

AP&P Agenda

Thursday, September 24, 2026

3:00 pm – 5:30 pm CH 327

<https://avc.zoom.us/j/84219150952>

Type of Meeting: *Regular*

Note Taker: Jamie MacMillan

Please Review/Bring: The past minutes for accuracy.

Committee Members:

*Dr. Jonathan Compton, Co-chair
Kathryn Mitchell, Co-chair, Vice President of Academic Affairs
Dr. Jessica Eaton, Articulation Officer
Travis Lee, IAAT Representative
Alfred Brubaker, IAAT Representative
Dr. Wendy Stout, HSS Representative
Tim Atkerson, HSS Representative
James Dorn, MSE Representative
Dr. Zia Nisani, MSE Representative
Heidi Williams, LACA Representative
Rhea Vichot, LACA Representative*

*Gabby Fenn, SBS Representative
Yadira Arellano, SBS Representative
Cynthia Littlefield, AHUM Representative
Paul Taglianetti, AHUM Representative
Stephanie Orellana, Library Rep, Librarian
Tamira Palmetto, Student Services, Counseling
Tanya McGinnis, Student Services, Counseling
Amaka Donn, Adjunct Representative
Ashley Hawkins, Administrative Position
Nate Dillon, Administrative Position
Octavio Cruz, Administrative Position
Armando De La Torre, Student Representative*

Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
II. Attendance – Roll Call	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	
V. Approval of the Minutes – 9/10/26	<i>All</i>	
VI. Informational Items – UC TCA updates – ADT & CCN assigned TOP/CIP codes ○ process	<i>Dr. Jessica Eaton/ Robyn Serrano</i>	

VII. Training – Annual Committee Training	<i>Dr. Jonathan Compton</i>	
VIII. Action – Committee Goals TOP/CIP Change Revisions - Courses ACCT201 Financial Accounting ACCT205 Managerial Accounting AJ111 Beginning Health and Fitness for First Responders I AJ112 Intermediate Health and Fitness for First Responders II AJ113 Advanced Health and Fitness for First Responders III AJ201 Modern Policing in Society AJ220 Leadership and Ethics in Modern Policing AJ901 Modern Policing in Society AJ903 Narcotics Control in Modern Policing AJ909 Crime Analysis AJ911 Beginning Health and Fitness for First Responders I AJ912 Intermediate Health and Fitness for First Responders II AJ913 Advanced Health and Fitness for First Responders III AJ920 Leadership and Ethics in Modern Policing BIP205 Medical Office Procedures BIP995 Foundations of AI in Business BIP996 Applications of AI Tools for Business Productivity BIP997 AI for Daily Business Management BUS901 Essential Inventory Control Skills - Foundations BUS902 Essential Skills for Warehousing and Distributions BUS903 Supply Chain Warehouse Management BUS904 Logistics, Transportation and Distribution BUS905 Capstone	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	

BUS911	Attitude in the Workplace		
BUS912	Customer Service		
BUS913	Communication in the Workplace		
BUS990	How to Start Your Business		
BUS991	How to Maintain Your Business		
BUS999	Map for Workplace Success		
EMT900	Basic Life Support (BLS) Provider		
EMT901	Advanced Cardiac Life Support (ACLS)		
Provider			
EMT902	Pediatric Advanced Life Support (PALS)		
Provider			
EMT950	Emergency Medical Technician Refresher		
ENGR900	Introduction to 3D Printing		
ENGR905	Introduction to Robotics		
ENGR910	Introduction to Microcontrollers		
ENGR950	Applications of 3D Printing		
ENGR955	Applications of Robotics		
ENGR960	Applications of Microcontrollers		
ESL015CE	Civics		
ESL918	ESL Reading and Writing 1		
ESL919	ESL Skills Building 1		
ESL920	ESL Vocabulary and Pronunciation 2		
ESL923	ESL Grammar 2		
ESL928	ESL Reading and Writing 2		
ESL930	ESL Vocabulary and Pronunciation 3		
ESL933	ESL Grammar 3		
ESL938	ESL Reading and Writing 3		
ESL940	ESL Vocabulary and Pronunciation 4		
ESL943	ESL Grammar 4		
ESL948	ESL Reading and Writing 4		
ESL950	ESL Vocabulary and Pronunciation 5		
ESL953	ESL Grammar 5		
ESL958	ESL Reading and Writing 5		
ESL960	VESL Welding		
FTEC109	Principles of Fire and Emergency Services		
Safety and Survival			
FTEC125	Hazardous Materials First Responder		
Operation			
FTEC170	First Responder Fitness and Wellness I		
FTEC171	First Responder Fitness and Wellness II		
FTEC211	Fire Behavior and Combustion		



