

<b>STRATEGIC PLANNING AND BUDGET COMMITTEES JOINT MEETING AGENDA</b>	<b>WEDNESDAY, JUNE 26, 2024 2:30 PM – 3:30 PM Via Zoom</b>
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*TYPE OF MEETING: SPC & BC Joint Meeting*  
*NOTE TAKERS: Jerene Kelly / Amanda Khatib*  
*PLEASE REVIEW/BRING: Agenda, Minutes, and Supporting Documents*

<p><b>Strategic Planning Committee Members:</b></p> <ol style="list-style-type: none"> <li>1. Meeta Goel, Co-Chair (Dean, IERP/Library)</li> <li>2. Hal Huntsman, Co-Chair (AS: President)</li> <li>3. Michael Dioquino (Exec. Director: IT)</li> <li>4. Jim Landreth (Classified Union: CTE)</li> <li>5. James Nasipak (Director, Business Services)</li> <li>6. Jenell Paul (Classified: Student Services)</li> <li>7. Rodney Schilling (AS: Counseling Faculty)</li> <li>8. Kim Sennett (AS: CTE/Vocational Faculty)</li> <li>9. Veronica Sirotzki (Classified Union)</li> <li>10. Jill Zimmerman (Dean, Student Services)</li> <li>11. Leslie Saldivar (ASO Rep.)</li> <li>12. Emmanuella Agyeman (ASO Rep.)</li> <li>13. Michael Carey (AS: Adjunct Faculty)</li> <li>14. Linda Parker (AS: Library Faculty)</li> <li>15. Vanessa Escobar (Research Analyst)</li> <li>16. Tamira Palmetto (Co-Chair Enrollment Mgmt)</li> </ol> <p><b>Vacant</b> Faculty Union</p>	<p><b>Budget Committee Members:</b></p> <ol style="list-style-type: none"> <li>1. Shami Brar, Co-Chair (VP, Administrative Services)</li> <li>2. Hal Huntsman, Co-Chair (AS: President)</li> <li>3. Dang Huynh (Adjunct Faculty, Proxy, Noah Stepro)</li> <li>4. Gem DeJesus (ASO: Student Rep.)</li> <li>5. Suzanne Olson (Classified Staff)</li> <li>6. Angela Musial (CMS Staff)</li> <li>7. Ben Partee (Interim Dean, Athletics &amp; Kinesiology)</li> <li>8. LaDonna Trimble (Dean, Student Services)</li> <li>9. Marvin Guzman (Facilities)</li> <li>10. Karen Heinzman (Faculty)</li> <li>11. James Firth (Human Resources)</li> <li>12. Daniel Conner (ITS)</li> <li>13. Stacey Adams (Program Review Committee)</li> <li>14. Pamela Ford (Classified Union)</li> <li>15. Kent Moser (Faculty Union)</li> <li>16. Andrea Brown (FY/SY Experience)</li> <li>17. Kevin North (Outcomes Committee)</li> </ol> <p><b>Vacant</b> Adjunct Faculty Staff Outcomes Committee Enrollment Management</p>
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**Ex-Officio's**

Jennifer Zellet (Superintendent/President)	Shami Brar (VP, Administrative Services)
Kathy Bakhit (VP, Academic Affairs)	Idania Padron (VP, Student Services)
Lauren Elan Helsper (VP, Human Resources)	Alejandro Guzman (Exec. Director, Marketing)

AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED / ACTION ITEMS
<b>INFORMATION/DISCUSSION ITEMS:</b>		
I. Approval of Minutes for SPBC May 1, 2024	All	
II. Opening Comments from Co-Chairs	Meeta, Hal, Shami	
III. Input for August Planning Session	Meeta	
IV. Tentative Budget and May Revise Presentation.	Shami	
VI. Next SPBC Meeting	Meeta, Hal, Shami	

<b>STRATEGIC PLANNING AND BUDGET COMMITTEES JOINT MEETING MINUTES (DRAFT)</b>	<b>WEDNESDAY, MAY 1, 2024 2:30 PM – 4:00 PM SSV 236</b>
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*TYPE OF MEETING: SPC & BC Joint Meeting*  
*NOTE TAKERS: Jerene Kelly / Eileen O'Brien*  
*PLEASE REVIEW/BRING: Agenda, Minutes, and Supporting Documents*

