

<h1>AP&P Minutes</h1>	<p>Thursday, April 25, 2019 BE 324 3:00 pm – 5:30 pm</p>
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Type of Meeting: *Regular*

Note Taker: *Cheyenne Odenthal*

Please Review/Bring: The past minutes for accuracy.

Committee Members:

Dr. Darcy Wiewall, Co-chair

Riley Dwyer, Co-chair

Jeffrie Ahmad, Faculty Division Rep

Dr. Ronald Chapman, Faculty Division Rep

Dr. Maria Clinton, Faculty Division Rep

Greg Bormann, Academic Dean

Luis Echeverria, Faculty Division Rep

Dr. Ibrahim Ganley, Faculty Division Rep

Tooraj Gordi, Faculty Division Rep

Dr. Richie Neil Hao, Faculty Division Rep

Michael Hutchison, Faculty Division Rep

Cynthia Littlefield, Faculty Division Rep

Dr. Mark McGovern, Faculty Division Rep

Alberto Mendoza, Adjunct Rep

Terry Rezek, Faculty Division Rep

LaDonna Trimble, Student Services Dean

Dr. Les Uhazy, Technical Education Dean

Committee Members no in attendance:

Dr. Jessica Eaton, Articulation Officer

Dr. Scott Lee, Faculty Division Rep/Librarian/DE Liaison

Dr. Deborah Sullivan-Ford, Faculty Division Rep

Items	Person	Action
I. Opening comments from the Co-chair	Darcy	Dr. Wiewall called the meeting to order at 3:11pm
II. Minutes 2/28/2019, 4/11/2019	All	<p>Issues Discussed:</p> <p>Action Taken: Minutes for 2/28/2019 – Approved Minutes for 4/11/2019 – Approved pending changes</p> <p>Follow Up Items:</p>
III. Informational Item <ul style="list-style-type: none"> - 2018-2019 Meeting schedule: 5/9/19, 5/23/19 - 2019-2020 AP&P Committee Representatives: H&S Rep, Tooraj Goordi, Luis Echeverria, Alberto Mendoza - Discipline List & Minimum Qualifications - Instructional Material Fees List 	Darcy	<p>Issues Discussed: Tooraj Goordi Luis Echeverria Alberto Mendoza</p> <p>Course deactivations: These courses cannot be deactivated because the programs they are associated with have not been brought to APP for revision.</p>

<p>Course deactivation DM 206L Video Design and Production II Lab PHTC 101L Beginning Black&White Photography Lab PHTC 125L Beginning Digital Photography Lab</p>		<p>Action Taken:</p> <p>Follow Up Items: APP Division Rep will have discipline faculty review the instructional fees list as well as Discipline List & Minimum Qualifications</p>
<p>IV. Report</p> <ul style="list-style-type: none"> - 2019-2020 AP&P Committee Representatives - Courses not taught in 2 years - Courses never taught - eLumen descriptors for Methods of Evaluation and Methods of Instruction 	<p><i>Darcy</i></p>	<p>Issues Discussed: Tooraj Goordi – will report back at 5/9/2019 meeting Luis Echeverria – Approved to continue, memo was sent to Cheyenne Odenthal and Dr. Wiewall Alberto Mendoza – A call out will be submitted to Nancy Masters H&S – will report back at 5/9/2019 meeting</p> <p>eLumen descriptors for Methods of Evaluation and Methods of Instructions: Division Reps received positive feedback overall</p> <ul style="list-style-type: none"> • Social and Behavioral Sciences received positive feed back • Rhetoric and Literacy received positive feedback • Arts and Humanities received positive feedback • Maria Clinton received positive feedback • Health and Safety sciences has not yet received feedback • Math and Sciences have not yet received feedback <p>Action Taken:</p> <p>Follow Up Items:</p>
<p>V. Discussion</p> <ul style="list-style-type: none"> - 2018-2019 Outstanding Program and Course revisions (see addendum) - eLumen Descriptors: Methods of Instruction & Methods of Evaluation <p><i>2018-2019 AP&P Goals - Volunteers</i></p> <ul style="list-style-type: none"> • BP 4020/AP 4021 Review & Revision Recommendations • Develop a training and implementation of 	<p><i>Darcy</i></p>	<p>Issues Discussed: Training for eLumen will begin mid June to end of June 2019. The following AP&P Reps will be available over summer break: Dr. Mark McGovern Dr. Maria Clinton Micheal Hutchinson Tooraj Goordi Kathryn Mitchel Dr. Darcy Wiewall</p>

