

STRATEGIC PLANNING COMMITTEE BUDGET COMMITTEE AGENDA	WEDNESDAY, OCTOBER 4, 2023 2:30 PM – 4:00 PM SSV 236
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TYPE OF MEETING: SPC & BC Joint Meeting
NOTE TAKERS: Jerene Kelly / Amanda Khatib
PLEASE REVIEW/BRING: Agenda, Minutes, and Supporting Documents

<p><u>Strategic Planning Committee Members:</u></p> <ol style="list-style-type: none"> 1. Meeta Goel, Co-Chair (Dean, IERP/Library) 2. Hal Huntsman, Co-Chair (AS: President) 3. Michael Dioquino ((Exec. Director or Designee-IT) 4. Jim Landreth (Classified Union: CTE) 5. Marc Ledezma (Director, Maintenance & Operations) 6. Desiree Lee (Classified Union) 7. James Nasipak (Director, Business Services) 8. Jenell Paul (Classified: Student Services) 9. Rodney Schilling (AS: Counseling Faculty) 10. Casey Scudmore (Director,) 11. Kim Sennett (AS: CTE/Vocational Faculty) 12. Veronica Sirotzki (Classified Union) 13. Jill Zimmerman (Dean, Student Services) 14. Leslie Saldivar (ASO Rep.) 15. Emmanuella Agyeman (ASO Rep.) 16. Michael Carey (AS: Adjunct Faculty) 17. Linda Parker (AS: Library Faculty) 18. Vanessa Escobar (Interim Director: Student Equity) 19. Tamira Palmetto (Co-Chair Enrollment Mgmt) <p><u>Vacant</u> Faculty Union</p>	<p><u>Budget Committee Members:</u></p> <ol style="list-style-type: none"> 1. Sarah Johnston, Co-Chair (Exec. Dir., Fiscal & Fin. Services) 2. Hal Huntsman, Co-Chair (AS: President) 3. Dang Huynh (Adjunct Faculty, Proxy, Noah Stepro) 4. Gem DeJesus (ASO: Student Rep.) 5. Suzanne Olson (Classified Staff) 6. Angela Musial (CMS Staff) 7. Ben Partee (Interim Dean, Athletics & Kinesiology) 8. LaDonna Trimble (Dean, Student Services) 9. Svetlana Deplazes (Enrollment Management) 10. Marvin Guzman (Facilities) 11. Karen Heinzman (Faculty) 12. James Firth (Human Resources) 13. Daniel Conner (ITS) 14. Stacey Adams (Program Review Committee) 15. Pamela Ford (Classified Union) 16. Kent Moser (Faculty Union) 17. Andrea Brown (FY/SY Experience) 18. Kevin North (Outcomes Committee) <p><u>Vacant</u></p>
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Ex-Officio's
Jennifer Zellet (Superintendent/President)
Shami Brar (VP, Administrative Services)
Kathy Bakhit (VP, Academic Affairs)
Idania Padron (VP, Student Services)
Lauren Elan Helsper (VP, Human Resources)
Alejandro Guzman (Exec. Director, Marketing)

AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED / ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
Approval of Minutes for Joint SPC-BC Meeting on March 22, 2023	All	
I. Opening Comments from Co-Chairs	M. Goel Hal Huntsman S. Brar S. Johnston	
II. AVC SERVES 2023-2026 Strategic Plan Draft Goals	Hal & Meeta	<p><u>Issues Discussed:</u></p> <p><u>Action Item:</u></p>

III. Roles of SPC and BC (SPC-BC Flow Chart attachment)	Hal & Meeta	<u>Issues Discussed:</u> <u>Action Item:</u>
IV. Next Steps for Planning (attachment)	Meeta & Hal	<u>Issues Discussed:</u> <u>Action Item:</u>
V. Budget Calendar	Sarah	<u>Issues Discussed:</u> <u>Action Item:</u>
VI. SCFF Scenario	Sarah	<u>Issues Discussed:</u> <u>Action Item:</u>
VII. Revised Budget Committee Meeting Schedule FY 23-24	Sarah	<u>Issues Discussed:</u> <u>Action Item:</u>
VIII. Budget Committee Role	Sarah	<u>Issues Discussed:</u> <u>Action Item:</u>
IX. 320 Recalculation for 2022-2023	Sarah	<u>Issues Discussed:</u> <u>Action Item:</u>
NEXT SPC & BC JOINT MEETING: TBD		

