

AP&P Minutes	Thursday, February 13, 2025 3:00 pm – 5:30 pm T600-J
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Type of Meeting: *Regular*
Note Taker: Robyn Serrano
Please Review/Bring: The past minutes for accuracy.

Committee Members:

<p><i>Dr. Jonathan Compton, Co-chair</i> <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs</i> <i>Dr. Jessica Eaton, Articulation Officer*Proxy-Audrey Moore</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, IAAT Representative</i> <i>Alfred Brubaker, IAAT Representative</i> <i>Darren Watters, HSS Representative</i> <i>Vacant, HSS Representative</i> <i>James Dorn, MSE Representative</i> <i>Dr. Zia Nisani, MSE Representative</i> <i>Heidi Williams, LACA Representative*</i> <i>Vacant, LACA Representative</i></p> <p><i>Guests: Lisa O’Leary</i></p>	<p><i>Gabby Poorman, SBS Representative</i> <i>Yadira Arellano, SBS Representative</i> <i>Cynthia Littlefield, AHUM Representative</i> <i>Jillian Bentley, AHUM Representative</i> <i>Stephanie Orellana, Library Rep, Librarian*Proxy-</i> <i>Dr. Scott Lee</i> <i>Tamira Palmetto, Student Services, Counseling</i> <i>Tanya McGinnis, Student Services, Counseling</i> <i>Amaka Donn, Adjunct Representative</i> <i>Greg Bormann, Administrative Position</i> <i>Kathryn Mitchell, Administrative Position</i> <i>Dr. Windy Franklin-Martinez, Administrative</i> <i>Position*Proxy-Dr. Rashitta Brown-Elize</i> <i>John Cariaga, Student Representative</i></p> <p style="text-align: right;"><i>*Absent</i></p>
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Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i>	The meeting was called to order at 3:08pm.
II. Attendance – Roll Call	<i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	<u>Action Taken</u> Motion to approve: Agenda Motion Second Motion Approved
V. Approval of the Minutes – 11/14/2024	<i>All</i>	<u>Action Taken</u> Motion to approve: Minutes for 11/14/2024 Motion Second Abstentions: Audrey Moore, Scott Lee



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		Motion Approved
<p>VI. Informational Items</p> <ul style="list-style-type: none"> - Revision workflows to add honors courses to requisites - Courses with new start date - Summer 2025 <ul style="list-style-type: none"> - ABDY 900 - AUTO 900 - WELD 900 - WELD 901 	<p><i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i></p>	<p>Revisions: Any courses that have requisites that should include honors courses will need to be revised.</p> <p>New Start Date: These courses originally had a start date of Fall 2025 but have been moved up to Summer 2025. Greg mentioned that ABDY 900 & AUTO 900 may not be offered until the Fall but WELD 900 & WELD 901 will be offered in Summer so welding students graduating this semester can get certified with these summer courses.</p>
<p>VII. Training</p> <ul style="list-style-type: none"> - Open questions regarding curriculum 	<p><i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i></p>	<p>Zia is requesting a training regarding teaching noncredit courses.</p>
<p>VIII. Action</p> <ul style="list-style-type: none"> - Edit all work experience (199) courses to include repeatability (done by AA Specialists) 	<p><i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i></p>	<p>Action Taken Motion to approve: Edit all work experience (199) courses to include repeatability Motion Second Comments: Repeatability will be set at 1, if faculty want more then they will need to revise their courses, this is a high priority, please let the faculty know Motion Approved</p>
<p>IX. Discussion</p> <ul style="list-style-type: none"> - CCN Catalog language recommendations 	<p><i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i></p>	<p>CCN Catalog language recommendations: The Chancellor's Office has provided some examples of the language we can include in the catalog. Please review this and it will come back as a discussion item in the first March meeting. Jessica will meet with the graduation office and the counselors to finalize the language along with any recommendations from the committee. Marketing will post the CCN information all over the website and social media.</p>
<p>X. Reports</p> <ul style="list-style-type: none"> - 		
<p>XI. Catalog</p> <ul style="list-style-type: none"> - 		
<p>XII. Date of Next Meeting</p> <ul style="list-style-type: none"> - 2/27/25, 3/13/25, 3/27/25, 4/10/25, 4/24/25, 5/8/25, 5/22/25 		



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XIII. Adjournment	<i>Dr. Jonathan Compton/Dr. Kathy Bakhit</i>	Motion to adjourn: Motion Approved The meeting concluded at 3:41pm
NEXT MEETING DATE: February 27, 2025		