

Calendar Committee Meeting	Wednesday, January 31, 2024 1:00 pm – 2:30 pm SSV 236
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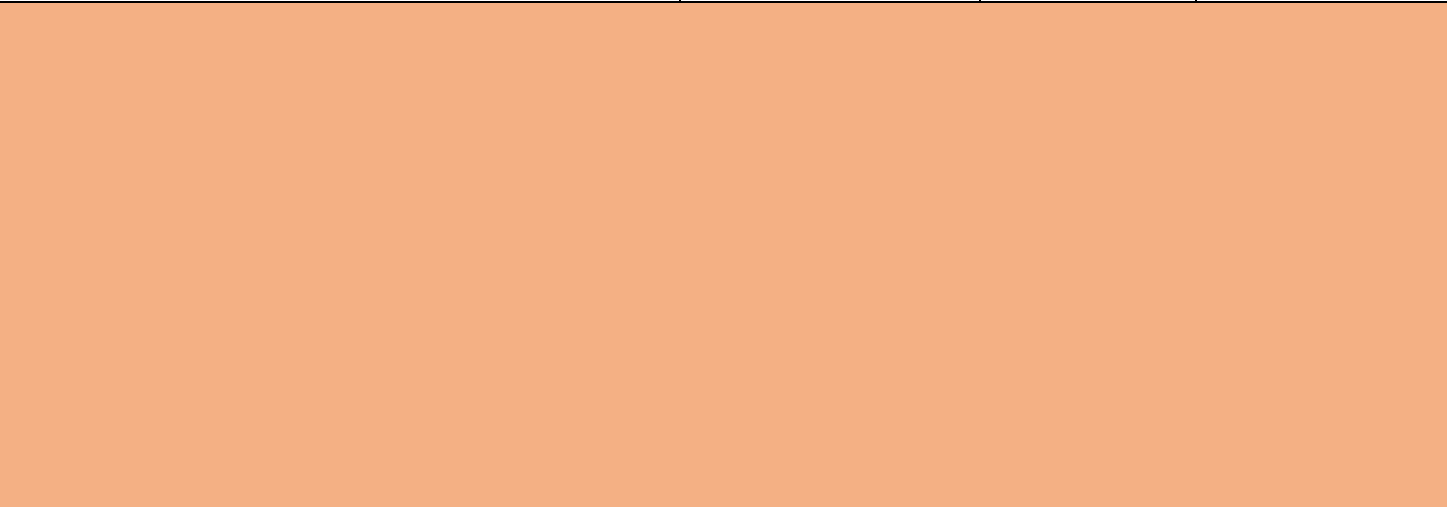
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AGENDA			
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Items	Person Responsible	Time	Action
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Information/Discussion Items:			
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1. Welcome	Idania Padron Dr. Jason Bowen	2 minutes	
2. Review & Approval of Minutes, 12/6/23	Idania Padron	5 minutes	
3. Review & Discussion of Federation of Classified Employee Holidays: 2025-26; 2026-27; 2027-28	Pamela Ford Idania Padron	5 minutes	
4. Review & Discussion of Academic Calendars: 2025-26; 2026-27; 2027-28	All	45 minutes	
5. Discussion of Future Meetings	All	10 minutes	



Calendar Committee Meeting

Wednesday, January 31, 2024
 1:00 pm – 2:30 pm
 SSV 236

Idania Padron Reyes, VPSS, Co-chair – Zoom
 Pamela Ford, Classified Union President - Zoom
 Dr. Jason Bowen, Faculty Union President, Co-chair
 Kelly Brogan, Enrollment Services
 Tanya McGinnis, Counselor – absent
 Kyle Jacobsen, Academic Affairs Specialist (CMS)
 Dr. Jill Zimmerman, Dean, Student Life & Services – Zoom
 LaDonna Trimble, Dean, Enrollment Services – absent
 Johnathan Compton, Senate, Academic Faculty
 Daniel Conner, ITS MIS – absent
 Rick Motawakel, Senate, Vocational Faculty – absent
 ASO Representative, Colton Beardsley – Zoom
 Nichelle Williams, Director, Financial Aid (CMS)
 Hal Huntsman, Academic Faculty
 Dr. Kathy Bakhit, Vice President Academic Affairs
 Angela Urbanoski, Sr Admin Assistant to VPSS