*Present

STRATEGIC PLANNING COMMITTEE BUDGET COMMITTEE	WEDNESDAY, 22 MARCH 2023
MINUTES	VIA ZOOM 2:30 PM – 4:00 PM

TYPE OF MEETING: SPC & BC Joint Meeting
NOTE TAKERS: Jerene Kelly / Amanda Khatib
PLEASE REVIEW/BRING: Agenda, Minutes, and Supporting Documents

<p>Strategic Planning Committee Members: Meeta Goel, Co-Chair (Dean, IERP/Library) * Tamira Despain, Co-Chair (AS: President) * Svetlana Deplazes (Director, IR) * Michael Dioquino ((Exec. Director or Designee-IT) Michelle Hernandez (CMS: Director of FYE/SYE) * Jim Landreth (Classified Union: CTE) * Marc Ledezma (Director, Maintenance & Operations Desiree Lee (Classified Union) * James Nasipak (Director, Business Services) * Jenell Paul (Classified: Student Services) * Rodney Schilling (AS: Counseling Faculty) * Casey Scudmore (CMS Staff) * Kim Sennett (AS: CTE/Vocational Faculty) Veronica Sirotzki (Classified Union) Jill Zimmerman (Dean, Student Services) * Gem DeJesus (ASO: Student Rep)</p> <p>Vacant Faculty Union Enrollment Mgmt, Co-Chair At Large Faculty Library Faculty Adjunct Faculty</p>	<p>Budget Committee Members: Sarah Johnston, Co-Chair (Exec. Dir., Fiscal & Fin. Services) Tamira Despain, Co-Chair (AS: President) Gem DeJesus (ASO: Student Rep.) Suzanne Olson (Classified Staff) Angela Musial (CMS Staff) Thomas Gang (Dean, Athletics & Kinesiology) LaDonna Trimble (Dean, Student Services) Svetlana Deplazes (Enrollment Management) Marvin Guzman (Facilities) Karen Heinzman (Faculty) James Firth (Human Resources) Daniel Conner (ITS) Richard Fleishman (Program Review Committee) Pamela Ford (Classified Union) Kent Moser (Faculty Union)</p> <p>Vacant Adjunct Faculty Staff Outcomes Committee</p>
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<p>Ex-Officio's Jennifer Zellet (Superintendent/President) Howard Davis (VP, Academic Affairs-Interim) Victoria Simmons (VP, Human Resources-Interim)</p>	<p>Shami Brar (VP, Administrative Services) Idania Padron (VP, Student Services) Alejandro Guzman (Exec. Director, Marketing)</p>
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AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED / ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Opening Comments from Co-Chairs	M. Goel, T. Despain S. Johnston	Meeta noted that the President is joining in for the Planning Update.
II. FY 23-24 Budget Development Timeline (attachment)	Shami	Issues Discussed: Shami presented the Budget Development Timeline.

III. Governor's Proposed Budget Update (attachment)	Shami	Issues Discussed: Shami presented the Governor's Proposed Budget to the committee. It was noted that there is a lot of uncertainty with the budget figures proposed by the Governor. We must wait for the May Revise for more concrete assumptions to establish the FY 23-24 Budget.
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IV. Planning Update	President Zellet	<p>Issues Discussed: President Zellet shared with everyone AVC SERVES as our Strategic Planning Document. She explained the acronym “SERVES” and stated that each chapter tells us what the service plan is for each area (students, equity, resources, vision, education, success) and how all our Service Plans (Education, Facility, Technology, etc.), is everything that would be considered a Strategic Plan. It was also noted that it’s no coincidence that the metrics we are funded under, the student-centered funding formula, are the exact metrics on which we are asked to disaggregate and create our student equity and achievement plan. The President stated that in our student equity and achievement plan when we look at the disproportionately impacted groups in different areas and work to close those gaps, all the finance department concerns get removed. We don’t have to talk about money because the student-centered funding formula is designed so that the institutions get compensated well when their students do well. Therefore, all AVC needs to focus on is ensuring that from the time we meet a student, they reach the next level of goal, transfer, get out into employment, their lives will be made better, and the community will be made more substantial.</p> <p>The President also spoke about the Four Pillars of Guided Pathways (clarify the path, get on the path, stay on the path, and ensure learning with intentional outcomes) and how all these things encompass the same things in our Student Equity and Achievement Plan. She shared with everyone that in December, AVC applied to “Achieving Dream” and is one in ten colleges accepted into a 3-year program for building and attaining equitable student outcomes. She expressed that she would like us to start looking at a 3-year arc of work encompassed by our student equity and achievement plan and put together, semester by semester, what we will work on as a college. The President explained how it all comes together. She went on to say AVC SERVES is the document that houses these plans.</p>
V. Review of Some Key Data	Meeta & Svetlana	<p>Issues Discussed: Meeta and Svetlana discussed and reviewed with everyone AVCs Institutional Set Standards Data. The data reviewed was in course completion, retention, degrees, certificates awarded, and fall-to-spring persistence (proportion of students who retained from fall to spring at AVC in the selected year, excluding those who completed an award or transferred to a postsecondary institution).</p>
VI. Program Review Template	Meeta & Svetlana	<p>Issues Discussed: Meeta and Svetlana discussed and reviewed the Program Review Template with the committee.</p>
NEXT SPC & BC JOINT MEETING: TBD		