Academic Policies & Procedures

FTEC290A	Physical Fitness and Ability for the Firefighter		
FTW121	Wildland Firefighter		
FTW122	Wildland Public Information Officer, Prevention, and Investigation		
FTW123	Wildland Fire Operations		
FTW124	Wildfire Chain Saws		
FTW221	Wildland Firefighter Safety and Survival		
FTW222	Wildland Fire Behavior		
FTW223	Wildland Engine Firefighter		
FTW224	Wildland Fire Control		
FTW285	NWCG Wildland Firefighter Academy		
FTW900A	Wildland Firefighting Crew A		
FTW900B	Wildland Firefighter Crew B		
HD101	College and Life Management		
HD102	Soldiers to Scholars		
HD103	Career and Life Planning		
HD104	College Success for Student Athletes		
HD105	Personal Development		
HD900	College Success and Transfer Exploration		
HD901	Career Exploration and Development		
INT101	Principles of Sign Language Interpreting		
INT201	Translation		
INT202	Interpreting I		
INT203	Interpreting II		
INT204	Sign/English Transliteration		
INT205	Interpreting in Specialized Settings		
INT206	Interpreting III		
INT210	Ethics, Decision-Making, & Professionalism for Interpreters		
KINF100	Adaptive Physical Education		
KINF146	Yoga for Athletes		
KINF150	Beginning Soccer		
KINF151	Intermediate Soccer		
KINF190	Beginning Swimming for Non-Swimmers		
KINF191	Beginning Swimming		
KINF192	Intermediate Swimming		
KINF195	Beginning Fitness Swimming		
KINF196	Intermediate Fitness Swimming		
KINF235	Advanced Fire Agility		
KINF295	Advanced Fitness Swimming		



Academic Policies & Procedures

KINT102	Officiating - Basketball and Volleyball		
KINT104	Sports Appreciation		
KINT105	Active Lifestyles: Personal Wellness and Nutrition		
KINT112	Officiating - Football		
KINT113	Sport Psychology		
KINT114	Athletic and Fitness Organization and Administration		
KINT115	Foundation For Fitness And Wellness		
KINT120	Introduction to eSports		
KINT900	Yoga Teacher Training 1		
KINT901	Yoga Teacher Training 2		
KINT902	Yoga Teacher Training 3		
KINT903	Yoga Teacher Training 4		
MATH035	Support Course for Math 135		
MATH040S	Support Course for Math 140		
MATH049S	Support Course for Math 149		
MATH050S	Support Course for Math 150		
MATH060S	Support Course for Math 160		
MGT121	Human Resources Management		
MGT202	Supervisory Management		
MKTG101	Principles of Marketing		
MKTG112	Introduction to Advertising		
MKTG130	Digital Marketing		
MKTG132	Social Media Marketing		
MKTG199	Work Experience Education		
MOA101	Beginning Medical Terminology		
MOA102	Advanced Medical Terminology		
MOA110	Beginning Medical Office Assisting		
MOA111	Advanced Medical Office Assisting		
MUS101	Music Appreciation		
MUS101H	Music Appreciation Honors		
MUSC100	Introduction to Music Technology		
MUSC102	History of Jazz		
MUSC103	History of Rock 'n Roll		
MUSC104	The Music Industry		
MUSC107	History of Women in Rock Music		
MUSC108	History of Hip Hop		
MUSC109	History of Motown Music		
MUSC113	Songwriting		
MUSC122	Stage Voice		
MUSC124A	Jazz Improvisation		