AGENDA

Items	Person Responsible	Time	Action
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Information/Discussion Items:

6. Welcome	Idania Padron Dr. Jason Bowen	2 min	Chairs confirmed attendance for quorum.
7. Review & Approval of Minutes, 12/6/23	Idania Padron	5 min	Minutes moved.
8. Review & Discussion of Federation of Classified Employee Holidays: 2025-26; 2026-27; 2027-28	Pamela Ford Idania Padron	5 min	<p>Through course of the meeting Otter was in use – Pamela commented that Otter should be removed from meeting cannot record without consent. Otter removed.</p> <p>Review of holidays by Pamela Ford and Idania Padron.</p> <p>Idania updates the team on changes to the MOU calendar that were made by both her and Pamela. After further review of the previous proposed MOU holiday list, it was noted that some administrative days in December listed fell on Saturdays or Sundays. The December administrative days have been updated to fall on weekdays.</p> <p>The team reviewed the concern around 12/30/25 on the previous calendar compared to the new MOU and it is explained that is what prompted the review of all</p>

		<p>administrative days falling in December. This has been signed by Pamela during the meeting with Idania and is waiting for the president's signature.</p> <p>The question is raised to whether there was a conversation regarding moving the start of the semester from Monday to Wednesday next year.</p> <p>It is proposed that this item be added to the agenda for the next meeting.</p> <p>The MOU holiday calendar can move forward but the academic may need changes concerning the discussion of the semester starting on Monday or Wednesday.</p>
<p>9. Review & Discussion of Academic Calendars: 2025-26; 2026-27; 2027-28</p>	<p>All</p>	<p>It is asked if the same changes made to the provided 2025-26 draft academic calendar have been made to 2026-27 and 2027-28 because these drafts were not provided.</p> <p>The formatting changes were made to the 2025-26. If changes are agreed to will repeat the formatting changes on the 2026-27, and 2027-28 calendars.</p> <p>Since calendars for 2026-27 and 2027-28 were not provided team proposes that we utilize the 2026-27 and 2027-28 calendars from the last meeting to review the dates for those years and if 2025-26 formatting changes are accepted, these changes will be made to 2026-27 and 2027-28.</p> <p>The team agrees to discuss calendars in this way and if all are considered acceptable, they will apply formatting to 2026-27, and 2027-28.</p> <p>Team motions to import 2026-2027 and 2027-28 calendars into today's invite.</p> <p>The 2025-26 calendar is discussed, and Kyle explains formatting updates.</p>

- Dashes for college closed days were added.
- Professional development was changed from FPD to PD

There is a question about updating the colors.

The current color pallet is color-blind friendly. This calendar is also produced using Excel to streamline the process and because of this, there are limitations to changes that can be made to the existing formatting.

The following changes are recommended:

- PD day August 16 should be changed to August 15.
- PD day January 31 should be February 6.
- Notable day on format guide should be moved to the end of the format guide.
- Change formatting to a white number with a black background for classes not in session.
- Change college closed formatting to black with white text.

There is a request to use Symbols of stars. Previous versions made in Word would allow for that, but the Excel version has more limited formatting options.

