		<p>Dr. Vines stated that the committee cannot go back and revote and the committee needs to move forward.</p> <p>Van Rider stated a concern that the half of the faculty that voted for no change should be able to consider the proposals.</p> <p>Pam stated a concern with not being able to discuss Proposal #4 at this meeting when the hybrid Calendar is able to be presented.</p> <p>Dr. Vines stated that the hybrid calendar was in response to the two Calendars that faculty where in support of the most, as well as the results of the vote in the last Calendar Committee meeting. Anyone was allowed to submit a Calendar to be presented and all proposals that were submitted were presented to the committee</p> <p>Dr. Lee wanted the committee to be made aware of the grievance that was filed to district on behalf of the Faculty Union, related to the violation of academic procedures in the previous meeting.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u> Committee members are to reach out to respective constituents to asked about the possible impacts on implementing the proposed Calendar too early.</p>
<p>II. 3/14/2019 Minutes</p>	<p>All</p>	<p><u>Issues Discussed:</u> Dr. Edward Beyer wanted the record to reflect that he did not agree that the committee <i>voted</i> on a specific proposal, but rather the committee <i>polled</i> on the given proposals.</p> <p><u>Action Taken:</u> A motion was made and seconded to approve 3/14/2019 minutes pending the changes presented by the committee. Motion carried.</p> <p><u>Follow Up Items:</u></p>
<p>III. MSE Perspective on Calendar Change- Academic Senate; MSE Division Representatives</p>	<p>Dr. Aurora Burd</p>	<p><u>Issues Discussed:</u> Agenda item was not discussed due to representation for this agenda item not being present.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>

<p>IV. Hybrid of Proposal #2 and #3</p>	<p><i>Dr. Vines</i></p>	<p><u>Issues Discussed:</u></p> <p>Spring Break placement after ninth week in Spring semester:</p> <p>Pros:</p> <ul style="list-style-type: none"> • Placement allows better alignment with local school districts scheduled spring breaks. <p>Cons:</p> <ul style="list-style-type: none"> • Does not promote student success, for those who take 8 week courses. • Specific programs rely on spring break being placed after the eighth week (i.e. Nursing, AFAB) • Nichelle Williams presented a concern for locking units for Financial Aid disbursement • Not all local school districts have the same spring break <p>Having the whole week off for Thanksgiving Holiday:</p> <ul style="list-style-type: none"> • Joseph Owens and Dr. Zimmerman presented an issue that there are Monday only courses there for students loose more instruction • Scott Tuss stated the idea of having the entire campus closed this entire week or even extending the Christmas break a full 10 working days, this would have to be negotiated <p>Scott Tuss stated that an advantage of Hybrid calendar is having an extra week after Christmas break, this allows students and staff to prepare for the Spring semester</p> <p>Van Rider presented an issue with speaking on behalf of the senate when he has not been able to get their input.</p> <p>Graduation date will be a separate issue for a later date, and will be removed from Calendar Recommendation.</p> <p>The committee came to a consensus that it would be most beneficial for spring break to be placed directly after week 8.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>V. MOU to Presidents</p>	<p><i>Dr. Vines /Mr. Tuss</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p>The committee voted on the Hybrid calendar, with the Spring break being modified to after week 8 in the spring semester, for the recommendation to the presidents :</p>

		<p>Dr. Erin Vines, Calendar Committee Co-chair Yes Scott Tuss, Calendar Committee Co-chair Yes David Lyday, ASO Representative Yes Kyle Jacobsen, Academic Affairs Specialist Yes Dr. Scott Lee, Faculty Union President Abstained Rick Shaw, ITS Yes Joseph Owens, Vocational Faculty Abstained Elizabeth Sundberg, Faculty Union Yes Nichelle Williams, Director Financial Aid Yes Cynthia Wishka, Student Services Faculty Yes Dr. Jill Zimmerman, Dean Student Development and Services Yes Van Rider, Academic Senate President Abstained Dr. Edward Beyer, Faculty Representative Abstained LaDonna Trimble Absent</p> <p><u>Follow Up Items:</u> The MOU to the presidents will be sent to the Calendar Committee via email for their review.</p>
<p>NEXT MEETING DATE: TBA</p>		<p>Dr. Vines ended the meeting at 4:04pm</p>