MUSC134	Music Production I		
MUSC136	Media Scoring		
MUSC141	Concert Management		
MUSC142	Musical Theatre Workshop		
MUSC143A	Live Sound		
MUSC150C	Music Notation & Composition: Sibelius		
Fundamentals			
MUSC170A	Marching Marauders		
MUSC173	Jazz Ensemble B (Beginning)		
MUSC199	Work Experience Education		
MUSC220A	Pop Music Ensemble (Test Flight)		
MUSC233	Music Production II		
MUSC273	Jazz Ensemble A (Advanced)		
MUSC970	Marching Ensemble (non-credit)		
NF100	Nutrition		
NF102	Nutrition and Food for Children		
NF103	Principles of Food Preparation		
NF110	Sports Nutrition		
NF150	Food and Culture		
NF165	Introduction to Human Nutrition		
NS911L	Skills Lab 911L		
NS912L	Skills Lab 912L		
NS913L	Skills Lab 913L		
NS921L	Skills Lab 921L		
NS922L	Skills Lab 922L		
NS923L	Skills Lab 923L		
NS924L	Skills Lab 924L		
NS950L	Skills Lab 950L		
PSY301	Organizational Behavioral Psychology		
PSY900	Case Management Essentials		
RADT101	Introduction to Radiologic Technology		
RADT102	Patient Care in Radiology		
RADT103	Radiographic Positioning and		
Procedures I			
RADT104	Radiographic Principles I		
RADT106	Radiographic Clinic Practicum IA		
RADT107	Radiographic Positioning and		
Procedures II			
RADT108	Advanced Principles of Exposure		
RADT109	Radiation Physics		
RADT201	Radiographic Clinical Practicum III		
RADT202	Radiographic Pathology		

RADT203	Fluoroscopic Imaging and Radiation Protection		
RADT204	Principles and Applications of Cross-Sectional Anatomy in Imaging		
RADT205	Radiographic Clinical Practicum IV		
RADT207	Advanced Radiographic Procedures		
RADT208	Radiographic Certification Preparation		
RADT210	Principles of Venipuncture for Radiology		
RE901	Real Estate Principles		
RE902	Real Estate Practices		
RE903	Real Estate Finance		
RE904	Legal Aspects of Real Estate		
THA102	Introduction to Stagecraft		
THA103	Introduction to Stage Lighting		
THA121A	Technical Theatre Production		
THA121B	Technical Theatre Production		
THA121C	Technical Theatre Production		
THA133	Makeup for the Stage		
WDTO101	Applied Water Treatment and Distribution Mathematics		
WDTO115	Water Distribution I		
WDTO120	Water Treatment I		
TOP/CIP Change Revisions – Programs			
Administration of Justice AA			
Air Conditioning & Refrigeration Specialist AS			
Air Conditioning & Refrigeration Specialist Cert			
Air Conditioning Specialist AS			
Air Conditioning Specialist Cert			
BIP Level I - Business Information Professional Quick Start Certificate of Achievement			
BIP Level II - Business Information Professional Two Certificate of Achievement			
BIP Level III - Business Information Professional Three Certificate of Achievement			
Business Information Professional AS			
Cal-GETC Cert			
Career and College Success Certificate (Noncredit)			
Case Management Work Readiness Cert (Noncredit)			
Commercial Music AA			
Commercial Music: Level I Certificate			
Commercial Music: Level II Certificate			



Academic Policies & Procedures

Computational Biology Cert Digital Marketing Cert Emergency Cardiac Care Provider Certificate (Noncredit) Human Biology and Wellness AS Human Services AA Music Composition & Songwriting Cert Music Industry Studies AA Music Performance & Education Cert Nutrition and Disease Certificate Practical 3D Printing Cert (Noncredit) Practical Microcontrollers Cert (Noncredit) Practical Robotics Cert (Noncredit) Professional Bookkeeping Cert Real Estate Salesperson Certificate (Noncredit) Refrigeration Specialist AS Refrigeration Specialist Cert Research Fundamentals Skills Certificate (Noncredit) Respiratory Care/Therapy AS Wildland Firefighting Certificate (Noncredit) Yoga Instructor Certificate (Noncredit)		
IX. Discussion –	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
X. Reports – Last term offered report	<i>Dr. Jonathan Compton</i>	
XI. Catalog –	<i>Robyn Serrano</i>	
XII. Date of Next Meeting – 10/8/26, 10/22/26, *10/29/26, 11/12/26, *2/11/27, 2/25/27, 3/11/27, 3/25/27, 4/22/27, *4/29/27, 5/13/27, 5/27/27		
XIII. Adjournment	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
NEXT MEETING DATE: October 8, 2026		