<p>eLumen for AP&P Committee members and faculty</p> <ul style="list-style-type: none"> • Revise the AP&P Handbook 		<p>Revise the AP&P Handbook : Minimal revisions can be made.</p> <p>BP 4020/AP 4021 Review & Revision Recommendations : Dr. Mark McGovern, Dr. Richie Neil Hoa and Jeffrie Ahmad</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>VI. Action</p> <ul style="list-style-type: none"> • Credit by Exam List • eLumen Descriptors: Methods of Instruction & Methods of Evaluation • Credit for Prior Learning Petition Form <p><i>Community & Corporate Education</i> None</p> <p><i>Non Substantial Course Revision:</i> AUTO 231 Automatic Transmissions (General Motors) AUTO 232 Automatic Transmissions (Ford/Chrysler) AUTO 277 Electronic Engine Controls-General Motors Systems AUTO 278 Electronic Engine Controls-Ford/Chrysler Systems HD 103 Career Planning PHOT 107 History of Photography WE 199 Occupational Work Experience</p> <p><i>New Course Development:</i> IMTA 255 Transition to Trainer: Your role as a Journey Worker [455-455]</p> <p><i>Substantial Course Revision:</i> None</p>	<p>Darcy</p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> A motion was made and seconded to approve Credit by examination List</p> <ul style="list-style-type: none"> • Pending the deletion of MATH 70 <p>Motion carried</p> <p>A motion was made and seconded to approve eLumen Descriptors Motion carried</p> <p>A motion was made and seconded to approve Petition for Credit for prior learning Form Motion carried</p> <p>A motion was made and seconded to approve Courses listed under Non Substantial Course Revision Motion carried</p> <p>A motion was made and seconded to approve Courses listed under New Course Development Motion carried</p> <p>A motion was made and seconded to approve Programs listed under Substantial Program Revision</p> <ul style="list-style-type: none"> • Pending clarification from discipline on MATH 125 being replaced with MATH 124 and 128

<p><i>Non Substantial Program Revision:</i> None</p> <p><i>Substantial Program Revision:</i> Administrative Assistant , Associate in Science</p> <p><i>New Program Development:</i> Associate in Science in Nutrition and Dietetics AS-T</p> <p><i>Course Deactivation:</i> DM 105L Interactive Media Lab DM 113L Photoshop I Lab ENGL 099, Composition Portfolio B MUSC 124 Jazz Improvisation MUSC 133L Studio Music Production Lab I MUSC 134L Studio Music Production II Lab MUSC 233L Studio Mus Production III MUSC 234L Studio Music Production IV Lab ENGR 220L Strength of Materials Lab ENGR 220PL Strength of Materials Problem Solving Session</p> <p><i>Program Deactivation:</i> Mathematics, Associate in Science</p>		<p>Motion Carried</p> <p>A motion was made and seconded to approve Programs listed under New Program Development</p> <ul style="list-style-type: none"> • Pending the form for AD-T attachment prior to submission <p>Motion carried</p> <p>A motion was made and seconded to approve Courses listed under Course Deactivations</p> <p>Motion carried</p> <p>A motion was made and seconded to approve Programs listed under Program Deactivations</p> <p>Motion carried</p> <p><u>Follow Up Items:</u></p>
<p>NEXT MEETING DATE: May 9, 2019</p>		<p>Meeting ended at 4:18</p>