



College Coordinating Council Library 201			September 23rd 2026 9:30 a.m. – 10:30 a.m.
Type of Meeting: Regular Note Taker: Michele Schottelkorb/Debbie Salazar Please Review/Bring: Agenda, Minutes			
Committee Members: Dr. Jason Bowen, Academic Senate Joseph Truelsen, ASO Representative Cedric Williams, Classified Union Van Rider, Confidential/Management/Supervisory/Administrators Dr. Maria Clinton-Houck, Deans Perry Jehlicka, Faculty Union			
Dr. Jennifer Zellet, CHAIR Dr. Kathy Bakhit, Vice President of Academic Affairs Shami Brar, Vice President of Administrative Services Dr. Lauren Elan-Helsper, Vice President of Human Resources Dr. Rebecca Farley, Vice President of Equity & Student Achievement Dr. Idania Padron, Vice President of Student Services			
MEETING			
Items	Person(s) Responsible	Time	Action
APPROVAL OF AGENDA AND MINUTES & REPORT: I. Approval of Minutes of September 9th, 2026.			
CONSENT ITEMS:			
Rationale			
I. None.			
ACTION ITEMS (2nd Read):			
I. BP AP 5500	Idania Leo	25 minutes	
DISCUSSION ITEMS (1st Read):			
I. Exploration of Board Policies Defining Board's Roles & Responsibilities	Jennifer	15 minutes	
RETURNING ITEMS:			
I. None.			
STANDING ITEMS:			
I. Constituent Reports	All	4 minutes	
POLICIES OUT FOR CONSTITUENT REVIEW:			
I. AP 4235 – Credit for Prior Learning – since March 26, 2025			

- II. AP 2712 – Conflict of Interest – Sent May 27, 2025
- III. BP|AP 4025 – Philosophy and Criteria for Associate Degree and General Education – Sent May 27, 2025
- IV. AP 5017 – Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information – Sent May 27, 2025
- V. BP|AP 6620 – Naming Recognition Policy – Sent May 27, 2025
- VI. AP 4021 – Program Discontinuance – Sent November 17, 2025
- VII. BP|AP 7330 – Communicable Disease – Sent November 25, 2025
- VIII. BP|AP 7370 – Political Activity – Employees – Sent September 25, 2025
- IX. AP 7336 – Tuberculosis – Sent September 25, 2025
- X. AP 5200 – Student Conduct Procedures – Sent February 25, 2026

POLICIES IN PROCESS

- I. BP/AP 3515 – Reporting Crimes - Lauren
- II. BP/AP 4010 – Academic Calendar – Kathy
- III. BP/AP 4100 – Graduation Requirement – Idania
- IV. BP/AP 4400 – Community Services – Kathy
- V. BP/AP 5500 – Standards of Conduct – Idania/Jason
- VI. BP/AP 7130 – Compensation – Shami & Legal
- VII. BP/AP 7800 – Emeritus Status – Jennifer/Hal

NEXT MEETING DATE: October 14th, 2026

[College Coordinating Council Meeting Calendar](#)



College Coordinating Council Library 201

September 9th, 2026
9:30 a.m. – 10:30 a.m.

Type of Meeting: Regular

Note Taker:

Michele

Schottelkorb/Debbie

Salazar

Please Review/Bring: Agenda, Minutes

Committee Members:

Dr. Jason Bowen, Academic Senate

Joseph Truelsen, ASO Representative

Cedric Williams, Classified Union

Van Rider, Confidential/Management/Supervisory/Administrators

Dr. Maria Clinton-Houck, Deans

Perry Jehlicka, Faculty Union

Dr. Jennifer Zellet, CHAIR

Kathryn Mitchell, Vice President of Academic Affairs

Shami Brar, Vice President of Administrative Services

Dr. Lauren Elan-Helsper, Vice President of Human Resources

Dr. Rashitta Brown-Elize, Acting Vice President of Equity & Student Achievement

Dr. Idania Padron, Vice President of Student Services

MEETING

Items	Person(s) Responsible	Time	Action
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APPROVAL OF AGENDA AND MINUTES & REPORT:

I. Approval of Agenda - Jennifer called the meeting to order at 9:32 am. The agenda was approved. Members suggested that future agendas more clearly distinguish discussion items from action items.