AP&P Minutes		Thursday, September 10, 2026 3:00 pm – 5:30 pm CH 327
Type of Meeting: <i>Regular</i> Note Taker: Jamie MacMillan Please Review/Bring: The past minutes for accuracy.		
<i>Committee Members:</i>		
<i>Dr. Jonathan Compton, Co-chair</i> <i>Kathryn Mitchell, Co-chair, Interim Vice President of Academic Affairs*</i> <i>Dr. Jessica Eaton, Articulation Officer*</i> <i>Travis Lee, IAAT Representative</i> <i>Alfred Brubaker, IAAT Representative</i> <i>Darren Watters, HSS Representative*Proxy-Lori Gilroy</i> <i>Tim Atkerson, HSS Representative</i> <i>James Dorn, MSE Representative</i> <i>Dr. Zia Nisani, MSE Representative</i> <i>Heidi Williams, LACA Representative</i> <i>Rhea Vichot, LACA Representative</i> <i>Guests: Esperanza Perez, Caroline Depiro</i>		<i>Gabby Fenn, SBS Representative</i> <i>Yadira Arellano, SBS Representative</i> <i>Cynthia Littlefield, AHUM Representative</i> <i>Paul Taglianetti, AHUM Representative</i> <i>Stephanie Orellana, Library Rep, Librarian</i> <i>Tamira Palmetto, Student Services, Counseling</i> <i>Tanya McGinnis, Student Services, Counseling</i> <i>Amaka Donn, Adjunct Representative</i> <i>Ashley Hawkins, Administrative Position*</i> <i>Nate Dillon, Administrative Position</i> <i>Vacant, Administrative Position</i> <i>Armando De La Torre, Student Representative*</i>
Items	Person	Action
I. Call to Order	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	The meeting was called to order at 3:05pm
II. Attendance – Roll Call	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
III. Opening Comments from the Public (3 minutes maximum)		
IV. Approval of the Agenda	<i>All</i>	Action Taken Motion to approve: Agenda Motion Second Motion Approved
V. Approval of the Minutes – 8/27/26	<i>All</i>	Action Taken Motion to Approve: Minutes for 8/27/26 Motion Second



Academic Policies & Procedures

		Abstentions: Travis Lee, Stephanie Orellana, Yadira Arellano, Amaka Donn, Lori Gilroy Motion Approved
VI. Informational Items – C-ID – UC TCA – AP, CLEP, and IB – Credit by Exam – TOP to CIP Emails	<i>Dr. Jonathan Compton/ Dr. Jessica Eaton</i>	Lists for C-ID, UC TCA, AP, CLEP, IB and Credit by Exam were shared with the committee. Members were directed to contact Dr. Eaton directly if they have a course that could be articulated. TOP to CIP Emails have been sent to divisions. More to come.
VII. Training – Annual Committee Training ○ TOP/CIP/CB codes	<i>Dr. Jonathan Compton</i>	A quick relationship map for California Community Colleges Noncredit Coding chart was shared with the committee. Dr. Compton detailed the difference between Short-Term Vocational and Workforce Preparation and the importance of how it relates to all other CB codes.
VIII. Action	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	
IX. Discussion – Committee Goals	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	Implement Curriculum Review Cycles Implement Coursedog for Curriculum Management Improve CB Code Accuracy
X. Reports –	<i>Dr. Jonathan Compton</i>	
XI. Catalog –	<i>Robyn Serrano</i>	
XII. Date of Next Meeting – 9/24/26, 10/8/26, 10/22/26, *10/29/26, 11/12/26, *2/11/27, 2/25/27, 3/11/27, 3/25/27, 4/22/27, *4/29/27, 5/13/27, 5/27/27		
XIII. Adjournment	<i>Dr. Jonathan Compton/ Kathryn Mitchell</i>	Motion to Adjourn: Motion Second Motion Approved The meeting concluded at 3:53pm
NEXT MEETING DATE: September 24, 2026		

