ANTELOPE VALLEY COLLEGE

ACADEMIC ACHIEVEMENT COMMITTEE MEETING MINUTES (DRAFT)	MONDAY, MARCH 17, 2025 1:00 PM – 2:00 PM SSV 236

TYPE OF MEETING: Regular
NOTE TAKERS: Megan Aceves
PLEASE REVIEW/ BRING: Agenda, Minutes, and Supporting Documents

Committee Members (*: *Present*):

1. Rebecca Farley, VP Equity & Student Achievement, Co-Chair *
2. Wendy Rider, English Faculty, Academic Development Co-Chair *
3. Kathy Bakhit, VP Academic Affairs
4. Idania Padron, VP Student Services
5. Windy Franklin-Martinez, Dean of Enrollment Services *
6. Svetlana Deplazes, Interim Dean of Institutional Research *
7. Kathryn Mitchell, Dean of LACA and Arts & Humanities
8. Jedidiah Lobos, Dean of MSE *
9. Leonardo Ayala, Dean of Student Support Services
10. Alberto Mendoza Gonzalez Larreynaga, HUB Manager *
11. Rosa Fuller, Counselor
12. Mike Rios, Counselor
13. Ashley Hawkins, Director of Learning Center *
14. Ty Mettler, CTE Faculty
15. Tamira Palmetto Despain, OSD Counselor *
16. Heidi Williams, English Faculty
17. James Dorn, Math Faculty
18. Peter McLoughlin, Math Faculty (Proxy) *
19. Ashley Chavez, Veterans Resource Center Coordinator
20. Wade Saari, Assessment Coordinator

Vacant

1. Library Faculty
2. ESL Faculty
3. Transfer Faculty

AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED /ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Welcome/ Announcements	R. Farley & W. Rider	Welcome announcement. Dr Farley introduced the topics for the agenda and the need for updating the website and other housekeeping with new directives from the State and focus on what our council does. This committee does not oversee the basic skills budget anymore. No budget to manage. Last topic will be when we all meet as we are missing critical groups of folks.
II. Data Review	R. Farley and A. Hawkins	Dr. Farley shared a PowerPoint and discussed the data on the new student achievement plan for 25-28 and closing equity gaps and eliminate the DI on DI Student population. First area, successful enrollment. Next area is completion of Math and English for DI Student population. Break out Math and English. Fall 2025 is now

		making Math a requirement. Svetlana will look at our own data but this data was sent by the Chancellor's Office and we are to look at the metrics as a whole as that is how we get our funding. Third indicator is Persistence: First Primary Term to Secondary Term for DI Students. Questions were raised on the disaggregated numbers for males. Next area is Completion of degrees and certificates for each DI Next area is transfer to a 4 year for the DI student population. We also have to look and see if our average is Ok? This data is the first wave and then we can narrow our focus. This is not one size fits all. Ashley Hawkins shared a power point on the LC. LC Team, the services provided: Tutoring, in-person, virtual, group, embedded in various courses, IS, Faculty Led Workshops, Student Achievement Zone (Required 4 hours/week of tutor to be eligible to play sports that week), and RISE (Req. 2/hrs a week in the LC). Individual tutoring growth peaked in Spring 24 (1159.25 hours) Group tutoring is showing a decline. More embedded tutors and less group tutoring. Total tutoring peaked in Spring 24 (2,361.75), Fall 25 is on track. IS showed dramatic growth, tripling in Fall 2024 (23, 318.5 hours.) Hours have increased due to the outreach efforts done in the first couple of weeks. Tutors will go to classrooms and give 5 minute presentations on tutoring services. Expansion in Palmdale and the Zone. Palmdale site tutoring, in Fall 24, (38.25). PIS: Huge growth in Fall 24 (2757.75 hours) and Zone tutoring increased in Fall (2,596.5). Tutors in HUB, MESA and Veterans Center is new to Spring 2025. Unique Visitors and Visits. L Visit- Fall 24 (17,827) record high growth. Next steps: - expansions to successful boost engagement. A space was designed to provide the Zone with more space in Marauder Complex, building 2. It will be like a mini learning center. The Zone will be open different hours than the LC. - Continue monitoring trends and gather student

		feedback. • Identify areas for future investments. Online v. in person tutoring data. Out reach in Spring 2025. Attended 161 classes and reached 4159 students Net Tutors is offered outside of subject areas or outside of hours. There has been a significant jump with utilization as this is linked with Canvas. There is an option to also submit a question or submit papers to edit papers. This service is available 24 hours a day, 7 days a week. Live tutoring there was 401 students who utilizing, 200 that submitted papers and 65 that submitted questions. 88% of usage is outside of Learning Center's scope. These tutors are on a contract, based on size of school and needed resources. Contract was about $50,000 for 2 years. In the Help section of Canvas, the Learning Center and Net Tutors are there now for resources.
III. Membership (confirm names, positions and length of term)	All	Did not discuss at this meeting. Tabled for a later meeting.
IV. Update Purpose Statement	All	The main purpose was to always support students. Look at the equity gaps and really focus on providing the students. This committee used to do early alert testing, so maybe we can initiate this again. Prior to Wendy coming on, they were looking at a platform to provide early support, re-refined questions and having it wrap in with basic care needs, but then differentiated from this. Looked at different systems and use Banner 9 and supposed to be built by a couple staff members on the back end. It was supposed to be like an early alert given to each division to analyze the data. Other demos were done by Advocate, Starfish and Cranium Cafe but no formal implementation for capturing early alerts. Banner 9 student services component is being We have all these great programs but we only end up utilizing 30-40%. We should use what we have to full capacity. Need a demo on the cranium cafe as we are already using the services. Next steps, send out via email to initiate brainstorming and suggestions.

V. Discussion on updating website	All	Did not discuss at this meeting. Tabled for a later meeting.
IV. Establish monthly meeting date.	R. Farley and W. Rider	Did not discuss at this meeting. Tabled for a later meeting.
Upcoming Meetings:		