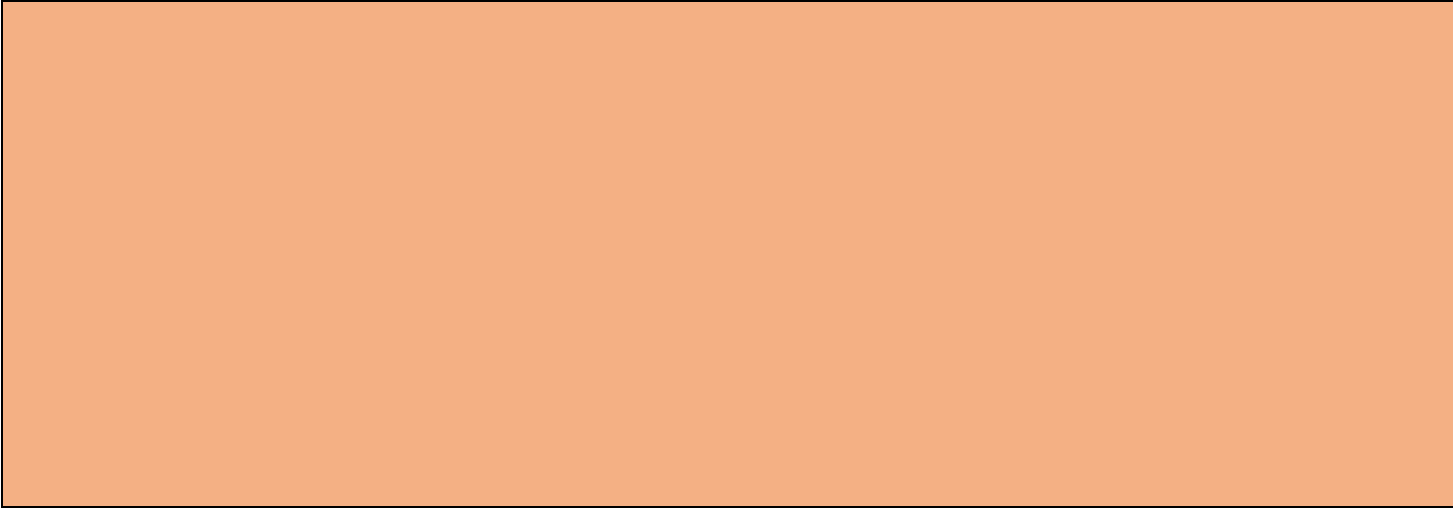
It is asked what notable days are and whether they are they required to be listed. Notable days are days like commencement, census day, etc. and a previous committee has voted that these are to be listed.

It's suggested that if we do not list closed days, we can use that formatting for professional development days.

		<p>It is asked if we can add a legend at the bottom of the legend box where we can say when the campus is closed and repurpose the formatting for closed.</p> <p>Suggested that we keep campus closed days as they are so that when the administrative office is open can be easily referenced.</p> <p>The academic calendar shows the campus closed on 1/2/26, the MOU holiday list does not reflect this. The team debates whether this has been an administrative day in the past or should be brought to the president's attention for review.</p> <p>This is not traditionally a holiday; it would only be an observed holiday if the holiday fell on a Saturday which it does not.</p> <p>The president could decide to make this into an administrative day with negotiations or an MOU. If the president were to determine that it where, the classified union president would notify the president, they would discuss, and add to the MOU and the president would sign or the president could address it with the board.</p> <p>Not in the purview of the union to assign a holiday. It is asked that if the campus is closed 12/24/2025-1/1/2026, and also closed 1/2/2026, when does someone come in to prepare for class start on 1/5/2026.</p> <p>The team discusses having classified faculty work as 1/2/2026 is not a holiday.</p> <p>It is recommended to remove formatting from 2nd and 3rd to reflect mou and stay open for classified those days. This will also align with the holiday schedule and intersession starting on 1/5/2026, giving that</p>
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		<p>Friday as a way to prepare for the start on Monday.</p> <p>The team reviews each holiday listed on the 2025-26 academic calendar.</p> <p>There are concerns as commencement day 5/31/2026 is showing on a Sunday and needs to be changed. Whether this should fall on Friday or Saturday is discussed. A new date of 6/5/2026 is recommended. Jill notes that there's been some convo from the President's office about considering Saturday for this, but the commencement committee hasn't met to review.</p> <p>There is a recommendation of having the end of spring semester fall on Saturday and Commencement fall on Friday.</p> <p>Jill recommends that we recommend Friday for commencement.</p> <p>Kyle can provide two versions of calendars next meeting with one showing commencement Friday and one on Saturday.</p> <p>The team will have Kyle complete a single calendar with Friday commencement on 6/5/2026. Should the president decline, would then generate a new calendar.</p> <p>Formatting changes are reviewed further, proposed changes:</p> <ul style="list-style-type: none">- College closed-back white font.- Add border for PD or classes not in session. <p>Kyle prefers to use the border on PD days, team agrees with this.</p> <p>The team agrees to return for another meeting with 3 agenda action items – approval for recommendations 25-26, 26-27, and 27-28.</p>
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10. Discussion of Future Meetings	All	10 min	Meeting is priority and should be set within the next two weeks.