<p><i>* Present</i></p> <p><b>Strategic Planning Committee Members:</b></p> <ol style="list-style-type: none"> <li>1. Meeta Goel, Co-Chair (Dean, IERP/Library) *</li> <li>2. Hal Huntsman, Co-Chair (AS: President) *</li> <li>3. Michael Dioquino (Exec. Director: IT)</li> <li>4. Jim Landreth (Classified Union: CTE) *</li> <li>5. James Nasipak (Director, Business Services)</li> <li>6. Jenell Paul (Classified: Student Services)</li> <li>7. Rodney Schilling (AS: Counseling Faculty)</li> <li>8. Kim Sennett (AS: CTE/Vocational Faculty)</li> <li>9. Veronica Sirotzki (Classified Union)</li> <li>10. Jill Zimmerman (Dean, Student Services) *</li> <li>11. Leslie Saldivar (ASO Rep.) *</li> <li>12. Emmanuella Agyeman (ASO Rep.)</li> <li>13. Michael Carey (AS: Adjunct Faculty) *</li> <li>14. Linda Parker (AS: Library Faculty) *</li> <li>15. Vanessa Escobar (Research Analyst) *</li> <li>16. Tamira Palmetto (Co-Chair Enrollment Mgmt)</li> </ol> <p><b>Vacant</b> Faculty Union</p>	<p><b>Budget Committee Members:</b></p> <ol style="list-style-type: none"> <li>1. Shami Brar, Co-Chair (VP, Student Services)</li> <li>2. Hal Huntsman, Co-Chair (AS: President) *</li> <li>3. Dang Huynh (Adjunct Faculty, Proxy, Noah Stepro) *</li> <li>4. Gem DeJesus (ASO: Student Rep.)</li> <li>5. Suzanne Olson (Classified Staff) *</li> <li>6. Angela Musial (CMS Staff) *</li> <li>7. Ben Partee (Interim Dean, Athletics &amp; Kinesiology) *</li> <li>8. LaDonna Trimble (Dean, Student Services) *</li> <li>9. Marvin Guzman (Facilities)</li> <li>10. Karen Heinzman (Faculty) *</li> <li>11. James Firth (Human Resources) *</li> <li>12. Daniel Conner (ITS)</li> <li>13. Stacey Adams (Program Review Committee)</li> <li>14. Pamela Ford (Classified Union) *</li> <li>15. Kent Moser (Faculty Union) *</li> <li>16. Andrea Brown (FY/SY Experience)</li> <li>17. Kevin North (Outcomes Committee) *</li> </ol> <p><b>Vacant</b> Adjunct Faculty Staff Outcomes Committee Enrollment Management</p>
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AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED / ACTION ITEMS
<b>INFORMATION/DISCUSSION ITEMS:</b>		
I. Approval of Minutes for SPBC Jan. 17 <sup>th</sup> Joint Meeting and April 3, 2024, Regular SPC Meeting	All	The minutes were approved as presented.
II. Opening Comments from Co-Chairs	Meeta, Hal, Shami	No comments

<p>III. Follow-up from April 26, 2024, College-wide Planning Retreat</p>	<p>Meeta</p>	<p>The committee discussed the college-wide planning retreat. Those who attended shared their experience, such as that it was very informative and great to see how each represented area is doing, as well as the data presented at the retreat. A question was asked about attendance: How can we get more people to attend and participate in the College-wide Planning Retreat? Some suggestions were:</p> <ul style="list-style-type: none"> <li>• Share the information they receive at the retreats and meetings with their areas.</li> <li>• Get input from the various areas for greater involvement.</li> <li>• Incentivize attendance/reward efforts.</li> <li>• Build excitement about what did happen.</li> <li>• Provide feedback/purpose.</li> <li>• How strategic planning ties it together with everything else.</li> <li>• Create a series of such planning events – starting in the summer.</li> <li>• Create working sessions.</li> </ul> <p><b>Planning @ AVC:</b></p> <ul style="list-style-type: none"> <li>• AVC's Vision is about transforming lives.</li> <li>• AVC's Mission is about: <ul style="list-style-type: none"> <li>- Education</li> <li>- Development</li> <li>- Access &amp; Opportunity</li> </ul> </li> <li>• ESP/AVC SERVES Goals</li> <li>• An increase in college-wide participation is needed to plan and develop the 2025-2029 strategic plan, where areas capture their vital strategic initiatives into this plan. Library and IR committee members shared how their areas regularly share their strategic goals at department meetings.</li> <li>• Tie to the plan area accomplishments, program review, employee goals, ILOs, SLOs, and OOs.</li> </ul>
<p>IV. January Proposed Budget</p>	<p>Shami</p>	<p>A presentation was given on the "Highlights from the Governor's Proposed Budget."</p> <p>Key items were presented from the January 10, 2024, figures. Under the proposal, the overall state budget would be lower than in 2023-2024. AVC is going into the new budget with January 2024 figures. Looking forward, uncertain Cost of Living (COLA) and potential funding cuts or deferrals. The assumptions will be based on the January proposed budget.</p>
<p>V. Institutional Set Standards (ISS)</p>	<p>Meeta</p>	<p>The QR code to access the ISS survey will be sent to SPBC. It was noted that SPC worked on the ISS at the last meeting and proposed more aspirational ISS and stretch goals.</p>
<p>VI. Next SPBC Meeting</p>	<p>Meeta, Hal, Shami</p>	<p>In the future, we will only have joint meetings. The next one will be via Zoom on June 26, 2024, from 2:30 to 3:30.</p>