



ACADEMIC ACHIEVEMENT COMMITTEE MEETING MINUTES	MONDAY, NOVEMBER 10, 2025 3:00 PM-4:00 PM SSV-236
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TYPE OF MEETING: Regular
NOTE TAKERS: Megan Aceves
PLEASE REVIEW/ BRING: Agenda, Minutes, and Supporting Documents

Committee Members (*: Present):

Rebecca Farley, VP Equity & Student Achievement, AAC Co-Chair *	Wendy Rider, Learning Center Faculty, Academic Development Chair, AAC Co-Chair *	Kathy Bakhit, VP Academic Affairs
Idania Padron, VP Student Services	Windy Franklin-Martinez, Dean of Enrollment Services	Svetlana Deplazes, Interim Dean of Institutional Research *
Kathryn Mitchell, Dean of LACA and Arts & Humanities *	Jedidiah Lobos, Dean of MSE *	Leonardo Ayala, Dean of Student Support Services
Alberto Mendoza Gonzalez Larreynaga, HUB Manager *	Mike Rios, Counselor	Ashley Hawkins, Director of Learning Center
Ashley Chavez, Veterans Resource Center Coordinator *	Tamira Palmetto, OSD Counselor	Heidi Williams, English Faculty & Department Chair
Wade Saari, Assessment Coordinator	Jane Bowers, Math Faculty & Department Chair	Peter McLoughlin, Math Faculty & Department Chair

Vacant

1. Library Faculty
2. ESL Faculty
3. Transfer Faculty

AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED /ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Welcome/Announcements/ Recap of last meeting	R. Farley & W. Rider	<ul style="list-style-type: none"> • Low attendance at today’s meeting. • Don’t have a lot of additional business therefore today can be a deeper dive into the workgroups. • Last meeting was keeping active email communication threads. Kathryn Mitchell is taking lead on the early alert/early report system. Jedi lead the college bridge thread. • Would like to have action plan in place for the spring 2026.
II. Breakout Workgroups	All	Divided into the two groups to continue discussions and action plans.
V. Debrief and wrap up	All	<ul style="list-style-type: none"> • Let’s keep up on the email threads and keep the momentum going and be ready to take action next semester. • Early Support Team: <ul style="list-style-type: none"> ○ Have three items to nail down and look into implementation • Bridge Program Team: <ul style="list-style-type: none"> ○ Mapped, goal to create and engage faculty member and create a 5 class sequence and get a certificate out of this and the faculty will be compensated \$6,000. Create during intersession and go to AP&P and implement in Fall 2026. It will be OER Specific. \$60,000 (10 faculty at \$6,000). Examples of various Math

		<ul style="list-style-type: none">○ Build corresponding data for student feedback and marketing to gain attraction.○ Send out a post card and have a QR code with all of the non-credit coursework. Build connection with industry partners. Would connect with Workforce Development.○ Would like to make this an online platform. Would all start out first in in-person and then build add on to make them live-online or asynchronous.○ Also integrate an AI bot.○ Would also like to build out non-credit courses too for English.● Challenge is Course Dog will not be open during Intersession.● Discussions on how to best market the courses and working with outside marketing campaigns. Get a billboard with a QR code that links to the low enrolled courses.
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