

AP&P Minutes		Thursday, October 9, 2025 3:00 pm – 5:30 pm CH 202
Type of Meeting: <i>Regular</i> Note Taker: Jamie MacMillan Please Review/Bring: The past minutes for accuracy.		
<i>Committee Members:</i>		
<i>Dr. Jonathan Compton, Co-chair</i> <i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs</i> <i>Dr. Jessica Eaton, Articulation Officer*Proxy-Reina Burgos</i> <i>Tim Atkerson, AKIN Representative</i> <i>Travis Lee, IAAT Representative</i> <i>Alfred Brubaker, IAAT Representative</i> <i>Darren Watters, HSS Representative</i> <i>Vacant, HSS Representative</i> <i>James Dorn, MSE Representative *</i> <i>Dr. Zia Nisani, MSE Representative</i> <i>Heidi Williams, LACA Representative</i> <i>Rhea Vichot, LACA Representative</i> <i>Guests: Esperanza Perez, Dr. Francisco Fuentes</i>		<i>Gabby Poorman, SBS Representative*Proxy-Ken Shafer</i> <i>Yadira Arellano, SBS Representative</i> <i>Cynthia Littlefield, AHUM Representative</i> <i>Paul Taglianetti, AHUM Representative</i> <i>Stephanie Orellana, Library Rep, Librarian</i> <i>Tamira Palmetto, Student Services, Counseling</i> <i>Tanya McGinnis, Student Services, Counseling*Proxy-Michael Rios</i> <i>Amaka Donn, Adjunct Representative*</i> <i>Dr. Wendy Stout, Administrative Position*</i> <i>Kathryn Mitchell, Administrative Position</i> <i>Dr. Windy Franklin-Martinez, Administrative Position</i> <i>Vacant, Student Representative</i> <i>*Absent</i>
Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	The meeting was called to order at 3:05pm
II. Attendance – Roll Call	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	Action Taken Motion to Amend: Agenda Motion Second Added: Biology AS-T



Academic Policies & Procedures

		Chemistry AS Computer Science AS Computer Science AS-T Instructional Aide AA Instructional Aide Cert Law, Public Policy, and Society AA-T Math and Science – Option I AA Medical Assistant AS Medical Assistant Cert Modern Policy AS Radiologic Technology AS Mathematics AS-T Physics AS-T Motion Second Motion Approved
V. Approval of the Minutes – 9/25/2025	<i>All</i>	Action Taken Motion to Approve: Minutes for 9/25/2025 Motion Second Abstentions: Cynthia Littlefield, Paul Taglianetti, Reina Burgos, Ken Shafer Motion Approved
VI. Training –	<i>Dr. Jonathan Compton</i>	
VII. Action New Course Developments ABDY 220 Auto Body Estimating ETHN 130 African American History of the U.S. to Reconstruction ETHN 235 Chicana/o/x Literature	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	New Course Developments Motion to Approve: ABDY 220 Auto Body Estimating Motion Second Motion Approved Motion to Table: ETHN 130 African American History of the U.S. to Reconstruction Motion Second Motion Tabled Motion to Table: ETHN 235 Chicana/o/x Literature Motion Second Motion Tabled Motion to Approve:



Academic Policies & Procedures

ETHN 239	Chicana/o/x Art History	ETHN 239	Chicana/o/x Art History Motion Second Changes: Faculty changed to Chicana/o/x Visual Arts and Culture before the meeting and then the “s” was removed from “Arts” during the meeting Motion Approved
FTEC 120	First Responder Fitness & Wellness I	FTEC 120	Motion to Approve: First Responder Fitness & Wellness I Motion Second Changes: “&” to “and”, Course Number Changed to 105 Motion Approved
FTEC 121	First Responder Fitness and Wellness II	FTEC 121	Motion to Approve: First Responder Fitness and Wellness II Motion Second Changed: Course Number to 106 Motion Approved
<i>New Course Developments Noncredit</i>		<i>New Course Developments Noncredit</i>	
HD 900	College Success and Transfer Exploration	HD 900	Motion to Approve: College Success and Transfer Exploration Motion Second Motion Approved
HD 901	Career Exploration and Development	HD 901	Motion to Approve: Career Exploration and Development Motion Second Motion Approved
<i>Substantial Course Revisions</i>		<i>Substantial Course Revisions</i>	
AJ 111	Beginning Health and Fitness for First Responders I	AJ 111	Motion to Approve: Beginning Health and Fitness for First Responders I Motion Second Motion Approved
AJ 112	Intermediate Health and Fitness for First Responders II	AJ 112	Motion to Approve: Intermediate Health and Fitness for First Responders II Motion Second Motion Approved