II. Approval of Minutes of May 13th, 2026. The minutes were approved.

CONSENT ITEMS:

Rationale

I. No Consent Agenda Today		
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DISCUSSION/ACTION ITEMS:

I. Introductions	JZ	Jennifer welcomed members to the first CCC meeting of the academic year. Given the number of new members serving on the Council, introductions were conducted and members shared their goals for participation.
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			Common themes included learning the governance process, representing constituent groups, and contributing to the College's continued progress and success.
II. BP/AP 2510, CCC, and How AVC Governs Itself	JZ		Jennifer provided an overview of Board Policy and Administrative Procedure 2510, the governance structure at AVC, and the role of CCC within the participatory governance process. Discussion focused on the distinction between Board Policies and Administrative Procedures, the Board's authority for policies, and the role of administrative procedures in implementing Board direction. Jennifer explained that maintaining current BP/APs supports institutional compliance and accreditation requirements. Members discussed CCC's role as a recommending body and a central forum for communication regarding accreditation, planning, budgeting, grants, and other significant institutional matters. The importance of informing constituent groups and encouraging campus-wide participation in governance discussions was emphasized. The Council also discussed the need for regular review of BP/APs to ensure governance documents remain current and reflective of institutional

			practices.
III. CCC Agendas (Understanding the Agenda, Submitting Agenda Items)	JZ		Jennifer reviewed agenda development and submission processes. Discussion included the Council's responsibility to ensure agenda items are understandable and provide sufficient context for constituent review. Members discussed the use of consent items, Brown Act requirements, and the importance of providing adequate review time before action is taken. The Council also discussed the value of developing a governance calendar to support timely review of policies and procedures.
IV. BP/AP Review Process	JZ		Jennifer reviewed the BP/AP review and approval process and discussed the importance of maintaining governance documents that accurately reflect current institutional structures and practices. Members noted that some committees and references contained within AP 2510 may no longer reflect the College's current governance structure. The Council discussed the need to identify outdated language, address inconsistencies, and ensure governance documentation remains accurate

			and accessible.
V. Bringing our Governance Process into 2026	JZ		Jennifer recommended a comprehensive review of AP 2510 to evaluate governance committee structures, clarify processes, and ensure alignment with current institutional practices. Members discussed the formation of a task force to conduct a thorough review and develop recommendations for consideration through the established governance process. The importance of broad constituent input and representation from multiple areas of the College was emphasized. The Council also discussed meeting scheduling considerations and constituent representation on shared governance committees, including SPBC.
RETURNING ITEMS:			
I. None			
STANDING ITEMS:			
I. Constituent Reports	All	4 minutes	Meeting adjourned at 10:48 am.
POLICIES OUT FOR CONSTITUENT REVIEW:			
I. AP 4235 – Credit for Prior Learning – since March 26, 2025 II. AP 2712 – Conflict of Interest – Sent May 27, 2025 III. BP AP 4025 – Philosophy and Criteria for Associate Degree and General Education – Sent May 27, 2025 IV. AP 5017 – Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information – Sent May 27, 2025 V. BP AP 6620 – Naming Recognition Policy – Sent May 27, 2025 VI. AP 4021 – Program Discontinuance – Sent November 17, 2025 VII. BP AP 7330 – Communicable Disease – Sent November 25, 2025 VIII. BP AP 7370 – Political Activity – Employees – Sent September 25, 2025 IX. AP 7336 – Tuberculosis – Sent September 25, 2025			

X. AP 5200 – Student Conduct Procedures – Sent February 25, 2026
POLICIES IN PROCESS
I. BP/AP 3515 – Reporting Crimes - Lauren II. BP/AP 4010 – Academic Calendar – Kathy III. BP/AP 4100 – Graduation Requirement – Idania IV. BP/AP 4400 – Community Services – Kathy V. BP/AP 5500 – Standards of Conduct – Idania/Jason VI. BP/AP 7130 – Compensation – Shami & Legal VII. BP/AP 7800 – Emeritus Status – Jennifer/Hal
NEXT MEETING DATE: September 23rd, 2026 College Coordinating Council Meeting Calendar

