

AP&P Minutes		Thursday, August 28, 2025 3:00 pm – 5:30 pm T600-J
Type of Meeting: <i>Regular</i> Note Taker: Jamie MacMillan Please Review/Bring: The past minutes for accuracy.		
Committee Members:		
<i>Dr. Jonathan Compton, Co-chair</i> <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs</i> <i>Dr. Jessica Eaton, Articulation Officer*Proxy-Audrey Moore</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, IAAT Representative</i> <i>Alfred Brubaker, IAAT Representative*</i> <i>Darren Watters, HSS Representative</i> <i>Vacant, HSS Representative</i> <i>James Dorn, MSE Representative</i> <i>Dr. Zia Nisani, MSE Representative</i> <i>Heidi Williams, LACA Representative</i> <i>Dr. Rhea Vichot, LACA Representative</i> <i>Guests: Esperanza Perez, Lisa O’Leary, Perry Jehlicka, Hank Price, Ibrahim Ganley</i>		<i>Gabby Poorman, SBS Representative</i> <i>Yadira Arellano, SBS Representative</i> <i>Cynthia Littlefield, AHUM Representative</i> <i>Paul Taglianetti, AHUM Representative*</i> <i>Stephanie Orellana, Library Rep, Librarian</i> <i>Tamira Palmetto, Student Services, Counseling</i> <i>Tanya McGinnis, Student Services, Counseling</i> <i>Amaka Donn, Adjunct Representative</i> <i>Dr. Wendy Stout, Administrative Position</i> <i>Kathryn Mitchell, Administrative Position</i> <i>Dr. Windy Franklin-Martinez, Administrative Position</i> <i>Vacant, Student Representative</i> <i>*Absent</i>
Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	The meeting was called to order at 3:08pm
II. Attendance – Roll Call	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	Action Taken Motion to approve: Agenda Motion Second Motion Approved



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V. Approval of the Minutes – 5/22/2025	<i>All</i>	<u>Action Taken</u> Motion to approve: Minutes for 5/22/2025 Motion Second Abstentions: Dr. Rhea Vichot, Dr. Wendy Stout, Audrey Moore Motion Approved
VI. Informational Items –	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	
VII. Training –	<i>Dr. Jonathan Compton</i>	
VIII. Action <i>New Program</i> Physics 2.0 AS-T <i>New Program Noncredit</i> Research Fundamentals Skills Certificate <i>Program Revision</i> Administration of Justice AA Administration of Justice AS-T Alcohol and Other Drug Studies (AODS)	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	<u>Action Taken</u> <i>New Program</i> Motion to approve: Physics 2.0 AS-T Motion Second Motion Approved <i>New Program Noncredit</i> Motion to approve: Research Fundamentals Skills Certificate Motion Second Motion Approved <i>Program Revision</i> Motion to approve: Administration of Justice AA Motion Second Motion Approved Motion to approve: Administration of Justice AS-T Motion Second Motion Approved Motion to approve: Alcohol and Other Drug Studies (AODS) Motion Second

Biology AS	Motion Approved Motion to approve: Biology AS Motion Second Motion Approved Added BIOL 206 to Electives per Zia
BIP Level I - Business Information Professional Quick Start Certificate of Achievement	Motion to approve: BIP Level I - Business Information Professional Motion Second Motion Approved
BIP Level II - Business Information Professional Two Certificate of Achievement	Motion to approve: BIP Level II - Business Information Professional Two Motion Second Motion Approved
BIP Level III - Business Information Professional Three Certificate of Achievement	Motion to approve: BIP Level III - Business Information Professional Motion Second Motion Approved
Business Information Professional AS	Motion to approve: Business Information Professional AS Motion Second Motion Approved
Child and Family Education AA	Motion to approve: Child and Family Education AA Motion Second Motion Approved
Child and Family Education Cert	Motion to approve: Child and Family Education Cert Motion Second Motion Approved
Commercial Music: Level I Certificate	Motion to approve: Commercial Music: Level I Certificate Motion Second