Academic Policies & Procedures

AJ 113	Advanced Health and Fitness for First Responders III	Motion to Approve: AJ 113 Advanced Health and Fitness for First Responders III Motion Second Motion Approved
ED 140	Introduction to Education	Motion to Approve: ED 140 Introduction to Education Motion Second Motion Approved
EMT 101	Emergency Medical Technician (EMT)	Motion to Approve: EMT 101 Emergency Medical Technician (EMT) Motion Second Motion Approved
EMT 122	Pharmacology in EMS	Motion to Approve: EMT 122 Pharmacology in EMS Motion Second Motion Approved
EMT 125	Cardiorespiratory Emergencies	Motion to Approve: EMT 125 Cardiorespiratory Emergencies Motion Second Motion Approved
EMT 126	Neuroendocrine Emergencies	Motion to Approve: EMT 126 Neuroendocrine Emergencies Motion Second Motion Approved
EMT 127	Medical Emergencies	Motion to Approve: EMT 127 Medical Emergencies Motion Second Motion Approved
EMT 128	OB/GYN and Pediatric Emergencies	Motion to Approve: EMT 128 OB/GYN and Pediatric Emergencies Motion Second Motion Approved
EMT 129	EMS Operations and Special Populations	Motion to Approve: EMT 129 EMS Operations and Special Populations



Academic Policies & Procedures

		Motion Second Motion Approved
EMT 130A	Paramedic Clinical Practicum	Motion to Approve: EMT 130A Paramedic Clinical Practicum Motion Second Motion Approved
HIST 119 Caribbean	History of Latin America and the Caribbean	Motion to Approve: HIST 119 History of Latin America and the Caribbean Motion Second Motion Approved
THA 115C	Rehearsal & Performance: Drama	Motion to Approve: THA 115C Rehearsal & Performance: Drama Motion Second Changes: Updated assignment hours-1 hour writing Motion Approved
THA 116C	Rehearsal and Performance: Comedy	Motion to Approve: THA 116C Rehearsal and Performance: Comedy Motion Second Changes: Updated assignment hours-1 hour writing Motion Approved
VN 119	Fundamentals of Patient Care for Vocational Nurses	Motion to Approve: VN 119 Fundamentals of Patient Care for Vocational Nurses Motion Second Motion Approved
VN 120	Self-Care Fundamentals, Pharmacology	Motion to Approve: VN 120 Self-Care Fundamentals, Pharmacology Motion Second Motion Approved
VN 121 and Child	Medical-Surgical Nursing for the Adult and Child	Motion to Approve: VN 121 Medical-Surgical Nursing for the Adult and Child Motion Second Motion Approved
		Motion to Approve:



Academic Policies & Procedures

VN 122 Vocational Nursing in the Child-Bearing Family and Pediatric Patient VN 123 Nursing Leadership and Medical-Surgical Nursing Non-Substantial Course Revisions GEOG 102L Physical Geography Lab: Earth's Weather & Climate HIST 115 Cultural History of Mexico New Program Developments Athletic Trainer Aide Certificate Emergency Cardiac Care Provider Certificate (Noncredit) General Engineering AS Health and Fitness for First Responders Certificate	VN 122 Vocational Nursing in the Child-Bearing Family and Pediatric Patient Motion Second Motion Approved Motion to Approve: VN 123 Nursing Leadership and Medical-Surgical Nursing Motion Second Motion Approved Non-Substantial Course Revisions Motion to Approve: GEOG 102L Physical Geography Lab: Earth's Weather & Climate Motion Second Motion Approved Motion to Approve: HIST 115 Cultural History of Mexico Motion Second Motion Approved New Program Developments Motion to Table: Athletic Trainer Aide Certificate Motion Second Motion Tabled Motion to Approve: Emergency Cardiac Care Provider Certificate Motion Second Motion Approved Motion to Approve: General Engineering AS Motion Second Motion Approved Motion to Approve: Health and Fitness for First Responders Certificate Motion Second Motion Approved
---	---



Academic Policies & Procedures

Home Visitor Certificate	Motion to Approve: Home Visitor Certificate Motion Second Motion Approved
Mathematics AS-T 2.0	Motion to Approve: Mathematics AS-T 2.0 Motion Second Motion Approved
Nutrition and Disease Certificate	Motion to Approve: Nutrition and Disease Certificate Motion Second Motion Approved
Pathway to Law School, Pre-Law and Legal Careers Certificate	Motion to Approve: Pathway to Law School, Pre-Law and Legal Careers Certificate Motion Second Motion Approved
New Program Developments Noncredit	New Program Developments Noncredit
AI Strategies for Entrepreneurs, Small Business Owners, and Employees Certificate (Noncredit)	Motion to Approve: AI Strategies for Entrepreneurs, Small Business Owners, and Employees Certificate (Noncredit) Motion Second Motion Approved
Artificial Intelligence Education Certificate (Noncredit)	Motion to Approve: Artificial Intelligence Education Certificate (Noncredit) Motion Second Motion Approved
Career and College Success Certificate (Noncredit)	Motion to Approve: Career and College Success Certificate (Noncredit) Motion Second Motion Approved
	Motion to Approve: Structural Steel Welding Performance Certificate (Noncredit)

