

AP&P Minutes		Thursday, April 10, 2025 3:00 pm – 5:30 pm T600-J
Type of Meeting: <i>Regular</i> Note Taker: Robyn Serrano Please Review/Bring: The past minutes for accuracy.		
Committee Members:		
<i>Dr. Jonathan Compton, Co-chair*</i> <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs*Proxy-Nate Dillon</i> <i>Dr. Jessica Eaton, Articulation Officer*Proxy-Audrey Moore</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, IAAT Representative</i> <i>Alfred Brubaker, IAAT Representative</i> <i>Darren Watters, HSS Representative</i> <i>Vacant, HSS Representative</i> <i>James Dorn, MSE Representative*</i> <i>Dr. Zia Nisani, MSE Representative</i> <i>Heidi Williams, LACA Representative</i> <i>Vacant, LACA Representative</i> <i>Guests: Esperanza Perez</i>		<i>Gabby Poorman, SBS Representative</i> <i>Yadira Arellano, SBS Representative*Proxy-Kimberly Barker</i> <i>Cynthia Littlefield, AHUM Representative*</i> <i>Jillian Bentley, AHUM Representative</i> <i>Stephanie Orellana, Library Rep, Librarian</i> <i>Tamira Palmetto, Student Services, Counseling*</i> <i>Tanya McGinnis, Student Services, Counseling</i> <i>Amaka Donn, Adjunct Representative*</i> <i>Dr. Wendy Stout, Administrative Position</i> <i>Kathryn Mitchell, Administrative Position*</i> <i>Dr. Windy Franklin-Martinez, Administrative Position*</i> <i>John Cariaga, Student Representative*</i> <i>*Absent</i>
Items	Person	Action
I. Call to Order	<i>Nate Dillon</i>	The meeting was called to order at 3:07pm
II. Attendance – Roll Call	<i>Nate Dillon</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	<u>Action Taken</u> Motion to approve: Agenda Motion Second Motion approved
V. Approval of the Minutes – 3/27/2025	<i>All</i>	<u>Action Taken</u> Motion to approve: Minutes for 3/13/2025 Motion Second Abstentions: Dr. Stout, Dr. Nisani, Darren Watters, Audrey Moore Motion approved



Academic Policies & Procedures

VI. Informational Items – Mandatory Updates – CCN Phase II Updates	Nate Dillon	Mandatory Updates: There are currently 58 course revisions and 3 program revisions in the workflows so please remind faculty to start their revisions. If a course needs to add Distance Education, please let faculty know it needs to be a substantial revision, otherwise the form won't be available. CCN Phase II Updates: ART and HIST still need to be started.
VII. Training –	Nate Dillon	– No updates
VIII. Action – AP 4021	Nate Dillon	Action Taken Motion to approve: AP 4021 Motion Second Motion approved
IX. Discussion –	Nate Dillon	– No discussion items
X. Reports –		– No updates
XI. Catalog	Robyn Serrano	Comments: I am currently working on making the updates from the spreadsheet. There are still 14 programs that are waiting for approval before I can add them to the catalog. I am hoping to have a final draft for review by the end of the month.
XII. Date of Next Meeting – 4/24/25, 5/8/25, 5/22/25		
XIII. Adjournment	Nate Dillon	Motion to adjourn: Motion approved The meeting concluded at 3:19pm
NEXT MEETING DATE: April 24, 2025		