

Calendar Committee Meeting		Thursday, January 9, 2025 1:30 pm – 3:00 PM SSV 236	
AGENDA			
Items	Person Responsible	Time	Action
Information/Discussion Items:			
1. Welcome	Idania Padron Pamela Ford	2 minutes	
2. Review & Approval of Minutes, 10/10/24 & 11/14/24	Idania Padron	5 minutes	
3. Review & Approval of Academic Calendars - 2026-27; 2027-28	All	40 minutes	
4. Review & Update of Membership	All	15 minutes	
5. Committee Goals	All	15 minutes	
6. Committee Meeting Dates	All	10 minutes	
Future Agenda Items:			
AP 4010 Academic Calendar			

Calendar Committee Meeting

Thursday, January 9, 2025

1:30 pm – 3:00 PM

SSV 236

Idania Padron Reyes, VPSS, Co-chair
 Pamela Ford, Classified Union President – zoom
 Dr. Jason Bowen, Faculty Union President, Co-chair - zoom
 Kelly Brogan, Enrollment Services
 Tanya McGinnis, Counselor - absent
 Kyle Jacobsen, Academic Affairs Specialist (CMS) - Sam Darby Proxy
 Vacant, Dean, Student Support Services
 Dr. Windy Franklin-Martinez, Dean, Enrollment Services - zoom
 Johnathan Compton, Senate, Academic Faculty - zoom
 Daniel Conner, ITS MIS – absent
 Rick Motawakel, Senate, Vocational Faculty - absent
 ASO Representative, Kleio Ramasodi
 Chistina Tangalakis, Director, Financial Aid (CMS) - zoom
 Hal Huntsman, Academic Faculty – absent
 Dr. Kathy Bakhit, Vice President Academic Affairs
 Angela Urbanoski, Sr Admin Assistant to VPSS

AGENDA

Items	Person Responsible	Time	Action
Information/Discussion Items:			
1. Welcome	Idania Padron Pamela Ford	2 minutes	
2. Review & Approval of Minutes, 10/10/24 & 11/14/24	Idania Padron	5 minutes	Committee reviews 11/14/24 minutes, there is a correction, December 31st should be changed to January 31st as this is correct MIS deadline. 11/14/24 minutes approved with correction. 10/10/24 minutes reviewed and approved.
3. Review & Approval of Academic Calendars - 2026-27; 2027-28	All	40 minutes	Review of 2026-27 Academic Calendar The summer session currently offers only a handful of sections. Historically, the summer term was 8 weeks before the extended summer schedule was implemented. For the fall semester, September 7 and October 12 are the only holidays affecting course requirements. November 11 (Veterans Day) could present an issue for one-day-a-week classes,