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Commercial Music: Level II Certificate	Motion Approved
Computer Applications Cert	Motion to approve: Commercial Music: Level II Certificate Motion Second Motion Approved
Computer Engineering AS	Motion to approve: Computer Applications Cert Motion Second Motion Approved
Computer Networking Cert	Motion to approve: Computer Engineering AS Motion Second Motion Approved
Computer Networking Multi-Platform AS	Motion to approve: Computer Networking Cert Motion Second Motion Approved
Digital Marketing	Motion to approve: Computer Networking Multi-Platform AS Motion Second Motion Approved
General Business Cert	Motion to approve: Digital Marketing Motion Second Motion Approved
Human Resources Professional I	Motion to approve: General Business Cert Motion Second Motion Approved
Human Resources Professional II	Motion to approve: Human Resources Professional I Motion Second Motion Approved
	Motion to approve:



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IT Cybersecurity Cert Management Certificate Network System Administrator I Network System Administrator II Philosophy AA-T Professional Bookkeeping Cert Real Estate Broker's Cert Real Estate Salesperson Cert		Human Resources Professional II Motion Second Motion Approved Motion to approve: IT Cybersecurity Cert Motion Second Motion Approved Motion to approve: Management Certificate Motion Second Motion Approved Motion to approve: Motion Network System Administrator I Motion Second Motion Approved Motion to approve: Network System Administrator II Motion Second Motion Approved Motion to approve: Philosophy AA-T Motion Second Motion Approved Motion to approve: Professional Bookkeeping Cert Motion Second Motion Approved Motion to approve: Real Estate Broker's Cert Motion Second Motion Approved Motion to approve: Real Estate Salesperson Cert Motion Second Motion Approved
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School-Aged Child Care Cert Skilled Parenting Certificate Program Revision Noncredit Avionics Technology Certificate Electronics Technology Cert New Course Development BIOL 203A General Human Anatomy and Physiology I New Course Development Noncredit EMT 901 Advanced Cardiac Life Support (ACLS) Provider Substantial Course Revision AJ 110 Terrorism Investigation AJ 199 Work Experience Education		Motion to approve: School-Aged Child Care Cert Motion Second Motion Approved Motion to approve: Skilled Parenting Certificate Motion Second Motion Approved Program Revision Noncredit Motion to approve: Avionics Technology Certificate Motion Second Motion Tabled Motion to approve: Electronics Technology Cert Motion Second Motion Tabled New Course Development Motion to approve: BIOL 203A General Human Anatomy and Physiology I Motion Second Motion Approved New Course Development Noncredit Motion to approve: EMT 901 Advanced Cardiac Life Support (ACLS) Provider Motion Second Motion Approved Substantial Course Revision Motion to approve: AJ 110 Terrorism Investigation Motion Second Motion Approved
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COMM 217	Gender and Communication	Motion to approve: AJ 199 Work Experience Education Motion Second Motion Approved
CS 120	Programming and Algorithms in C++	Motion to approve: COMM 217 Gender and Communication Motion Second Motion Approved
CS 121	Programming and Algorithms in Java	Motion to approve: CS 120 Programming and Algorithms in C++ Motion Second Motion Approved
CS 122 Python	Programming and Algorithms in	Motion to approve: CS 121 Programming and Algorithms in Java Motion Second Motion Approved
ECON C2001	Principles of Microeconomics	Motion to approve: CS 122 Programming and Algorithms in Python Motion Second Motion Approved
ECON C2001H	Principles of Microeconomics Honors	Motion to approve: ECON C2001 Principles of Microeconomics Motion Second Motion Approved
ECON C2002	Principles of Macroeconomics	Motion to approve: ECON C2001H Principles of Microeconomics Honors Motion Second Motion Approved
ECON C2002H	Principles of Macroeconomics Honors	Motion to approve: ECON C2002 Principles of Macroeconomics Motion Second Motion Approved
		Motion to approve: ECON C2002H Principles of Macroeconomics Honors



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FTV 103	Introduction to Television	Motion Second Motion Approved Motion to approve: FTV 103 Introduction to Television Motion Second Motion Approved
FTV 203	African-American Cinema	Motion to approve: FTV 203 African-American Cinema Motion Second Motion Approved
FTV 251 Film	Contemporary American Independent	Motion to approve: FTV 251 Contemporary American Independent Film Motion Second Motion Approved
FTV 261	Religion and Cinema	Motion to approve: FTV 261 Religion and Cinema Motion Second Motion Approved
GEOL 102	Historical Geology	Prerequisite changed to an advisory before approval Motion to approve: GEOL 102 Historical Geology Motion Second Motion Approved
GEOL 102L	Historical Geology Laboratory	Motion to approve: GEOL 102L Historical Geology Laboratory Motion Second Motion Tabled
KINT 100	Introduction to Kinesiology	Motion to approve: KINT 100 Introduction to Kinesiology Motion Second Motion Approved
MUSC 124A	Jazz Improvisation	Motion to approve: MUSC 124A Jazz Improvisation Motion Second

