



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

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February 7, 2014

Mr. Ed Knudson, President
Antelope Valley College
3041 West Avenue K
Lancaster, CA 93536

Dear President Knudson:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 8-10, 2014, reviewed the Follow-Up Report submitted by Antelope Valley College, the report of the evaluation team that visited October 18, 2013, and the College's Midterm Report. The Commission took action to require the College to submit a Follow-Up by **October 15, 2014**.¹ The Report should demonstrate that the College has sustained the changes and improvements that were initiated to comply with Standards III.C.1 and III.C.1.d, as noted in 2010 Recommendations 2.d, and Standards III.D.1.c, as noted in 2010 Recommendation 4.

Recommendation 2.d: To meet the standards and to enhance the effectiveness of its technology, it is recommended that the college adjust its technology advisory committee structure to ensure that the needs of administrative and instructional computing are equally well addressed, and that this dialogue then results in equitable priorities, implementation, and budget allocations for all technology needs (III.C.1 and III.C.1.d).

Recommendation 4: To comply with the standards it is recommended that the college, when making its short-range financial plan, e.g. the annual budget of the college, consider its long-range financial obligation to pay the cost of the GASB 45 – Other Post-Employment Benefits (OPEB) as the costs are incurred instead of delaying payment to some future date. Specifically, the college is encouraged to prepare a comprehensive plan to prevent disruption of services offered to students by paying the Annual Required Contribution (ARC) determined using generally accepted accounting principles into an irrevocable trust fund at the amount equal to the actuarially determined Annual required Contribution (III.D.1.c).

The Midterm Report was certified by college leadership, including the chair of the governing board, the college president, and leaders of the faculty, staff, and students. Based on the College's report and the documentation submitted, the College has met the Standards associated with College Recommendations 1, 2, 3, and 4 from the 2010 comprehensive evaluation visit.

Mr. Ed Knudson, President
Antelope Valley College
February 7, 2014

The Follow-Up Report and the Midterm Report submitted in October 2013 will become part of the accreditation history of the College. I have previously sent you a copy of the evaluation team's Follow-Up Visit Report. Additional copies may now be duplicated. The Commission requires that you give the reports and this letter appropriate dissemination to your College staff and to those who were signatories of your College Follow-Up Report and Mid-Term Report. This group should include campus leadership and the Board of Trustees.

The Commission also requires that the Midterm Report, Follow-Up Report, the Follow-Up Visit Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. *Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution's home page.* If you would like an electronic copy of the Follow-Up Visit Report, please contact Commission staff.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and educational quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

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¹Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: (<http://www.accjc.org/college-reports-accjc>).