		<p>but this has traditionally been addressed by adding the necessary minutes to the impacted Wednesday class meeting times. This approach should remain feasible.</p> <p>Dates such as February 15, March 31, and May 31 require review to ensure they align properly with the schedule.</p> <p>The current summer session length of 8 weeks may be challenging for some disciplines requiring more time. A potential solution could involve creating a flexible summer session with options for 8-week or 10-week terms. This would allow robust offerings for courses needing extended time while maintaining the shorter session for others. Although we haven't previously implemented a 10-week summer session, other colleges have done so successfully.</p> <p>The current start date for the summer term is June 17, but moving it to June 24 would leave no break before the fall semester. Faculty would still need time in June to finalize grades. Extending summer to 10 weeks could provide a better balance, but we must consider how to divide the semester—options might include splitting it into 7- and 12-week blocks. However, extending sessions may not be well-received by students who prefer 8-week formats.</p> <p>To explore these possibilities further, we could form a subcommittee to investigate how other institutions handle this. Additionally, we should consult the counseling department for input and involve the deans and department chairs to assess the feasibility of offering both 8- and</p>
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		<p>10-week options.</p> <p>For admissions, a 10-week term would delay grade finalization, potentially impacting transfer students. Athletics and some disciplines already begin early; perhaps this model could be applied selectively without disrupting the closing of terms. However, prerequisite classes starting before the previous term ends could pose challenges. Financial aid eligibility may also be affected by varying term lengths. The committee agrees to vote on 2026-27 calendar as it is presented, if approved will go onto the cabinet and board for approval.</p> <p>Voting on the 2026-27 Calendar</p> <ul style="list-style-type: none"> • S. Darby – proxy aa specialist (yes) • I. Padron (yes) • K. Brogan (yes) • K. Bakhit (yes) • K. Ramasodi (yes) • J. Bowen (yes) • P. Ford (yes) • W. Franklin-Martinez (yes) • L. EH (non-voting member) • V. Rider (yes) • C. Tangalakis (abstain) • J. Compton (yes) <p>2027-28 Academic Calendar</p> <p>For the 2027-28 academic year, holidays impacting course schedules include September 6, October 11, and November 11. Discussions considered moving November 22-24 (Thanksgiving week) to the second week of December, but this would conflict with grading timelines and A&R office processes. It would also negatively affect payroll.</p> <p>Another proposal was to move January 3 to December 23, with New Year's Eve observed on</p>
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			<p>December 30 and the administrative day on December 23. Pamela Ford and Idania will discuss this further. These holidays align with past MOU agreements.</p> <p>There were discrepancies in the April calendar: the April dates in the side panel (April 3-8) do not match the main calendar image. Additionally, voter registration day, early voting, election day, and the local Thanksgiving holiday observation need to be verified in the side panel.</p> <p>The updated calendar with these changes and verifications will be brought back for the next meeting for approval.</p>
4. Review & Update of Membership	All	15 minutes	Bring back
5. Committee Goals	All	15 minutes	Bring back
6. Committee Meeting Dates	All	10 minutes	Bring back
Future Agenda Items:			
AP 4010 Academic Calendar			



2026-2027 Academic Calendar

DRAFT

Traditional Model

August

	M	T	W	R	F	S	S
						01	02
	03	04	05	06	07	08	09
	10	11	12	13	14	15	16
1 6	17	18	19	20	21	22	23
2 6	24	25	26	27	28	29	30
3 1	31						

September

	M	T	W	R	F	S	S
			01	02	03	04	05
3 5	06	07	08	09	10	11	12
4 5	13	14	15	16	17	18	19
5 5	20	21	22	23	24	25	26
6 6	27	28	29	30			
7 3							

October

	M	T	W	R	F	S	S
				01	02	03	04
7 3	05	06	07	08	09	10	11
8 6	12	13	14	15	16	17	18
9 5	19	20	21	22	23	24	25
10 6	26	27	28	29	30	31	
11 6							

November

	M	T	W	R	F	S	S
							01
11 1	02	03	04	05	06	07	08
12 6	09	10	11	12	13	14	15
13 5	16	17	18	19	20	21	22
14 6	23	24	25	26	27	28	29
15 3	30						

December

	M	T	W	R	F	S	S
		01	02	03	04	05	06
16 5	07	08	09	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			
5							

January

	M	T	W	R	F	S	S
					01	02	03
1 6	04	05	06	07	08	09	10
2 6	11	12	13	14	15	16	17
3 5	18	19	20	21	22	23	24
4 6	25	26	27	28	29	30	31

February

	M	T	W	R	F	S	S
	01	02	03	04	05	06	07
5 6	08	09	10	11	12	13	14
1 4	15	16	17	18	19	20	21
2 5	22	23	24	25	26	27	28
3 6							

March

	M	T	W	R	F	S	S
	01	02	03	04	05	06	07
4 6	08	09	10	11	12	13	14
5 6	15	16	17	18	19	20	21
6 6	22	23	24	25	26	27	28
7 6	29	30	31				
8 2							

