



Office of Human Resources & Employee Relations

ANNOUNCEMENT OF FACULTY POSITION

Position: **Automotive Technology Instructor** **Full Time Tenure Track /10 mo.**

Salary: **Schedule A - \$ 59,326.62 - \$85,225.73/ Annually + Benefits**
(Dependent upon education & experience)

Deadline: **May 30, 2018**

Start Date: **Fall 2018**

INTRODUCTION:

Full-time instructor in the Technical Education Division, teaching classes in automotive repair. Teaching assignment will consist of courses covering all eight areas of ASE Automotive Certification and the California Clean Air Car Course, and courses in engine rebuilding, electrical systems including batteries, starting, charging and ignition systems, drivability, emissions, California Clean Air Car course, A6, A8, L1 California Equivalency Courses, Smog Technician update course, and Heating and Air Conditioning.

Required Minimum Qualifications:

(Applicant must meet one of the following requirements)

- **Most current Minimum Qualifications for Faculty in California Community Colleges (10th edition):**
Any Bachelor's degree **AND** two years of professional experience **OR** any Associate's degree **AND** six years of professional experience **OR** the equivalent.
(Academic Affairs Division, California Community Colleges)
- **Academic Senate's approved equivalency:** (Approved: December 5, 2013 Senate Meeting)
College work, military training, or nationally recognized certifications equivalent to a Baccalaureate degree and two years of related occupational experience in the discipline; or, college work, military training, or nationally recognized certifications equivalent to an Associate's degree plus six years of occupational experience related to the discipline, **OR** Eight years of experience in the automotive service occupation, two of which must have included assignment as a supervisor, instructor, trainer, or owner of an automotive service shop.

AND a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students (Assembly Bill 1725; Education Code 87360).

DESIRABLE QUALIFICATIONS:

- ASE Certificate in Engine Repair, Automatic Transmission/Transaxle, Manual Drive Train and Axles, Suspension and Steering, Brakes, Electrical/Electronic Systems, Heating and Air Conditioning, Engine Performance and Automotive Advanced Engine Performance
- Current EO California Smog Check License
- California Bureau of Automotive Repair (BAR) Certified Clean Air Car Course Instructor's Certification
- Recent experience in automotive repair in the areas of emissions, brakes, suspension, and transmissions with the above ASE Certifications
- Two years or more teaching experience at the community or technical college level or post secondary level with the above ASE Certifications
- Experience working on electrical and hybrid powertrain subsystems

DUTIES:

- Responsible for teaching all courses within the automotive program. Duties include curriculum development, development of teaching materials and student learning outcomes, participation in program review, and updating course outlines
- Scheduling and availability for five office hours per week, participation in division meetings and other activities, service on campus shared governance committees and community service are also required duties
- Responsible for establishing and maintaining an effective advisory committee and recommending qualified adjunct instructors
- May be assigned to daytime, evening, or Saturday teaching assignments

APPLICATION PROCEDURE

It is the responsibility of each applicant to have all the following documents on file in the Human Resources Office by the deadline date in order to continue in the application process for this position. **Please submit ALL of the following documents:**

1. **A completed and signed Antelope Valley College Full-Time Academic Faculty Application**
Please do not state "See Résumé" on any part of the application. Blank spaces or illegible entries may be cause for rejection of the application. The District will not return application materials submitted.
2. **A letter of intent**, addressing qualifications for this position.
3. **A résumé** or curriculum vitae.
4. **Transcripts of ALL college work** that supports and substantiates the requirements of the position. Transcripts must include verification of degrees conferred.
 - a. Unofficial transcripts or photocopies will be accepted to establish the application file; however, official transcripts will be required if the candidate is offered the position.
 - b. Any degree from a country other than the United States., including Great Britain and Canada, must be evaluated by a professional evaluation service, and proof of such submitted with application.
5. **At least two signed letters of recommendation; must be dated within the last one to two years.**
 - a. These letters should pertain to professional experience, and are not general "character references." Applicants are encouraged to request more than two letters to ensure that at least two are received prior to application review. No faxed or e-mailed copies will be accepted.
6. For those disciplines with established Academic Senate's approved equivalency, if applicable and you are requesting equivalency evaluation, complete the Supplemental Equivalency Request form (attached).

The Antelope Valley Community College District offers an extensive benefits package that includes full-family medical, dental and vision plans, employee life insurance and income protection policies, and eligibility to enroll in the State Teachers' Retirement System.

Application forms are available on the AVC web site www.avc.edu or from the Human Resources Office and must be returned to:



Office of Human Resources
3041 West Avenue K
Lancaster CA 93536
(661) 722-6311

Voice/Relay, (661) 722-6300 ext. 6360
Office hours: Monday-Thursday (7:30 am – 6:00 pm)
Friday (7:30 am – 11:30 am)

**Faxed or emailed materials cannot be accepted.
Unsolicited materials will not be included.**

Candidates selected for employment will be required to provide verification of work authorization pursuant to INS regulations.

AVC is an equal opportunity employer



SUPPLEMENTAL EQUIVALENCY REQUEST

To be used ONLY when requesting equivalency evaluation.

Applicant's Name (please print)

Division/Department

**Please carefully review the approved equivalency for this discipline
and provide documentation for those areas requiring verification**

1. Degree

Discipline for which you claim equivalency): _____

2. Educational Preparation

Indicate the educational preparation on which you base this claim for the discipline (major):

3. Relevant Courses*

Indicate the relevant courses you have taken or other objective evidence that verifies you have the equivalent of the General Education portion for a college degree: _____

4. Work Experience**

Describe in detail what you believe establishes equivalency to the minimum qualifications. If you are using work products or other objective items that cannot be submitted, provide *detailed* information from objective sources about the nature of this work product or experience: _____

*Unofficial transcripts or photocopies of transcripts will be accepted to establish equivalency. However, official transcripts will be required if the candidate is offered the position.

**If you are using publications or other objective work products, you must submit documentation; if not possible, please explain.