UC Transferability
AVC Submission Deadline: August 25
Results Received: September 16

Submitted August 2026
for Fall 2026

Course	Reason/Status
ARTH C1100	Update/Approved
ARTH C1100H	Update/Approved
ARTH C1200	Update/Approved
ARTH C1200H	Update/Approved
ASTR C1001	Update/Approved
ASTR C1001H	Update/Approved
ASTR C1001L	Update/Approved
BIOL 203A	New/Approved
BIOL 203B	New/Approved
BIOL C1001	Update/Approved
BIOL C1001L	Update/Approved
COMM 201	New/Approved
CS 120	Update/Approved
CS 121	Update/Approved
CS 122	Update/Approved
ECON C2001	Update/Approved
ECON C2001H	Update/Approved
ECON C2002	Update/Approved
ECON C2002H	Update/Approved
ENGL 115	New/Denied
ENGL C1000	Update/Approved
ENGL C1000H	Update/Approved
ENGL C1002	Update/Approved
ENGL C1002H	Update/Approved
ETHN 233	New/Approved
ETHN 237	New/Approved
ETHN 239	New/Approved
HIST C1001	Update/Approved
HIST C1001H	Update/Approved
HIST C1002	Update/Approved
HIST C1002H	Update/Approved
LIB 107	New/Denied
LIB 110	New/Denied
NF 165	New/Approved
SOCI C1000	Update/Approved
SOCI C1000H	Update/Approved
THA 240	New/Approved

Academic Policies & Procedures		Chairs/Co-Chairs: Jonathan Compton Kathryn Mitchell
Annual Committee Goals Academic Year: 2026-27		
Mission: The Academic Policies and Procedures (AP&P) Committee, a standing committee of the Academic Senate, provides faculty leadership and oversight for the development, review, renewal, and recommendation of curriculum and related academic policies and procedures. The committee works to ensure that courses, programs, prerequisites, graduation and general education requirements, and curriculum processes support student needs; maintain academic quality and integrity; comply with applicable state and local requirements; and advance the College’s educational mission.		
List Committee Goals for the Academic Year		
I.	Successfully implement the College’s Four-Year Curriculum Revision Cycle.	
II.	Stabilize and improve the College’s curriculum management processes and Coursedog implementation.	
III.	Improve curriculum data accuracy, coding consistency, and regulatory compliance.	
What challenges (if any) do you foresee the committee encountering for each goal?		
I.	The volume of curriculum requiring review, varying levels of discipline participation, competing faculty workload, and the transition to a new curriculum-management system may make it difficult for all disciplines to meet common timelines. Curriculum that has not been reviewed recently may also require more extensive revision than originally anticipated.	
II.	Coursedog remains a developing implementation, and some issues depend upon system configuration, vendor support, Banner integration, or coordination among multiple campus offices. Changes to functionality may also require procedures and training materials to be revised during the academic year.	
III.	Curriculum coding is increasingly complex, particularly where TOP, CIP, CB, SAM, noncredit, transfer, C-ID, and Common Course Numbering requirements intersect. State guidance and coding requirements may also change during the academic year.	
What resources (if any) does the committee anticipate will be required to reach each stated goal?		
I.	Academic affairs, division deans support, and training workshops	
II.	ITS and Academic affairs	
III.	CCCCO, Academic affairs	
General Concerns or Comments		
The 2026–27 academic year represents a significant transition period for curriculum at Antelope Valley College. AP&P is simultaneously supporting the implementation and refinement of a new curriculum-management system, launching a four-year curriculum revision cycle, addressing curriculum data and coding issues, responding to statewide initiatives such as Common Course Numbering, and continuing the regular review and approval of courses and programs. The committee’s priority should be to establish sustainable processes rather than attempting to resolve every curriculum issue within a single academic year. Clear procedures, reliable data, meaningful faculty training, and		

consistent communication will be essential to creating a curriculum process that is both rigorous and manageable for faculty and staff.