April

	M	T	W	R	F	S	S
				01	02	03	04
8 3	05	06	07	08	09	10	11
9 6	12	13	14	15	16	17	18
10 6	19	20	21	22	23	24	25
11 5	26	27	28	29	30		

May

	M	T	W	R	F	S	S
						01	02
11 1	03	04	05	06	07	08	09
12 6	10	11	12	13	14	15	16
13 6	17	18	19	20	21	22	23
14 6	24	25	26	27	28	29	30
15 6	31						

DRAFT

June

	M	T	W	R	F	S	S
		01	02	03	04	05	06
16 5	07	08	09	10	11	12	13
1 4	14	15	16	17	18	19	20
2 6	21	22	23	24	25	26	27
3 3	28	29	30				

July

	M	T	W	R	F	S	S
				01	02	03	04
3 3	05	06	07	08	09	10	11
4 5	12	13	14	15	16	17	18
5 6	19	20	21	22	23	24	25
6 6	26	27	28	29	30	31	
7 6							

August

	M	T	W	R	F	S	S
							01
7 1	02	03	04	05	06	07	08
8 6	09	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					

Format Guide

- Fall semester
- Intercession term
- Spring semester
- Summer term
- 11 Start/end term
- PD Day
- Classes not in session
- 11 College closed
- Notable date

Instructional days

- 90 Fall
- 29 Intercession
- 91 Spring
- 45 Summer

Important Dates

8/17/2026	Fall Semester Start
8/31/2026	Fall Census Day
9/7/2026	Labor Day
9/15/2026	National Voter Registration Day
10/12/2026	Indigenous Peoples Day
10/18/2026	Voter Registration Deadline
10/23/2026	Early Voting Begins
11/3/2026	Election Day
11/11/2026	Veterans Day
11/26/2026	Thanksgiving Day
11/27 - 11/28	Local Holiday
12/5/2026	Fall Semester End
12/24 - 12/25	Christmas
12/26 - 12/31	Local Holiday
1/1/2027	New Year's Day
1/4/2027	Intercession Term Start
1/18/2027	Martin Luther King Jr. Day
2/6/2027	Intercession Term End
2/8/2027	Spring Semester Start
2/12/2027	Lincoln's Day
2/13/2027	Local Holiday
2/15/2027	Washington's Day
2/22/2027	Spring Census Day
3/31/2027	Cesar Chavez Day
4/5 - 4/10	Spring Break
5/31/2027	Memorial Day
6/4/2027	Commencement Ceremony
6/5/2027	Spring Semester End
6/14/2027	Summer Term Start
6/18/2027	Juneteenth Observed
6/19/2027	Juneteenth
7/5/2027	Independence Day
8/7/2027	Summer Term End

AVC Board of Trustees approval date: Pending



Committee Information Sheet

Calendar Committee

2024 – 2025

Title of Representative	Appointed By	Name	Term	Expiration Date
Co-Chair	VP, Student Services	<i>Idania Padron Reyes</i>	Standing	Standing Member
Co-Chair	Classified Union President (Or Designee)	<i>Pamela Ford</i>	1 of 1	09/2024 – 09/2025
VP, Academic Affairs	VP, Academic Affairs	<i>Dr. Kathy Bahkit</i>	Standing	Standing Member
Dean, Enrollment Services	Dean, Enrollment Services	<i>Dr. Windy Franklin-Martinez</i>	Standing	Standing Member
Dean, Student Support Services	Dean, Student Support Services	<i>Vacant</i>	Standing	Standing Member
Interim Director, Financial Aid (CMS)	CMS	<i>Dr. Christina Tangalakis</i>	Standing	Standing Member
Academic Affairs Specialist (CMS)	CMS	<i>Kyle Jacobsen</i>	Standing	Standing Member
ITS MIS	ITS	<i>Daniel Connor</i>	Standing	Standing Member
Enrollment Services	Dean, Enrollment Services	<i>Kelly Brogan</i>	Standing	Standing Member
Administrative Academic Dean	VP, Academic Affairs	<i>Van Rider</i>		
Senate	Academic Faculty	<i>Johnathan Compton</i>	2 of 3	09/2022 - 09/2025
Senate	Student Services Faculty	<i>Tanya McGinnis</i>	1 of 3	09/2023 – 09/2026
Senate	Vocational Faculty	<i>Rick Motawakel</i>	2 of 3	09/2022 - 09/2025
Classified Union President	Classified Union	<i>Pamela Ford</i>		09/2024 – 09/2025
Faculty Union President	Faculty Union	<i>Dr. Jason Bowen</i>		
ASO Representative	ASO	<i>Kleio Ramasodi</i>	1 of 1	09/2024 – 09/2025
Academic Senate President	Academic Senate	<i>Hal Huntsman</i>	1 of 3	09/2023 – 09/2026