BP 5500 Standards of **Student** Conduct

Reference:

Education Code Sections 66300, **et seq. 66301; and 76120;**
ACCJC Accreditation Standard **11.C.8. and 10A.2**

Section 1 – General Provisions

- ~~.1 The Board of Trustees of the Antelope Valley Community College District expects students to conduct themselves in a manner consistent with the educational purposes of the college. Student conduct must reflect the standards of behavior as defined in pursuant sections (Education Code Section 76030 – 76037). Student conduct should reflect consideration for the rights of others and students are expected to cooperate with all members of the college community.~~
- ~~.2 Students shall also respect federal and state laws, board regulations, college regulations, and applicable provisions of civil law.~~
- ~~.3 College personnel are responsible for communicating appropriate student conduct and for reporting violations thereof. The vice president of student services or designee has the right to administer suitable and proper corrective measures for misconduct.~~
- ~~.4 Nothing in this article shall be construed to limit the authority of the board of trustees to adopt additional rules and regulations as long as they are not inconsistent with the requirements of this article. These additional rules may, among other things, prescribe specific rules and regulations governing student behavior, along with applicable penalties for violations of the adopted rules and regulations, and may clarify appropriate due process procedures, including procedure by which students shall be informed of these rules and regulations. (CA Ed. Code 76037).~~
- ~~.5 A student may be removed, suspended, or expelled only for conduct associated with college activities or college attendance. Students may be disciplined for harassment, threats, or intimidation, unless constitutionally protected. Violation of any law, ordinance, regulation or rule pertaining to the parking of vehicles shall not be cause for suspension or expulsion of a student from the college. (CA Ed. Code 76034, 66301(d).~~
- ~~.6 A student may be suspended by the board of trustees, the college president, or vice president of student services for good cause, or when the presence of the student causes a continuing danger to the physical safety of the student or others. The board of trustees may exclude students of filthy or vicious habits, or students suffering from contagious or infectious diseases, or any student whose physical or mental disability is such as to cause his or her attendance to be inimical to the welfare of other students. (CA Ed. Code Sections 76020 and 76030).~~
- ~~.7 "Good Cause" may be established by using appropriate investigation standards, such as:
 - ~~a) Interview of witnesses.~~
 - ~~b) Review of a Campus Security Report(s), if applicable.~~
 - ~~c) Review of written statements, if applicable.~~
 - ~~d) Review of pertinent documents, if applicable.~~
 - ~~e) Review of any other evidence, if applicable.~~~~

Section 2 – Guidelines for Student Conduct

Good cause includes, but is not limited to, the following offenses:

.1 Academic Violations

- a) ~~Violation of the Academic Honesty Policy: Dishonesty, including but not limited to, cheating, or plagiarism. Plagiarism – from the Latin word for "kidnap" – involves using another's work without giving proper credit, whether done accidentally or on purpose. This includes not only words and ideas, but also graphs, artwork, music, maps, statistics, diagrams, scientific data, software, films, videos and the like. Plagiarism is plagiarism whether the material is from published or unpublished sources. It does not matter whether ideas are stolen, bought, downloaded from the Internet, or written for the student by someone else – it is still plagiarism. Even if only bits and pieces of other sources are used, or outside sources reworded, they must still be cited. To avoid problems, students should cite any source(s) and check with the instructor before submitting an assignment or project.~~
Students are always responsible for any plagiarism in their work.