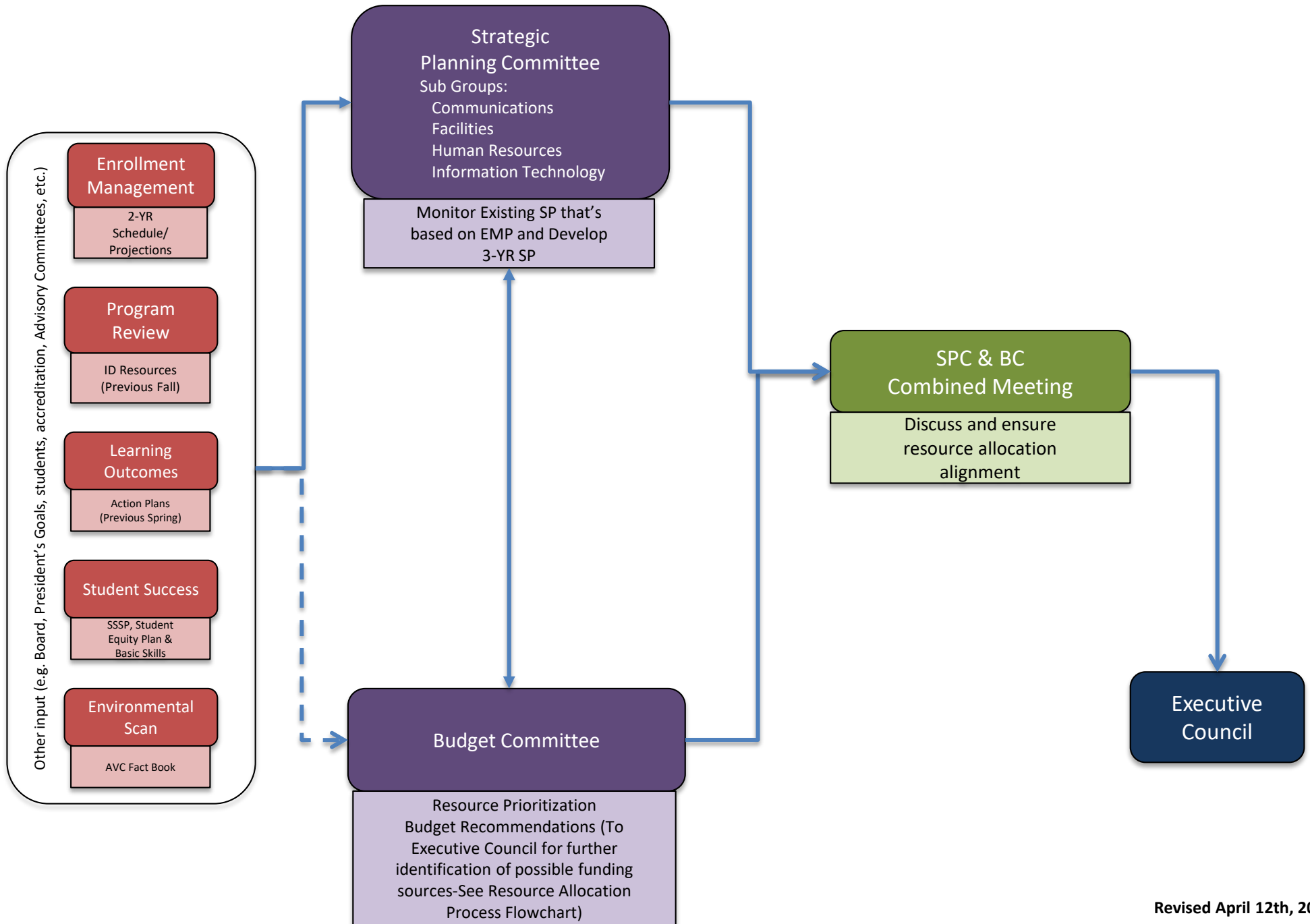
The AVC SERVES Framework and the College's 2023-2026 Strategic Plan DRAFT