Type of Committee/Authority: Recommendation.

Purpose:

Evaluate and recommend in writing the yearly academic calendar to the Superintendent/President.

Committee Submits Recommendations To:

Superintendent/President and Board of Trustees. Representatives report to the leadership of their respective constituencies.

Composition of Representatives:

Vice President of Student Services Co-chair
Faculty/Classified Union President Co-chair
Vice President of Academic Affairs
Dean of Enrollment Services
Dean of Student Support Services
Director of Financial Aid
Academic Affairs Specialist
ITS MIS
Enrollment Services

3 faculty (Academic Senate-appointed)
-Academic Faculty
- Student Services
- Vocational, faculty
Classified Union representative or President
Faculty Union representative or President
ASO President or representative
Academic Senate President (non-voting)
Administrative Academic Dean

Length of Term:

The Faculty and Classified union presidents will serve a one-year alternating co-chair term.
Members will serve a 3-year term, except for the standing members who are appointed by position.

Quorum:

Majority, plus the attendance of a union representative and the Vice President of Student Services.

Meetings Scheduled:

As Needed.

Minutes/Records Are Available:

Record, drafted, approved, distributed, and posted on myAVC.edu.

Operations:

Meeting as needed called by the VP of Student Services, in consultation with union representatives.
Committee meets as necessary. Sufficient notification of the meeting shall be made to the members in time.
to allow for their attendance.

Any member can add items to the agenda.

<h1>Calendar Committee</h1>		Chairs/Co-Chairs: Idania Padron & Pamela Ford	
<h2>Annual Report</h2> <p>2024/2025</p>			
List Committee Goals for 2024/25			
I.	Update membership		
II.	Update AP 4010 to reflect new holidays		
III.	Address changing the semester start date to later in the week		
IV.	Set standing committee dates		
Describe accomplishments made to meet your committee goals:			
I.	Updated holidays		
II.	Updated academic calendar for 2023-2024		
III.	Reinstated intersession		
IV.			
What did your committee accomplish to further the College Mission?			
Mission: Antelope Valley College, a public institution of higher education, provides a quality, comprehensive education to a diverse population of learners. We are committed to student success offering value and opportunity, in service to our community.			
Accomplishments:			
What did your committee accomplish to further the 2024/25 College Goals?			
Goal 1: <i>Accomplishments: Completed Draft Academic 2025-2028</i>			
Goal 2: <i>Accomplishments: Completed a classified union mou for subsequent years for holidays</i>			
Goal 3: <i>Accomplishments:</i>			
What issues do you foresee your committee working through in the upcoming year?			
Address moving the semester start date. Need to add late start dates to the academic calendar.			
Recommendations for change in membership or function:			
Update the membership list – new leadership and membership.			

2025 Calendar Committee Meeting Dates

(2nd Thursday of the Month) 1:30 PM - 3:00 PM

February 13, 2025

Location: SSV 236

March 13, 2025

Location: SSV 236

April 10, 2025

Location: SSV 236

May 8, 2025

Location: SSV 236

September 11, 2025

Location: SSV 236

October 9, 2025

Location: SSV 236

November 13, 2025

Location: SSV 236