2025-2026 Academic Calendar

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August

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March

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August

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November

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April

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December

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May

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Important Dates

8/18/2025	Fall Semester Start
9/1/2025	Labor Day
9/2/2025	Fall Census Day
9/23/2025	National Voter Registration Day
10/13/2025	Indigenous Peoples Day
10/19/2025	Voter Registration Deadline
10/24/2025	Early Voting Begins
11/4/2025	Election Day
11/11/2025	Veterans Day
11/27/2025	Thanksgiving Day
11/28 - 11/29	Local Holiday
12/6/2025	Fall Semester End
12/24 - 12/25	Christmas
12/26 - 12/31	Local Holiday
1/1/2026	New Year's Day
1/2 - 1/3	Local Holiday
1/5/2026	Interession Term Start
1/19/2026	Martin Luther King Jr. Day
2/7/2026	Interession Term End
2/9/2026	Spring Semester Start
2/13/2026	Lincoln's Day
2/14/2026	Local Holiday
2/16/2026	Washington's Day
2/23/2026	Spring Census Day
3/31/2026	Cesar Chavez Day
4/6 - 4/11	Spring Break
5/25/2026	Memorial Day
5/31/2026	Commencement Ceremony
6/6/2026	Spring Semester End
6/15/2026	Summer Term Start
6/19/2026	Juneteenth
7/3/2026	Independence Day Observed
7/4/2026	Independence Day
8/8/2026	Summer Term End

Format Guide

■	Fall semester
■	Interession term
■	Spring semester
■	Summer term
11	Start/end term
■	Notable date
■	PD Day
■	Classes not in session
■	College closed

Instructional days

90	Fall
29	Interession
91	Spring
45	Summer

AVC Board of Trustees approval date: Pending



2026-2027 Academic Calendar

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August

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January

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Important Dates

8/17/2026	Fall Semester Start
9/1/2026	Fall Census Day
9/7/2026	Labor Day
9/15/2026	National Voter Registration Day
10/12/2026	Indigenous Peoples Day
10/18/2026	Voter Registration Deadline
10/23/2026	Early Voting Begins
11/3/2026	Election Day
11/11/2026	Veterans Day
11/26/2026	Thanksgiving Day
11/27 - 11/28	Local Holiday
12/5/2026	Fall Semester End
12/24 - 12/25	Christmas
12/26 - 12/31	Local Holiday
1/1-1/2	New Year's Day
1/4/2027	Interession Term Start
1/18/2027	Martin Luther King Jr. Day
2/6/2027	Interession Term End
2/8/2027	Spring Semester Start
2/12/2027	Lincoln's Day
2/13/2027	Local Holiday
2/15/2027	Washington's Day
2/23/2027	Spring Census Day
3/31/2027	Cesar Chavez Day
4/5 - 4/10	Spring Break
5/31/2027	Memorial Day
6/4/2027	Commencement Ceremony
6/5/2027	Spring Semester End
6/14/2027	Summer Term Start
6/18/2027	Juneteenth Observed
6/19/2027	Juneteenth
7/4/2027	Independence Day
8/7/2027	Summer Term End

September

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March

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August

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November

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December

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May

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Format Guide

■	Fall semester
■	Interession term
■	Spring semester
■	Summer term
11	Start/end term
 	Notable date
■	FPD Day
■	Classes not in session

Instructional days

90	Fall
29	Interession
91	Spring
46	Summer

AVC Board of Trustees approval date: Pending



2027-2028 Academic Calendar

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August

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January

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June

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Important Dates

8/16/2027	Fall Semester Start
8/31/2027	Fall Census Day
9/6/2027	Labor Day
9/14/2027	National Voter Registration Day
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11/10/2027	Veterans Day
11/25/2027	Thanksgiving Day
11/27 - 11/28	Local Holiday
12/4/2027	Fall Semester End
12/24 - 12/25	Christmas
12/26 - 12/31	Local Holiday
1/1/2028	New Year's Day
1/3/2028	Interession Term Start
1/17/2028	Martin Luther King Jr. Day
2/5/2028	Interession Term End
2/7/2028	Spring Semester Start
2/11/2028	Lincoln's Day
2/12/2028	Local Holiday
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8/5/2028	Summer Term End

September

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February

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July

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October

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March

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August

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November

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April

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December

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May

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Format Guide

■	Fall semester
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■	Spring semester
■	Summer term
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■	Classes not in session

Instructional days

90	Fall
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