Service*	<p>Strategic Goal 1-Service: Realign college policies, practices, and processes to remove barriers and to become more effective, efficient, and responsive to students, employees, and the community.</p> <p><i>Examples of Related Initiatives:</i></p> <ul style="list-style-type: none"> ● Continuous Improvement ● Expanded Outreach - Increase access to dual enrollment and adult learners ● Expanded community partnerships to meet workforce demand ● Improved Communication ● Foster a sense of belonging
Equity*	<p>Strategic Goal 2-Equity: Improve the college culture by becoming a more caring, welcoming, accessible, and inclusive campus.</p> <p><i>Examples of Related Initiatives:</i></p> <ul style="list-style-type: none"> ● Recruiting and hiring for diversity ● Close equity gaps ● Expand Professional development for all constituent groups ● New student and employee onboarding ● Nurture a culture of inquiry and data-informed decision-making ● Growth mindset
Resources	<p>Strategic Goal 3-Resources: Increase student awareness about campus resources.</p> <p><i>Examples of Related Initiatives:</i></p> <ul style="list-style-type: none"> ● Basic needs ● Improved student common spaces ● Increased access to counseling/advising
Vision	<p>Strategic Goal 4-Vision: Be more future-thinking, agile, innovative, and proactive.</p> <p><i>Examples of Related Initiatives:</i></p> <ul style="list-style-type: none"> ● Empower students to formulate and achieve their goals ● Elevate student voices ● Become a more sustainable and cleaner campus
Education	<p>Strategic Goal 5-Education: Expand offerings and more effective course scheduling.</p> <p><i>Examples of Related Initiatives:</i></p> <ul style="list-style-type: none"> ● Increase access to and awareness about learning support services ● Increase English and Math completion within their first year ● Within GP initiative, create effective ed plans to reduce the number of accumulated units while meeting ed goals

<p>Success*</p>	<p>Strategic Goal 6-Success: Become a more student-focused college to enrich the student experience and boost success rates; OR Boost success rates by prioritizing the student experience.</p> <p><i>Examples of Related Initiatives:</i></p> <ul style="list-style-type: none"> ● Increase the # of degrees and certificates awarded, transfers ● Strong workforce training to meet local workforce demand, power skills, field experience, work-based learning, internships/externships, licensure pass rates, job placement ● Opportunities for obtaining sustainable wages ● Improve success, retention, and persistence rates ● Increase awareness about and celebrate successes
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****Recommended by SPC on 9-6-2023 as priorities for the 2023-2026 Strategic Plan. (Also fold in initiatives such as Vision for Success, Achieving the Dream, Caring Campus, Guided Pathways, Student Equity & Achievement Program, Accreditation (e.g. Quality Focus Essays, Institution Set Standards)-Some of the strategies/mechanisms for addressing/ achieving/ measuring college goals.)***

Strategic Planning Committee (SPC) and Budget Committee (BC)