~~An instructor who determines that a student has cheated or plagiarized has the right to give an "F" grade, or numerical equivalent, for the assignment or examination.~~

~~Antelope Valley College reserves the right to utilize electronic means to investigate possible academic violations. Enrollment in any class implies student agreement and consent that all assignments are subject to submission for textual similarity review to an electronic database. (Board Approved 6/21/04)~~

- b) ~~Violation of class assignments, examination rules, e.g., communicating or transferring information to another student, using any materials such as books, notes, etc., other than those expressly allowed for the exam, looking at another student's exam, etc.~~
- c) ~~Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to, handwritten or typewritten class notes, except as permitted by any college policy or administrative procedure.~~

.2 General College Violations

- a) ~~Forgery, alteration, or misuse of college documents, records, identification, or knowingly furnishing false information to the college. Abuse of and/or tampering with the registration process.~~
- b) ~~Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other college activities, including, but not limited to, its community service functions, or of other authorized activities on college premises.~~
- c) ~~Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful college administrative procedures, or the substantial disruption or the orderly operation of the college.~~
- d) ~~Unauthorized entry into or use of college supplies, equipment, and or facilities.~~
- e) ~~Violation of college policies or of campus regulations including, but not limited to, campus regulations concerning student organizations, the use of college facilities, or the time, place, and manner of public expression, library procedures, college bills, debts, and parking.~~

- (f) — ~~Theft of, or damage to, property of the college, or of a member of the college community, or campus visitor, or knowingly receiving stolen college or private property on campus.~~
- (g) — ~~Use of personal portable sound amplification equipment and other electronic devices (radios, cell telephones, pagers, and tape players, etc.) in a manner that disturbs the privacy of other individuals and/or the programs of the college.~~

~~.3 — Computer Usage Violations~~

~~Theft or abuse of computer resources, including, but not limited to:~~

- a) — ~~Unauthorized access to a file, database, or computer to use, read, or change the contents, or for any other purpose.~~
- b) — ~~Unauthorized transfer of a file.~~
- c) — ~~Unauthorized use of another person's identification and password.~~
- d) — ~~Use of computing facilities to interfere with the work of another student, faculty member, or college official.~~
- e) — ~~Use of computing facilities to send obscene or abusive messages, or to defame or intentionally harm other persons.~~
- f) — ~~Use of computing facilities to interfere with normal operation of the college computing system.~~
- g) — ~~Use of computing facilities for student's personal financial gain or for solicitation of any kind.~~
- h) — ~~Violation of applicable AVC "Computer Use Guidelines."~~

~~.4 — Behavior Violations~~

- a) — ~~Disorderly, lewd, indecent or obscene conduct, or habitual profanity or vulgarity on college-owned or controlled property, or at college-sponsored or supervised functions.~~
- b) — ~~Assault, battery, or verbal abuse or conduct that threatens or endangers the health or safety of a student, college personnel, or campus visitor.~~
- c) — ~~Hazing or any act that injures, degrades, or disgraces or tends to injure, degrade, or disgrace any student, college personnel, or campus visitor.~~
- d) — ~~Gambling on District property.~~
- e) — ~~Failure to identify oneself when on college property or at a college-sponsored or supervised event, upon the request of a college official acting in the performance of their duties.~~
- f) — ~~Actions, which result in injury or death of a student, college personnel, or campus visitor, or damage to property owned by the district.~~
- g) — ~~Failure to comply with directions of college officials acting in the performance of their duties, open and persistent defiance of the authority of college personnel, or persistent, serious misconduct where other means of correction have failed to bring about proper conduct.~~
- h) — ~~Unauthorized entry on the campus or into the facility to which access has been denied after suspension or dismissal, during the suspension period. (CA Penal Code 626.2).~~
- i) — ~~Committing or attempting to commit extortion.~~

- j) ~~Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation or any other status protected by law.~~
- k) ~~Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name calling; social isolation or manipulation; and cyberbullying.~~
- l) ~~Sexual assault or sexual exploitation regardless of the victim's affiliation with the district.~~

~~.5 Substance Violations~~

- a) ~~Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging, or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5, on college property, or at any college sponsored event.~~
- b) ~~Willful or persistent smoking, including the use of electronic cigarettes (vapers) in any area where smoking has been prohibited by law or by regulation of the governing board.~~

