



Agenda

Tuesday, April 19, 2016
Library L201
Time – 4:30 p.m. – 5:45 p.m.

Type of Meeting: AVC Student Equity Working Group Meeting (*Regular*)
Note Taker: *Leyla Barber, Clerical III*
Please Review: Agenda, Minutes, Student Equity Report-December 2015
Printed material will include: Agenda, Minutes

Committee Members:

- Dr. Erin Vines - *Vice President, Student Services*
- Dr. Jill Zimmerman – *Dean, Student Life*
- Rashall Hightower-Stickel – *Director, Student Equity*
- Crystal Garcia – Program Specialist, Student Equity*
- Morenike Adebayo-Ige – *Faculty, Language Arts*
- Jason Bowen – *Faculty, Math and Sciences*
- Snizhana Jane Bowers – *Faculty, Math and Sciences*
- Jamaal Brown – *Technical Analyst, CalWorks*
- Towana Catley, Education Advisor, Transfer Center*
- Marisela Corona, Technician I, CalWorks*
- Dr. DeNean Coleman-Carew, *Counselor*
- Scott Covell – *Faculty, Language Arts*
- Franky Curiel – *Director, EOPS*
- Dr. Svetlana Deplazes - *Research Analyst, Institutional Research*
- Kimbirly Dolatowski – *Student Trustee/ASO Representative*
- Dr. Charlotte Forte-Parnell – *Dean, Language Arts/Academic Development*
- Dr. Irit Gat – *Faculty, Social & Behavioral Sciences*
- Vanessa Gibson – *Specialist, Financial Aid*
- Roxana Vasquez - *ASO Senator of Enrollment*
- Vejea Jennings – *Faculty, Language Arts*
- Dr. Louis Lucero, Director, Office of Students with Disabilities*
- Karen Lubick – *Academic Development Faculty Chair*
- Yuliana Martinez – Technical Analyst, Financial Aid*
- Tina McDermott – *Faculty, Language Arts, Faculty Accreditation Coordinator*
- Audrey Moore – *Counselor, Counseling & Matriculation*
- Brian Palagallo – *Faculty, Language Arts*
- Tamira Palmetto Despain – *D.S. Specialist, Office for Student with Disabilities*
- Gary Roggenstein – *Dean, Counseling & Matriculation*
- Wade Saari – *Classified, Assessment*
- Dr. Bonnie Suderman – *Vice President, Academic Affairs*
- LaDonna Trimble – *Dean, Enrollment Services*
- Dr. Les Uhazy – *Dean, Math and Sciences*
- Dr. Sherri Zhu, Faculty, Social & Behavioral Sciences*

	Items	Person	Action
I.	Approval of Previous Minutes of Nov. 3, 2015	All	
II.	Introductions and student feedback	All	



ANTELOPE VALLEY COLLEGE

<p>III. Equity Plan 2015-16 updates: Address Student Equity Goals across campus and Student Equity becoming a place of funding source</p>	<p><i>Rashall Hightower</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>IV. Reports: Student Equity and Campus efforts</p>	<p><i>All</i></p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>NEXT MEETING DATE: Tuesday, May 17, 2016 at 4:30 p.m. to 5:45 p.m. - L201</p>		<p>(Meetings will be held on the 3rd Tuesday at 4:30 p.m.)</p>



Minutes

Tuesday, November 3, 2015
 Library L201
 Time – 4:30 p.m. – 5:45 p.m.

Type of Meeting: AVC Student Equity Working Group Meeting (*Regular*)
Note Taker: *Leyla Barber, Clerical III*
Please Review: Agenda, Minutes, Sections from report template and Campus Based Research: Access and Course Completion
Printed material will include: Agenda, Minutes (only)

Committee Members:

- Dr. Erin Vines - *Vice President, Student Services (Absent)*
 - Dr. Jill Zimmerman – *Dean, Student Life*
 - Rashall Hightower-Stickel – *Director, Student Equity*
 - Crystal Garcia – *Program Specialist, Student Equity*
 - Morenike Adebayo-Ige – *Faculty, Language Arts*
 - Jason Bowen – *Faculty, Math and Sciences (Absent)*
 - Snizhana Jane Bowers – *Faculty, Math and Sciences*
 - Jamaal Brown – *Technical Analyst, CalWorks*
 - Marisela Corona, *Technician I, CalWorks*
 - Dr. DeNean Coleman-Carew, *Counselor (Absent)*
 - Scott Covell – *Faculty, Language Arts (Absent)*
 - Franky Curiel – *Director, EOPS*
 - Dr. Svetlana Deplazes - *Research Analyst, Institutional Research (Absent)*
 - Kimbirly Dolatowski – *Student Trustee/ASO Representative*
 - Dr. Charlotte Forte-Parnell – *Dean, Language Arts/Academic Development (Absent)*
 - Dr. Irit Gat – *Faculty, Social & Behavioral Sciences*
 - Vanessa Gibson – *Specialist, Financial Aid (Absent)*
 - Roxana Vasquez - *ASO Senator of Enrollment (Absent)*
 - Vejea Jennings – *Faculty, Language Arts (Absent)*
 - Dr. Louis Lucero, *Director, Office of Students with Disabilities (Absent)*
 - Karen Lubick – *Academic Development Faculty Chair (Absent)*
 - Yuliana Martinez – *Technical Analyst, Financial Aid (Absent)*
 - Tina McDermott – *Faculty, Language Arts, Faculty Accreditation Coordinator (Absent)*
 - Audrey Moore – *Counselor, Counseling & Matriculation (Absent)*
 - Brian Palagallo – *Faculty, Language Arts (Absent)*
 - Tamira Palmetto Despain – *D.S. Specialist, Office for Student with Disabilities*
 - Gary Roggenstein – *Dean, Counseling & Matriculation (Absent)*
 - Wade Saari – *Classified, Assessment (Absent)*
 - Dr. Bonnie Suderman – *Vice President, Academic Affairs (Absent)*
 - LaDonna Trimble – *Dean, Enrollment Services (Absent)*
 - Dr. Les Uhazy – *Dean, Math and Sciences (Absent)*
 - Dr. Sherri Zhu, *Faculty, Social & Behavioral Sciences (Absent)*
- Guest:
 Towana Catley, *Education Advisor, Transfer Center*

Items	Person	Action
I. Approval of Previous Minutes of Oct. 27, 2015	All	<ul style="list-style-type: none"> • Call to order at 4:35 p.m. • Minutes (of October 27th) were approved as distributed.
II. Report Timeline	Rashall Hightower	REPORT DUE DATES: <ul style="list-style-type: none"> • Submit report/budget to Business Services - Nov. (date tbd) • To Academic Senate President, Dr. Beyer – Nov. (date tbd)



ANTELOPE VALLEY COLLEGE

		<ul style="list-style-type: none"> • President’s Office (signatory meeting) • December 4, 2015 – To the Board for the December 14, 2015 Board of Trustee’s Meeting • December 18, 2015 – To Chancellor’s Office
<p>III. Update: Instructional Support</p>	<p><i>Dr. Erin Vines</i></p>	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Unable to discuss this item. <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>IV. Review and complete Student Equity Success Indicators:</p>	<p><i>Rashall Hightower</i></p>	<ul style="list-style-type: none"> • Access – review and complete • Course Completion <p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Rashall gave update on the first working session from Friday, Oct. 30th. The working session focused mainly on “access.” • The importance of outreach to private and public high schools was discussed. • In addition, increasing the partnerships between AVC and high school counselors and awareness across the community to better promote the quality programs available to students. • Campus should create more of a safe and social atmosphere outside of the classroom. In order to accomplish this, we must all help build pride and create a change of positive space at AVC. This includes marketing AVC out in the community through billboards in areas such as freeways, Metro link stations and on radio stations. Equity funds are available for marketing needs. Rashall has started conversation with Liz, the PIO. • Other ideas mentioned were bringing well-known speakers to AVC and inviting our students and community. The purpose would be to elevate the status of AVC in the community. <p><u>Action Taken:</u></p> <ul style="list-style-type: none"> • Rashall made those modifications to reflect the input from the working group. <p><u>Follow Up Items:</u></p> <ul style="list-style-type: none"> • Rashall and Crystal will continue to work on the report and keep the working group informed and involved as



ANTELOPE VALLEY COLLEGE

		many of the programs and activities overlap.
V. Reports: 2015-2016 Student Equity Efforts	All	<ul style="list-style-type: none"> • Veterans Week sponsored by Veterans Resource Center & Student Equity • Mental Health First Aid Sessions for Faculty and Staff 11/10, 12/15, 1/20/16, 2/17/16 (8 a.m.-5 p.m.) Location: Student Lounge • End-of-semester AVC Study Jam: Nov. 30-Dec. 3, 2015 Location: Student Lounge • Others <p><u>Issues Discussed:</u></p> <p><u>Action item:</u></p> <ul style="list-style-type: none"> • Student Equity and Veterans Resource Center are preparing for Veterans Week Celebrations. Flyer will be distributed to all AVC. <p><u>Follow Up Items:</u></p>
NEXT MEETING DATE: Tuesday, Nov. 10, 2015 at 4:30 p.m. to 5:45 p.m. - L201		<p>(Every Tuesday at 4:30 p.m. until report is submitted to the Chancellor’s Office. After report submitted to Chancellor’s Office, meetings will be held on 1st and 3rd Tuesday at 4:30 p.m.)</p> <p>Adjourned at 5:41 p.m.</p>