

AP&P Minutes		Thursday, October 30, 2025 3:00 pm – 5:30 pm CH 202
<p>Type of Meeting: <i>Regular</i></p> <p>Note Taker: Jamie MacMillan</p> <p>Please Review/Bring: The past minutes for accuracy.</p>		
<i>Committee Members:</i>		
<p><i>Dr. Jonathan Compton, Co-chair</i></p> <p><i>Dr. Kathy Bakhit, Co-chair, Vice President of Academic Affairs</i></p> <p><i>Dr. Jessica Eaton, Articulation Officer</i></p> <p><i>Tim Atkerson, AKIN Representative</i></p> <p><i>Travis Lee, IAAT Representative</i></p> <p><i>Alfred Brubaker, IAAT Representative*</i></p> <p><i>Darren Watters, HSS Representative*</i></p> <p><i>Vacant, HSS Representative</i></p> <p><i>James Dorn, MSE Representative</i></p> <p><i>Dr. Zia Nisani, MSE Representative</i></p> <p><i>Heidi Williams, LACA Representative</i></p> <p><i>Rhea Vichot, LACA Representative</i></p> <p><i>Guests: Nate Dillon</i></p>		<p><i>Gabby Poorman, SBS Representative</i></p> <p><i>Yadira Arellano, SBS Representative*</i></p> <p><i>Cynthia Littlefield, AHUM Representative</i></p> <p><i>Paul Taglianetti, AHUM Representative</i></p> <p><i>Stephanie Orellana, Library Rep, Librarian*Proxy-</i></p> <p><i>Dr. Scott Lee</i></p> <p><i>Tamira Palmetto, Student Services, Counseling</i></p> <p><i>Tanya McGinnis, Student Services, Counseling</i></p> <p><i>Amaka Donn, Adjunct Representative*</i></p> <p><i>Dr. Wendy Stout, Administrative Position*</i></p> <p><i>Kathryn Mitchell, Administrative Position</i></p> <p><i>Dr. Windy Franklin-Martinez, Administrative Position</i></p> <p><i>Vacant, Student Representative</i></p> <p style="text-align: right;"><i>*Absent</i></p>
Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	The meeting was called to order at 3:09pm
II. Attendance – Roll Call	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	<p>Action Taken</p> <p>Motion to approve: Agenda Motion Second Motion Approved</p>



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<p>V. Approval of the Minutes</p> <ul style="list-style-type: none"> - 10/23/25 	<p><i>All</i></p>	<p>Action Taken Motion to approve: Minutes for 10/23/2025 Motion Second Abstentions: Dr. Scott Lee, Dr. Jessica Eaton, Kathryn Mitchell, Tanya McGinnis Motion Approved</p>
<p>VI. Informational Items</p> <ul style="list-style-type: none"> - 	<p><i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i></p>	
<p>VII. Training</p> <ul style="list-style-type: none"> - 	<p><i>Dr. Jonathan Compton</i></p>	
<p>VIII. Action</p> <ul style="list-style-type: none"> - Workflow streamline process - Academic renewal policy 	<p><i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i></p>	<p>Action Taken Motion to approve: Workflow streamline process Motion Second Motion Approved</p> <p>Motion to Table: Academic renewal policy Motion Second Motion Tabled</p>
<p>IX. Discussion</p> <ul style="list-style-type: none"> - Class max procedure proposal 	<p><i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i></p>	<p>The proposal was discussed in detail. AP&P will ultimately make the decision on the process. Per Scott Lee, the union is not involved in, nor do they have interest in being involved in the class max process.</p>
<p>X. Reports</p> <ul style="list-style-type: none"> - Elementary Teacher ADT Update 	<p><i>Dr. Jonathan Compton</i></p>	<p>This program was submitted to COCI back in July and has yet to be approved. COCI is shut down for maintenance this week and we hope they will approve it during the down time. Once it is approved we will publish it in the catalog addendum.</p>
<p>XI. Catalog</p> <ul style="list-style-type: none"> - 	<p><i>Robyn Serrano</i></p>	
<p>XII. Date of Next Meeting</p> <ul style="list-style-type: none"> - 11/13/25, 2/26/26, 3/12/26, 3/26/26, 4/9/26, 4/23/26, 5/14/26, 5/28/26 		



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XIII. Adjournment	<i>Dr. Jonathan Compton/ Dr. Kathy Bakhit</i>	Motion to adjourn: Motion Approved The meeting concluded at 4:21pm
NEXT MEETING DATE: November 13, 2025		