Structural Steel Welding Performance Certificate (Noncredit)		Motion Second Motion Approved
Wildland Firefighting Certificate (Noncredit)		Motion to Approve: Wildland Firefighting Certificate (Noncredit) Motion Second Motion Approved
Program Revisions		Program Revisions
Advanced Aircraft Structures Cert		Motion to Approve: Advanced Aircraft Structures Cert Motion Second Motion Approved
Aeronautical Non-Destructive Inspection Cert		Motion to Approve: Aeronautical Non-Destructive Inspection Cert Motion Second Motion Approved
Aerospace Leadership and Management Cert		Motion to Approve: Aerospace Leadership and Management Cert Motion Second Motion Approved
Air Conditioning & Refrigeration Specialist AS		Motion to Approve: Air Conditioning & Refrigeration Specialist AS Motion Second Motion Approved
Air Conditioning & Refrigeration Specialist Cert		Motion to Approve: Air Conditioning & Refrigeration Specialist Cert Motion Second Motion Approved
Air Conditioning Specialist AS		Motion to Approve: Air Conditioning Specialist AS Motion Second Motion Approved
		Motion to Approve: Air Conditioning Specialist Cert Motion Second

Air Conditioning Specialist Cert		Motion Approved
Aircraft Airframe Cert		Motion to Approve: Aircraft Airframe Cert Motion Second Motion Approved
Aircraft Fabrication & Assembly Technician Cert		Motion to Approve: Aircraft Fabrication & Assembly Technician Cert Motion Second Motion Approved
Aircraft Powerplant Cert		Motion to Approve: Aircraft Powerplant Cert Motion Second Motion Approved
Airframe Manufacturing Technology BS		Motion to Approve: Airframe Manufacturing Technology BS Motion Second Motion Approved
Automotive Collision Repair and Refinishing Specialist Cert		Motion to Approve: Automotive Collision Repair and Refinishing Specialist Cert Motion Second Motion Approved
Automotive Collision Repair Specialist Cert		Motion to Approve: Automotive Collision Repair Specialist Cert Motion Second Motion Approved
Automotive Refinishing Specialist Cert		Motion to Approve: Automotive Refinishing Specialist Cert Motion Second Motion Approved
Avionics Technology Certificate		Motion to Approve: Avionics Technology Certificate Motion Second Motion Approved



Academic Policies & Procedures

Bachelor of Science Degree Respiratory Care	Motion to Approve: Bachelor of Science Degree Respiratory Care Motion Second Motion Approved
Blueprints & Structures Cert	Motion to Approve: Blueprints & Structures Cert Motion Second Motion Approved
Cal-GETC Cert	Motion to Approve: Cal-GETC Cert Motion Second Motion Approved
Chicana and Chicano Studies AA	Motion to Approve: Chicana and Chicano Studies AA Motion Second Motion Approved
Chicana/o Studies, Latina/o Studies AA-T	Motion to Approve: Chicana/o Studies, Latina/o Studies AA-T Motion Second Approving with the Caveat that AA Office May Remove Classes from List A Per the Chancelors Office Motion Approved
Child and Family Education Associate Teacher Certificate (12 Unit)	Motion to Approve: Child and Family Education Associate Teacher Certificate (12 Unit) Motion Second Motion Approved
Child and Family Education Specialization with Core 8 Option Certificate (24 Unit)	Motion to Approve: Child and Family Education Specialization with Core 8 Option Certificate (24 Unit) Motion Second Motion Approved
	Motion to Approve: Computer Aided Drafting and Manufacturing Cert

Computer Aided Drafting and Manufacturing Cert	Motion Second Motion Approved
Computer Aided Drafting in CATIA/3DExperience Certificate	Motion to Approve: Computer Aided Drafting in CATIA/3DExperience Certificate Motion Second Motion Approved
Computer Aided Drafting in Solidworks Cert	Motion to Approve: Computer Aided Drafting in Solidworks Cert Motion Second Motion Approved
Computer Aided Manufacturing Cert	Motion to Approve: Computer Aided Manufacturing Cert Motion Second Motion Approved
Computer Networking Multi-Platform Cert	Motion to Approve: Computer Networking Multi-Platform Cert Motion Second Motion Approved
Electrical Engineering AS	Motion to Approve: Electrical Engineering AS Motion Second Motion Approved
Electronics Technology Cert	Motion to Approve: Electronics Technology Cert Motion Second Motion Approved
Engineering Fundamentals Cert	Motion to Approve: Engineering Fundamentals Cert Motion Second Motion Approved
	Motion to Approve: Firefighter I Academy Cert Motion Second