Strategic Planning - Budget Committee Meeting

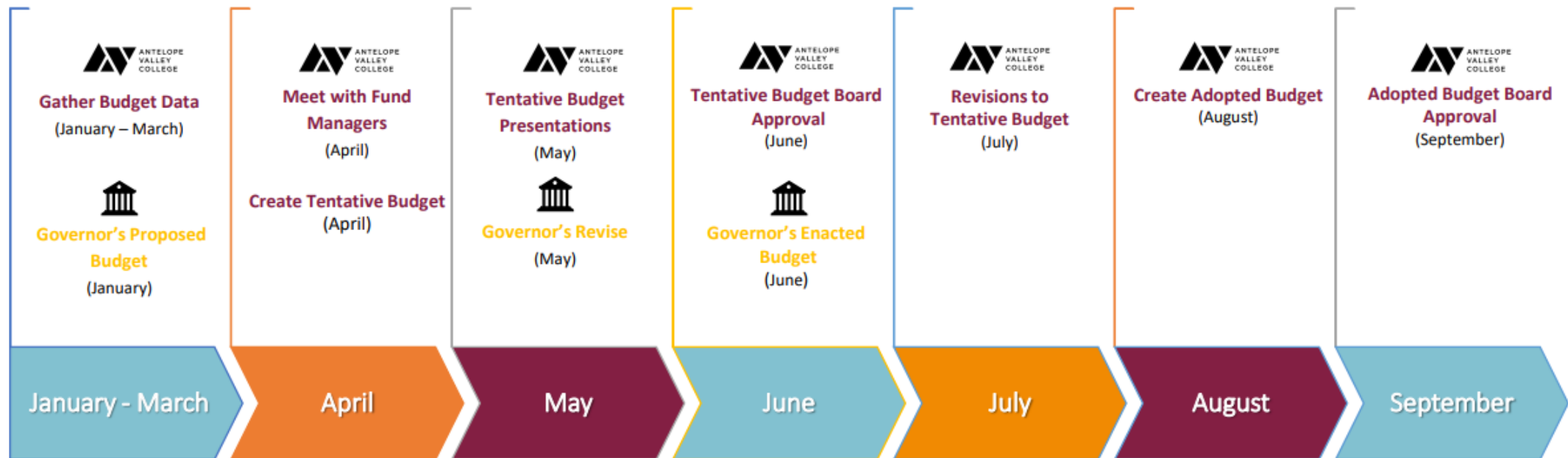
October 4, 2023

Sarah Johnston, Executive Director, Financial and Fiscal Services

- Budget Calendar
- Proposed Budget Committee Meetings
- Participatory Governance
- Budget Committee Role
- Student Centered Funding Formula (SCFF)
- SCFF Scenario – Out of Stability



BUDGET CALENDAR



- October 25, 2023 – Budget Committee Training
- January 24, 2024 – Governor’s Proposed Budget
- March 27, 2024 – Resource Allocation Results
- May 22, 2024 – Governor’s May Revision; AVC Tentative Budget
- August 28, 2024 – AVC Adopted Budget



“Participatory governance is a method of college management in which decision makers, whether with primary or delegated authority, are committed to involving affected constituencies in decisions as much as possible. Participatory governance is based upon individuals having a voice in decisions that affect them.”

~ Skyline College

Final decisions are made at the Executive Council, President, and Board level.



- Budget Planning and Development
- Allocation of Resources
- Budget Review and Monitoring
- Recommendations to Leadership
- Transparency and Communication
- Advocacy and External Relations



STUDENT CENTERED FUNDING FORMULA (SCFF)

- Current split, 70/20/10, is set in statute. No plans to change.
- SCFF Oversight Committee will make recommendations but not on split.
- Rates will be adjusted annually by any enacted COLA.
- COVID-19 Emergency Conditions Allowance sunsets 2022-23.
- SCFF hold harmless provision is active through 2024-25.*
- 2024-25 funding will be the new floor for SCFF hold harmless provision. No automatic adjustments to reflect cumulative COLA over time, only if provided in budget act language.*
- Starting in 2025-26, districts will be funded at their SCFF generated amount for that year or their “floor” (2024-25 funding amount).
- FY 2022-23 320 Annual FTES = 9,001.98; FY 2022-23 320 Recal FTES = 9,042.76

SCFF CALCULATOR OUT OF STABILITY SCENARIO

TCR Calculations

TCR Calculations: This table displays TCR calculations with details on the SCFF calculation, Minimum Revenue Commitment calculation, and Prior Year TCR Stability calculation. The table displays which calculation method is the highest in any given year, and thus which will be used to determine district TCR (this is the same as the Max TCR calculation found on exhibit C on the Apportionments website).