PHYS 110	General Physics	Motion Approved
		Motion to approve: PHYS 110 General Physics Motion Second Motion Approved
PHYS 120	General Physics	
		Motion to approve: PHYS 120 General Physics Motion Second Motion Approved
PHYS 211	General Physics	
		Motion to approve: PHYS 211 General Physics Motion Second Motion Approved
PSCI 101	Physical Science	
		Motion to approve: PSCI 101 Physical Science Motion Second Motion Approved
Substantial Course Revision Noncredit		
ESL 950	ESL Vocabulary and Pronunciation 5	
		Substantial Course Revision Noncredit Motion to approve: ESL 950 ESL Vocabulary and Pronunciation 5 Motion Second Motion Approved
ESL 958	ESL Reading and Writing 5	
		Motion to approve: ESL 958 ESL Reading and Writing 5 Motion Second Motion Approved
Non-Substantial Course Revision		
AJ 208	Introduction to Forensic Science	
		Non-Substantial Course Revision Motion to approve: AJ 208 Introduction to Forensic Science Motion Second Motion Approved
BIP 100 Professional	Introduction to Business Information	Motion to approve:



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BIP 105 Computer Literacy BIP 106 MS Outlook BIP 110 Keyboarding I BIP 111 MS Word I BIP 112 MS Excel I BIP 113 MS Access I BIP 114 MS PowerPoint I BIP 115 Practical Math for Business and Consumers		BIP 100 Introduction to Business Information Professional Motion Second Motion Approved Motion to approve: BIP 105 Computer Literacy Motion Second Motion Approved Motion to approve: BIP 106 MS Outlook Motion Second Motion Approved Motion to approve: BIP 110 Keyboarding I Motion Second Motion Approved Motion to approve: BIP 111 MS Word I Motion Second Motion Approved Motion to approve: BIP 112 MS Excel I Motion Second Motion Approved Motion to approve: BIP 113 MS Access I Motion Second Motion Approved Motion to approve: BIP 114 MS PowerPoint I Motion Second Motion Approved Motion to approve: BIP 115 Practical Math for Business and Consumers Motion Second
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BIP 120	Keyboarding II		Motion Approved Motion to approve: BIP 120 Keyboarding II Motion Second Motion Approved
BIP 121	MS Word II		Motion to approve: BIP 121 MS Word II Motion Second Motion Approved
BIP 123	MS Access II		Motion to approve: BIP 123 MS Access II Motion Second Motion Approved
BIP 124	MS PowerPoint II		Motion to approve: BIP 124 MS PowerPoint II Motion Second Motion Approved
BIP 131	MS Word III		Motion to approve: BIP 131 MS Word III Motion Second Motion Approved
BIP 132	MS Excel III		Motion to approve: BIP 132 MS Excel III Motion Second Motion Approved
BIP 133	MS Access III		Motion to approve: BIP 133 MS Access III Motion Second Motion Approved
BIP 199	Work Experience Education		Motion to approve: BIP 199 Work Experience Education Motion Second Motion Approved
ELTE 145	Acceptability of Electronic Assemble		Motion to approve:



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ELTE 199	Work Experience Education	ELTE 145	Acceptability of Electronic Assemble
		Motion Second	
		Motion Approved	
		Motion to approve:	
ELTE 235	Electronic Communications I	ELTE 199	Work Experience Education
		Motion Second	
		Motion Approved	
		Motion to approve:	
ELTE 252	Introduction to Avionics	ELTE 235	Electronic Communications I
		Motion Second	
		Motion Approved	
		Motion to approve:	
ELTE 254	Radio Telephone License	ELTE 252	Introduction to Avionics
		Motion Second	
		Motion Approved	
		Motion to approve:	
HIST 104	Introduction to World Civilizations, from Human Beginnings Until 1500	ELTE 254	Radio Telephone License
		Motion Second	
		Motion Approved	
		Motion to approve:	
HIST 116	Contemporary U.S. History: From Vietnam to Iraq	HIST 104	Introduction to World Civilizations, from Human Beginnings Until 1500
		Motion Second	
		Motion Approved	
		Motion to approve:	
INT 199	Work Experience Education	HIST 116	Contemporary U.S. History: From Vietnam to Iraq
		Motion Second	
		Motion Approved	
		Motion to approve:	
JOUR 199	Work Experience Education	INT 199	Work Experience Education
		Motion Second	
		Motion Approved	
		Motion to approve:	
		JOUR 199	Work Experience Education



