



Office of Human Resources & Employee Relations
3041 West Avenue K, Lancaster, CA 93536
(661) 722-6311

ADJUNCT INSTRUCTOR POSITION

Antelope Valley College invites applications for our adjunct (temporary, part-time) faculty applicant pool for the following discipline:

POSITION: Child Development/Early Childhood Education Instructor

SALARY: Salary Schedule FE (currently \$1,186.43 - \$1,282.99 commensurate with education)
Adjunct instructors are hired on a semester basis and are paid per lecture hour equivalent (LHE).

DEADLINE: Continuous
(To establish a Pool for upcoming semesters)

Required Minimum Qualifications: (Applicant must meet one of the following requirements)

- **Most current Minimum Qualifications for Faculty in California Community Colleges:**
Master's in child development, early childhood education, human development, home economics/ family and consumer studies with a specialization in child development/early childhood education or educational psychology with a specialization in child development early childhood education **OR** Bachelors' in any of the above **AND** Master's in social work, educational supervision, elementary education, special education, psychology, bilingual/bicultural education, life management/home economics, family life studies or family and consumer studies **OR** the equivalent. (Academic Affairs Division, California Community Colleges)
- **Academic Senate's approved equivalency:** Equivalency not need, per division faculty

AND Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic background of community college students.

Desirable:

- Background or experience with Special Education

Duties:

- Instruct students in the assigned discipline.
- Assignment may include teaching courses during the day, evening, and/or off-campus sites.

APPLICATION PROCEDURE

To be considered an applicant for an Adjunct Faculty position in the Antelope Valley Community College District, all of the following documents must be submitted no later than 6:00 p.m. Monday through Thursday and 11:30 a.m. on Friday the deadline date.

In order to be considered for placement in the adjunct hiring pool, ALL of the following materials must be provided. If any of the listed materials are missing or incomplete, the application will not be considered.

Required Application Materials

1. A completed and signed Antelope Valley College *Adjunct Faculty Application*.
Please do not state "See Résumé" on any part of the application. Blank spaces or illegible entries may be cause for rejection of the application. The District will not return application materials submitted.
2. A personal résumé.
3. Two current signed and dated letters of recommendation from individuals having knowledge of your professional experience.
4. Transcripts* of **ALL** college work from an accredited institution. (Unofficial transcripts or photocopies will be accepted to establish the application file). Official transcripts will be required if the candidate is offered the position.

*Note: Any degree from a country other than the U.S., including Great Britain and Canada, must be evaluated by a professional evaluation service.

5. For those disciplines with established Academic Senate's approved equivalency; complete the Supplemental Equivalency Request form (if applicant is applying based on an equivalency and is requesting review, a blank form is provided with the application).

Application forms are available on the AVC web site www.avc.edu or from the Human Resources Office and must be returned to:



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Faxed or emailed materials cannot be accepted.
Unsolicited materials will not be included.

Candidates selected for employment will be required to provide verification of work authorization pursuant to INS regulations.

The policy of the District is to encourage applications from ethnic and racial minorities, women, persons with disabilities, and Vietnam-era veterans. No person shall be denied employment because of ethnicity or race, color, sex or gender, gender identity, age, religion, marital status, disability, sexual orientation, national origin, medical conditions, status as a Vietnam-era veteran, ancestry, or political or organizational affiliation.

Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

AVC is an equal opportunity employer.