SCFF Calculated Revenue: Allocation values calculated with inputs on this dashboard

Prior Year TCR Stability: Prior year SCFF Calculated Revenue + COLA

Minimum Revenue Commitment: The 2017-18 TCR, adjusted by COLA each year through 24-25. Beginning 25-26, the Minimum Revenue Commitment is set at the funded TCR from the 24-25 fiscal year

Max TCR: Maximum of the previous three columns, which will be the funded TCR

District	Year	SCFF Calculated Revenue	Prior Year TCR Stability	Minimum Revenue Commitment ¹	Max TCR	Prior Year TCR Stability Protection	Minimum Revenue Commitment Protection	TCR Used
ANTELOPE VALLEY	21-22	\$80,459,863	\$84,953,806	\$69,773,181	\$84,953,806	\$4,493,943	\$0	Prior Year TCR Stability
	22-23	\$93,700,510	\$85,738,030	\$74,350,302	\$93,700,510	\$0	\$0	SCFF
	23-24	\$98,063,190	\$101,402,692	\$80,461,897	\$101,402,692	\$3,339,502	\$0	Prior Year TCR Stability
	24-25	\$101,958,576	\$101,926,880	\$83,632,096	\$101,958,576	\$0	\$0	SCFF
	25-26	\$105,093,116	\$105,313,013	\$101,958,576	\$105,313,013	\$219,897	\$0	Prior Year TCR Stability
	26-27	\$112,644,027	\$108,445,586	\$101,958,576	\$112,644,027	\$0	\$0	SCFF
	27-28	\$116,237,415	\$116,237,371	\$101,958,576	\$116,237,415	\$0	\$0	SCFF

¹Minimum Revenue Commitment is equal to the 2017-2018 TCR increased each year by the COLA. In 2025-26 and 2026-27 the Minimum Revenue Commitment is recalculated using the floor - which is equal to the TCR, used in the 2024-25 year.

SCFF Details

SCFF Details: This table shows each of the components of the SCFF funding calculation including the basic allocation, the FTES allocation, the supplemental allocation, the student success allocation and Total SCFF (which is equal to the amount in the table above). The basic allocation and FTES allocation are subcategories of the base allocation.

[Download](#)

District	Year	Basic Allocation	FTES Allocation	Base Allocation Basic + FTES	Supplemental Allocation	Success Allocation	Total SCFF
ANTELOPE VALLEY	21-22	\$7,084,352	\$47,463,381	\$54,547,732	\$16,846,424	\$9,065,707	\$80,459,863
	22-23	\$9,917,377	\$54,542,214	\$64,459,590	\$18,626,394	\$10,614,526	\$93,700,510
	23-24	\$10,732,585	\$55,841,989	\$66,574,574	\$20,157,484	\$11,331,132	\$98,063,190
	24-25	\$11,155,449	\$57,884,717	\$69,040,166	\$20,951,688	\$11,966,722	\$101,958,576
	25-26	\$11,522,463	\$59,487,370	\$71,009,833	\$21,640,999	\$12,442,284	\$105,093,116
	26-27	\$11,890,030	\$65,498,989	\$77,389,019	\$22,331,347	\$12,923,661	\$112,644,027
	27-28	\$12,269,322	\$67,588,450	\$79,857,772	\$23,043,717	\$13,335,926	\$116,237,415

SCFF CALCULATOR OUT OF STABILITY SCENARIO

District	FTES	21-22	22-23	23-24	24-25	25-26	26-27	27-28
ANTELOPE VALLEY	Credit	10,842.26	10,842.26	8,591.64	10,718.39	10,718.39	10,718.39	10,718.39
	Incarcerated Credit	35.27	35.27	12.91	12.91	12.91	12.91	12.91
	Special Admit Credit	196.86	196.86	338.18	338.18	338.18	338.18	338.18
	CDCP	44.23	44.23	46.18	46.18	46.18	46.18	46.18
	Noncredit	45.20	45.20	13.07	13.07	13.07	13.07	13.07
Total	Total	11,163.82	11,163.82	9,001.98	11,128.73	11,128.73	11,128.73	11,128.73



SCFF CALCULATOR OUT OF STABILITY SCENARIO

FTES Data Entry

Update Values Using:

- Numeric Change
 Percent Change

User Input - Numeric

In the boxes below, enter the numeric **increase/decrease** of FTES you estimate for each data year. If the 'Percent Change' is chosen, ensure that the values are entered as the percent, i.e for a 1.5% increase enter 1.5)