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MATH 035	Support Course for Math 135	Motion Second Motion Approved
MGT 101	Management Principles	Motion to approve: MATH 035 Support Course for Math 135 Motion Second Motion Approved
MGT 115	Human Behavior in Organization	Motion to approve: MGT 101 Management Principles Motion Second Motion Approved
MGT 121	Human Resources Management	Motion to approve: MGT 115 Human Behavior in Organization Motion Second Motion Approved
MGT 199	Work Experience Education	Motion to approve: MGT 121 Human Resources Management Motion Second Motion Approved
MGT 201	Small Business Management	Motion to approve: MGT 199 Work Experience Education Motion Second Motion Approved
MGT 202	Supervisory Management	Motion to approve: MGT 201 Small Business Management Motion Second Motion Approved
MKTG 101	Principles of Marketing	Motion to approve: MGT 202 Supervisory Management Motion Second Motion Approved
MKTG 112	Introduction to Advertising	Motion to approve: MKTG 101 Principles of Marketing Motion Second Motion Approved Motion to approve: MKTG 112 Introduction to Advertising



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MKTG 130	Digital Marketing	Motion Second Motion Approved
MKTG 132	Social Media Marketing	Motion to approve: MKTG 130 Digital Marketing Motion Second Motion Approved
MKTG 199	Work Experience Education	Motion to approve: MKTG 132 Social Media Marketing Motion Second Motion Approved
MUSC 113	Songwriting	Motion to approve: MKTG 199 Work Experience Education Motion Second Motion Approved
MUSC 199	Work Experience Education	Motion to approve: MUSC 113 Songwriting Motion Second Motion Approved
MUSC 233	Music Production II	Motion to approve: MUSC 199 Work Experience Education Motion Second Motion Approved
PSY 103	The Physiology and Pharmacology of Psychoactive Drugs	Motion to approve: MUSC 233 Music Production II Motion Second Motion Approved
PSY 104	Prevention, Intervention, and Education	Motion to approve: PSY 103 The Physiology and Pharmacology of Psychoactive Drugs Motion Second Motion Approved
PSY 105	Group Leadership and Process	Motion to approve: PSY 104 Prevention, Intervention, and Education Motion Second Motion Approved



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PSY 106	Case Management, Law and Ethics	Motion to approve: PSY 105 Group Leadership and Process Motion Second Motion
PSY 107 Counseling	Chemical Dependency Family	Motion to approve: PSY 106 Case Management, Law and Ethics Motion Second Motion Approved
PSY 108	Introduction to Psychological and Social Services	Motion to approve: PSY 107 Chemical Dependency Family Counseling Motion Second Motion Approved
PSY 110	Directed Field Experience II	Motion to approve: PSY 108 Introduction to Psychological and Social Services Motion Second Motion Approved
RE 101	Real Estate Principles	Motion to approve: PSY 110 Directed Field Experience II Motion Second Motion Approved
RE 111	Real Estate Finance	Motion to approve: RE 101 Real Estate Principles Motion Second Motion Approved
<i>Non-Substantial Course Revision Noncredit</i>		Motion to approve: RE 111 Real Estate Finance Motion Second Motion Approved
BUS 911	Attitude in the Workplace	<i>Non-Substantial Course Revision Noncredit</i> Motion to approve: BUS 911 Attitude in the Workplace Motion Second Motion Approved



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IX. Discussion —	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	
X. Reports —		
XI. Catalog —	<i>Robyn Serrano</i>	
XII. Date of Next Meeting — 9/11/25, 9/25/25, 10/9/25, 10/23/25, 10/30/25, 11/13/25, 2/26/26, 3/12/26, 3/26/26, 4/9/26, 4/23/26, 5/14/26, 5/28/26		
XIII. Adjournment	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	Motion to Adjourn: Motion Approved The meeting concluded at 4:46pm
NEXT MEETING DATE: September 11, 2025		