~~.6 Weapons Violations~~

- a) ~~Possession or use of any dangerous or deadly weapon or instrument on any college owned or controlled property or at any college sponsored or supervised function. For purposes of these guidelines, a "dangerous or deadly weapon or instrument" includes, but is not limited to any: firearm, shotgun, rifle pistol, air rifle, BB gun, folding pocket knife with a blade longer than two and one half inches, dirk, dagger, locking blade knife, switch blade knife; brass knuckles, blackjack, billy club, nun chuck sticks, sling shot, tazer, stun gun, shocker, razor blade, acid, metal pipe, sharpened wood or metal trap, or any other weapon, instrument or object designed or modified to inflict physical harm on another person or animal. In the interest of protecting students, college personnel, or campus visitors, the college retains discretion to determine what constitutes a dangerous or deadly weapon or instrument. Certain exceptions can be made for classes or college-sponsored events. Prior written authorization from the vice president of student services, or designee, must be obtained before these items can be brought on-campus or to a college-sponsored event.~~
- b) ~~Possession or use of replica or imitation weapons on any college owned or controlled property or at any college sponsored or supervised function.~~
- c) ~~Possession or use of firecrackers, fireworks, pyrotechnics, or any other explosive device on any college owned or controlled property or at any college-sponsored or supervised function.~~

~~Students who engage in any of the above are subject to the measures outlined in Administrative Procedure 5520.~~

The Superintendent/President shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the Superintendent/President for expulsion. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog and other means.

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student, except for conduct that constitutes sexual harassment under Title IX, which shall be addressed under BP 3433 Prohibition of Sexual Harassment under Title IX, AP 3433 Prohibition of Sexual Harassment under Title IX, and AP 3434 Responding to Sexual Harassment under Title IX.:

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife, or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred in by the college president.
3. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
4. Committing or attempting to commit robbery or extortion.
5. Causing or attempting to cause damage to District property or to private property on campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
7. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or the District.
8. Sexual assault or sexual exploitation regardless of the victim's affiliation with the District.
9. Committing sexual harassment as defined by law or by District policies and procedures.
10. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
11. Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
12. Willful misconduct which results in injury or death to a student or to college personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
13. Disruptive behavior, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
14. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty. (See AP 5500 Standards of Student Conduct for the definition of Cheating and Plagiarism)
15. Dishonesty, forgery, alteration or misuse of college documents, records or identification; or

knowingly furnishing false information to the District.

16. Unauthorized entry upon or use of college facilities.
17. Lewd, indecent, or obscene conduct on District-owned or controlled property or at District-sponsored or supervised functions.
18. Engaging in expression which is obscene; libelous, or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
19. Failure to comply with directions of college officials acting in the performance of their duties, or persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
20. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.
21. Hazing or attempted hazing of a former, current, or prospective student of the District or any act that injures, degrades, or disgraces or tends to injure, degrade, or disgrace any student, college personnel, or campus visitor.
22. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other college activities, including, but not limited to, its community service functions, or of other authorized activities on college premises.
23. Violation of college policies or of campus regulations including, but not limited to, campus regulations concerning student organizations, the use of college facilities, or the time, place, and manner of public expression, library procedures, college bills, debts, and parking.
24. Violation of applicable AVC "Computer Use Guidelines." (See BP 3720 Computer Use)
25. Gambling on District property.
26. Failure to identify oneself when on college property or at a college-sponsored or supervised event, upon the request of a college official acting in the performance of their duties

See Administrative Procedure 5500 Standards of Student Conduct and ~~#5520~~ Student Discipline Procedures for more information.

Adopted: 2/6/06

Revised: 9/10/07

Revised: 9/12/16

Revised: 11/25/25

* CCLC Recommended Language

** AVC Recommended Language



BP 5500 Standards of Student Conduct

References:

Education Code Sections 66300 et seq. and 76120;
ACCJC Accreditation Standard 2

NOTE: *This policy is legally required.*

The [**CEO**] shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The procedures shall clearly define the conduct that is subject to discipline, and shall identify potential disciplinary actions, including but not limited to the removal, suspension, or expulsion of a student.

The Board of Trustees shall consider any recommendation from the [**CEO**] for expulsion. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The procedures shall be made widely available to students through the college catalog and other means.

