

AP&P Minutes		Thursday, October 23, 2025 3:00 pm – 5:30 pm CH 202
Type of Meeting: <i>Regular</i> Note Taker: Jamie MacMillan Please Review/Bring: The past minutes for accuracy.		
Committee Members:		
Dr. Jonathan Compton, Co-chair Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs *Proxy-Nate Dillon Dr. Jessica Eaton, Articulation Officer*Proxy-Audrey Moore Tim Atkerson, AKIN Representative Travis Lee, IAAT Representative Alfred Brubaker, IAAT Representative Darren Watters, HSS Representative Vacant, HSS Representative James Dorn, MSE Representative Dr. Zia Nisani, MSE Representative Heidi Williams, LACA Representative Rhea Vichot, LACA Representative Guests: Esperanza Perez		Gabby Poorman, SBS Representative Yadira Arellano, SBS Representative*Proxy-Susan Snyder Cynthia Littlefield, AHUM Representative Paul Taglianetti, AHUM Representative Stephanie Orellana, Library Rep, Librarian Tamira Palmetto, Student Services, Counseling Tanya McGinnis, Student Services, Counseling* Amaka Donn, Adjunct Representative Dr. Wendy Stout, Administrative Position Kathryn Mitchell, Administrative Position* Dr. Windy Franklin-Martinez, Administrative Position Vacant, Student Representative *Absent
Items	Person	Action
I. Call to Order	Dr. Jonathan Compton/ Dr. Kathy Bakhit	The meeting was called to order at 3:03pm.
II. Attendance – Roll Call	Dr. Jonathan Compton/ Dr. Kathy Bakhit	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	All	Action Taken Motion to Approve: Agenda Motion Second Motion Approved



V.	Approval of the Minutes – 10/09/2025	All	Action Taken Motion to Approve: Minutes 10/09/2025 Motion Second Abstentions: James Dorn, Gabby Poorman, Audrey Moore Motion Approved
VI.	Training –	Dr. Jonathan Compton	
VII.	Action	Dr. Jonathan Compton/ Dr. Kathy Bakhit	
	Substantial Course Revisions		Substantial Course Revisions
ABDY 199	Work Experience Education		Motion to Approve: ABDY 199 Work Experience Education Motion Second Motion Approved
MATH 150	Calculus and Analytic Geometry		Motion to Approve: MATH 150 Calculus and Analytic Geometry Motion Second Motion Approved
MATH 150H	Calculus & Analytic Geometry Honors		Motion to Approve: MATH 150H Calculus & Analytic Geometry Honors Motion Second Motion Approved
	Program Revisions		Program Revisions
Fire Technology AS			Motion to Approve: Fire Technology AS Motion Second Motion Approved
Fire Technology Cert			Motion to Approve: Fire Technology Cert Motion Second Motion Approved



Academic Policies & Procedures

VIII. Discussion – Academic renewal policy – Streamlined workflow process	<i>Dr. Jonathan Compton/ Tamira Palmetto</i>	Academic renewal policy: Tamira Palmetto discussed the current policies for Academic Renewal and the issues they cause with student records. The proposed policy changes would favor the student by allowing counselors to remove bad grades from student GPA calculations. The committee discussed ways to include counselors in the process. Language changes/additions: Combined 30 units. Will be brought back to the committee for a vote at the next meeting. Streamlined workflow process: Jonathan Compton presented his proposed new step-by-step workflow process and timeline (attached to agenda). A robust discussion followed. Will be brought back to the committee for a vote at the next meeting.
X. Reports – Courshedog implementation process and timeline – COR Title 5 DEI	<i>Dr. Jonathan Compton</i>	Coursedog implementation process and timeline: Jonathan discussed the timeline (attached to agenda) First meeting with Coursedog: November 7, 2025 COR Title 5 DEI: Every COR will need to include equity and accessibility language. More discussion is needed to develop a process. Will be brought back to the committee for a vote at a later date.
XI. Catalog –	<i>Robyn Serrano</i>	
XII. Date of Next Meeting – 10/30/25, 11/13/25, 2/26/26, 3/12/26, 3/26/26, 4/9/26, 4/23/26, 5/14/26, 5/28/26		
XIII. Adjournment	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	Motion to Adjourn: Motion Approved The meeting concluded at 4:30pm
NEXT MEETING DATE: October 30, 2025		