	22-23	23-24	24-25	25-26	26-27	27-28
Credit	0	-3.94	2126.75	0	0	0
Incarcerated Credit	0	7.31	0	0	0	0
Special Admit Credit	0	.18	0	0	0	0
CDCP	0	11.92	0	0	0	0
Noncredit	0	-12.86	0	0	0	0



SCFF CALCULATOR OUT OF STABILITY SCENARIO

Increased 23-24 counts by 2%

Student Success and Success Equity Metrics

Student Success Allocation Summary

District	Total	Allocation Year						
		21-22	22-23	23-24	24-25	25-26	26-27	27-28
ANTELOPE VALLEY	Success Funding - All Students	\$6,311,178	\$7,395,083	\$7,903,014	\$8,340,358	\$8,671,808	\$9,007,310	\$9,294,643
	Success Funding - Pell	\$1,463,413	\$1,700,781	\$1,803,967	\$1,904,701	\$1,980,394	\$2,057,014	\$2,122,632
	Success Funding - CCPG	\$1,291,116	\$1,518,662	\$1,624,151	\$1,721,662	\$1,790,082	\$1,859,338	\$1,918,651
	Total	\$9,065,707	\$10,614,526	\$11,331,132	\$11,966,722	\$12,442,284	\$12,923,661	\$13,335,926



SCFF CALCULATOR OUT OF STABILITY SCENARIO

Increased 23-24 counts by 2%

Student Success Counts - All Students

District	Metric	Data Year								
		18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27
ANTELOPE VALLEY	Associate Degrees for Transfers	593	650	664	694	694	708	708	708	708
	Associate Degrees	767	748	695	785	785	801	801	801	801
	Baccalaureate Degrees	9	5	13	13	13	13	13	13	13
	Credit Certificates	264	186	198	243	243	248	248	248	248
	Transfer Level Math and English	334	719	626	595	595	607	607	607	607
	Transfer to a Four Year University	576	619	637	656	656	669	669	669	669
	Nine or More CTE Units	2,203	2,344	2,117	1,839	1,839	1,876	1,876	1,876	1,876
	Regional Living Wage	1,316	1,382	1,133	1,244	1,244	1,269	1,269	1,269	1,269
	Total	6,062	6,653	6,083	6,069	6,069	6,190	6,190	6,190	6,190



SCFF CALCULATOR OUT OF STABILITY SCENARIO

Increased 23-24 counts by 2%

Student Success Counts - Pell

District	Metric	Data Year								
		18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27
ANTELOPE VALLEY	Associate Degrees for Transfers	420	450	446	472	472	481	481	481	481
	Associate Degrees	484	463	465	485	485	495	495	495	495
	Baccalaureate Degrees	5	1	8	10	10	10	10	10	10
	Credit Certificates	158	118	108	149	149	152	152	152	152
	Transfer Level Math and English	184	390	291	280	280	286	286	286	286
	Transfer to a Four Year University	331	363	354	354	354	361	361	361	361
	Nine or More CTE Units	1,416	1,510	1,313	1,176	1,176	1,200	1,200	1,200	1,200
	Regional Living Wage	619	722	564	649	649	662	662	662	662
	Total	3,617	4,017	3,549	3,575	3,575	3,646	3,646	3,646	3,646



SCFF CALCULATOR OUT OF STABILITY SCENARIO

Increased 23-24 counts by 2%

Student Success Equity Counts - CCPG

District	Metric	Data Year								
		18-19	19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27
ANTELOPE VALLEY	Associate Degrees for Transfers	508	546	565	595	595	607	607	607	607
	Associate Degrees	639	624	577	658	658	671	671	671	671
	Baccalaureate Degrees	7	3	10	10	10	10	10	10	10
	Credit Certificates	218	154	159	199	199	203	203	203	203
	Transfer Level Math and English	231	562	450	438	438	447	447	447	447
	Transfer to a Four Year University	433	484	495	500	500	510	510	510	510
	Nine or More CTE Units	1,840	1,941	1,771	1,550	1,550	1,581	1,581	1,581	1,581
	Regional Living Wage	957	1,082	832	973	973	992	992	992	992
	Total	4,833	5,396	4,859	4,923	4,923	5,021	5,021	5,021	5,021



Thank You!