NOTE: *Although the establishment of actual standards of student conduct can be delegated to the CEO, it is legally advised that the Board itself do so by policy. The following language is provided as an example.*

The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student, except for conduct that constitutes sexual harassment under Title IX, which shall be addressed under BP 3433 Prohibition of Sexual Harassment under Title IX, AP 3433 Prohibition of Sexual Harassment under Title IX, and AP 3434 Responding to Sexual Harassment under Title IX.

- Causing, attempting to cause, or threatening to cause physical injury to another person.
- Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife, or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred in by the college president.

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POLICY & PROCEDURE SERVICE

- Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
- Committing or attempting to commit robbery or extortion.
- Causing or attempting to cause damage to District property or to private property on campus.
- Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
- Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or the District.
- Sexual assault or sexual exploitation regardless of the victim's affiliation with the District.
- Committing sexual harassment as defined by law or by District policies and procedures.
- Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
- Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
- Willful misconduct which results in injury or death to a student or to college personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
- Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
- Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.
- Dishonesty, forgery, alteration or misuse of college documents, records or identification; or knowingly furnishing false information to the District.
- Unauthorized entry upon or use of college facilities.
- Lewd, indecent, or obscene conduct on District-owned or controlled property or at District-sponsored or supervised functions.
- Engaging in expression which is obscene; libelous, or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
- Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.

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POLICY & PROCEDURE SERVICE

- Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.
- Hazing or attempted hazing of a former, current, or prospective student of the District.

Revised 9/01, 8/03, 2/07, 3/12, 11/14, 4/16, 10/20, 4/23, 4/24, 7/24, 4/25

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AP 5500 Standards of Student Conduct

References:

Education Code Sections 66300 and 66301, and 66305 et seq.;
ACCJC Accreditation Standard 2

The District expects students to conduct themselves in a manner consistent with the educational purposes of the colleges. Student conduct should reflect consideration for the rights of others, and students are expected to cooperate with all members of the college communities.

Students who violate any of the Standards of Student Conduct outlined in BP 5500 Standards of Student Conduct are subject to the procedures outlined in AP 5520 - Student Discipline Procedures.

All complaints of alleged misconduct made against a student by any person should be submitted to the Vice President of Student Services or designee. These complaints must be made in writing, specifying the time, place, and nature of the alleged misconduct.

Definitions: The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension or expulsion of a student, except for conduct that constitutes sexual harassment under Title IX, which shall be addressed under BP 3433 Prohibition of Sexual Harassment under Title IX, and AP 3433 Prohibition of Sexual Harassment under Title IX and AP 3434 Responding to Sexual Harassment under Title IX.

Good cause includes, but is not limited to, the following offenses:

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife, or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred in by the college president.
3. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
4. Committing or attempting to commit robbery or extortion.
5. Causing or attempting to cause damage to District property or to private property on campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
7. Willful or persistent smoking in any area where smoking has been prohibited by law or

by regulation of the college or the District.

8. Sexual assault or sexual exploitation regardless of the victim's affiliation with the District.
9. Committing sexual harassment as defined by law or by District policies and procedures.
10. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
11. Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
12. Willful misconduct which results in injury or death to a student or to college personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
13. Disruptive behavior, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
14. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.

- a) Violation of the Academic Honesty Policy: Dishonesty, including but not limited to, cheating, or plagiarism. Plagiarism, from the Latin word for "kidnap", involves using another's work without giving proper credit, whether done accidentally or on purpose. This includes, but is not limited to, words and ideas, graphs, artwork, music, maps, statistics, diagrams, scientific data, software, films, videos, photography, and the like.

Plagiarism is plagiarism whether the material is from published or unpublished sources, including Artificial Intelligence ("A.I."). It does not matter whether ideas are stolen, generated by A.I., bought, downloaded from the Internet, or written for the student by someone else - it is still plagiarism. Even if only bits and pieces of other sources are used, or outside sources reworded, they must still be cited. To avoid problems, students should cite any source(s) and check with the instructor before submitting an assignment or project; it is especially important that a student understands an instructor's individual A.I. policy. Students are always responsible for any plagiarism in their work.