Academic Policies & Procedures

Firefighter I Academy Cert	Motion Approved
General Aircraft Maintenance Cert	Motion to Approve: General Aircraft Maintenance Cert Motion Second Motion Approved
Geographic Information Systems Cert	Motion to Approve: Geographic Information Systems Cert Motion Second Motion Approved
Human Biology and Wellness AS	Motion to Approve: Human Biology and Wellness AS Motion Second Motion Approved
Mechanical Engineering AS	Motion to Approve: Mechanical Engineering AS Motion Second Motion Approved
Metrology Sciences for Aerospace Manufacturing Cert	Motion to Approve: Metrology Sciences for Aerospace Manufacturing Cert Motion Second Motion Approved
Paramedic AS	Motion to Approve: Paramedic AS Motion Second Motion Approved
Paramedic Cert	Motion to Approve: Paramedic Cert Motion Second Motion Approved
	Motion to Approve: Refrigeration Specialist AS Motion Second Motion Approved



Academic Policies & Procedures

Refrigeration Specialist AS		Motion to Approve: Refrigeration Specialist Cert Motion Second Motion Approved
Refrigeration Specialist Cert		Motion to Approve: Registered Nursing AS Motion Second Motion Approved
Registered Nursing AS		Motion to Approve: Respiratory Care/Therapy AS Motion Second Motion Approved
Respiratory Care/Therapy AS		Motion to Approve: Welding Cert Motion Second Motion Approved
Welding Cert		Motion to Approve: Wildland Fire Technology AS Motion Second Motion Approved
Wildland Fire Technology AS		Motion to Approve: Wildland Fire Technology Cert Motion Second Changes: Added Program Electives Box to Reflect 14, Changed RPS to Reflect Correct Degree Counts 17 First Semester, 7 Second Semester, 6 Third Semester Motion Approved
Wildland Fire Technology Cert		Motion to Approve: Biology AS-T Motion Second Motion Approved
Biology AS-T		Motion to Approve: Chemistry AS Motion Second



Academic Policies & Procedures

Chemistry AS		Motion Approved Motion to Approve: Computer Science AS Motion Second Motion Approved
Computer Science AS		Motion to Approve: Computer Science AS-T Motion Second Motion Approved
Computer Science AS-T		Motion to Approve: Instructional Aide AA Motion Second Motion Approved
Instructional Aide AA		Motion to Approve: Instructional Aide Cert Motion Second Motion Approved
Instructional Aide Cert		Motion to Approve: Law, Public Policy, and Society AA-T Motion Second Motion Approved
Law, Public Policy, and Society AA-T		Motion to Approve: Math and Science – Option I AA Motion Second Motion Approved
Math and Science – Option I AA		Motion to Approve: Medical Assistant AS Motion Second Motion Approved
Medical Assistant AS		Motion to Approve: Medical Assistant Cert Motion Second Motion Approved
Medical Assistant Cert		



Academic Policies & Procedures

Modern Policy AS	Motion to Approve: Modern Policing AS Motion Second Motion Approved
Radiologic Technology AS	Motion to Approve: Radiologic Technology AS Motion Second Motion Approved
Program Revisions Noncredit	Program Revisions Noncredit Motion to Approve: Advanced ESL Certificate (Noncredit) Motion Second Changes: Moved Text from the Course Description to Course Objectives Motion Approved
Advanced ESL Certificate (Noncredit)	
Customer Service Essentials Cert (Noncredit)	Motion to Approve: Customer Service Essentials Cert (Noncredit) Motion Second Motion Approved
Nursing Skills Lab Certificate (Noncredit)	Motion to Approve: Nursing Skills Lab Certificate (Noncredit) Changes: Updated unit range (35-95) Motion Second Motion Approved
Program Deactivations	Program Deactivations Motion to Approve: Yoga Instructor Cert Motion Second Motion Approved
Yoga Instructor Cert	Motion to Approve: Mathematics AS-T Motion Second Motion Approved
Mathematics AS-T	Motion to Approve: Physics AS-T



Academic Policies & Procedures

Physics AS-T		Motion Second Motion Approved
VIII. Discussion —	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	
X. Reports —		
XI. Catalog —	<i>Robyn Serrano</i>	
XII. Date of Next Meeting — 10/23/25, 10/30/25, 11/13/25, 2/26/26, 3/12/26, 3/26/26, 4/9/26, 4/23/26, 5/14/26, 5/28/26		
XIII. Adjournment	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	Motion to Adjourn: Motion Approved The meeting concluded at 5:06pm
NEXT MEETING DATE: October 23, 2025		