- b) Violation of class assignments, examination rules, e.g., communicating or transferring information to another student, using any materials such as books, notes, etc., other than those expressly allowed for the exam, looking at another student's exam, etc.
- c) Antelope Valley College reserves the right to utilize electronic means to investigate possible academic violations. Enrollment in any class implies student agreement and consent that all assignments are subject to submission for textual similarity review to an electronic database. (*Board Approved 6/21/04*)

- d) An instructor who determines that a student has cheated or plagiarized has the right to assign any score or grade deemed appropriate by the instructor for the assignment or examination only. Instructors cannot drop the student from class or fail them from the class for a single violation of the Academic Honesty Policy(Title 5, §§ 55002(a)(2)(A), 55003(o)).
- 15. Dishonesty, forgery, alteration or misuse of college documents, records or identification; or knowingly furnishing false information to the District.
- 16. Unauthorized entry upon or use of college facilities.
- 17. Lewd, indecent, or obscene conduct on District-owned or controlled property or at District-sponsored or supervised functions.
- 18. Engaging in expression which is obscene; libelous, or slanderous; or which so incites students as to create a clear and present danger of the commission of unlawful acts on college premises, or the violation of lawful District administrative procedures, or the substantial disruption of the orderly operation of the District.
- 19. Failure to comply with directions of college officials acting in the performance of their duties, or persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
- 20. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.
- 21. Hazing or attempted hazing of a former, current, or prospective student of the District or any act that injures, degrades, or disgraces or tends to injure, degrade, or disgrace any student, college personnel, or campus visitor.
- 22. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other college activities, including, but not limited to, its community service functions, or of other authorized activities on college premises.
- 23. Violation of college policies or of campus regulations including, but not limited to, campus regulations concerning student organizations, the use of college facilities, or the time, place, and manner of public expression, library procedures, college bills, debts, and parking.
- 24. Violation of applicable AVC "Computer Use Guidelines." (See BP 3720 Computer Use)
- 25. Gambling on District property.
- 26. Failure to identify oneself when on college property or at a college-sponsored or supervised event, upon the request of a college official acting in the performance of their duties

Adopted: 11/25/25

* CCLC Recommended Language

** AVC Recommended Language



AP 5500 Standards of Student Conduct

References:

Education Code Sections 66300, 66301, and 66305 et seq.;
ACCJC Accreditation Standard 2

NOTE: *The standards of conduct for students may be included in board policy (see BP 5500) or delegated to the [CEO] for inclusion in these administrative procedures. If delegated, this procedure is legally required, and the following standards or similar ones are legally advised:*

Definitions: The following conduct shall constitute good cause for discipline, including but not limited to the removal, suspension, or expulsion of a student, except for conduct that constitutes sexual harassment under Title IX, which shall be addressed under BP 3433 Prohibition of Sexual Harassment under Title IX, AP 3433 Prohibition of ~~Sex Discrimination~~Sexual Harassment under Title IX, and AP 3434 Responding to ~~Sex Discrimination~~Sexual Harassment under Title IX.

- Causing, attempting to cause, or threatening to cause physical injury to another person.
- Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee, which is concurred in by the [**designate position**].
- Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in California Health and Safety Code Sections 11053 et seq., an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
- Committing or attempting to commit robbery or extortion.
- Causing or attempting to cause damage to District property or to private property on campus.
- Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on campus.
- Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or the District.
- Sexual assault or sexual exploitation regardless of the victim's affiliation with the District.

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- Committing sexual harassment as defined by law or by District policies and procedures.
- Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
- Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
- Willful misconduct that results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
- Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
- Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty as defined by [**insert local practice**].
- Dishonesty; forgery; alteration or misuse of District documents, records or identification; or knowingly furnishing false information to the District.
- Unauthorized entry upon or use of District facilities.
- Lewd, indecent or obscene conduct or expression on District-owned or controlled property, or at District sponsored or supervised functions.
- Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District premises, or the violation of lawful District regulations, or the substantial disruption of the orderly operation of the District.
- Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
- Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any District policy or administrative procedure.
- Hazing or attempted hazing of a former, current, or prospective student of the District.

Students who engage in any of the above are subject to the procedures outlined in AP 5520 Student Discipline Procedures.

Revised 9/01, 2/07, 3/12, 11/14, 4/16, 10/20, 4/24, 10/24, 4/25

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