



Faculty Professional Development Committee Minutes

Date: Wednesday, September 25, 2024

Time: 2:30pm-4:00pm

Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker:

Please Review/Bring: Minutes from 9/11, FEP Plans, Standard 2 Event Proof of Attendance Form

Committee Members:

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Technical Liaison	Greg Krynen	<input type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Darlene O'Keeffe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Union Representative	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, HSS	Dr. Rona Brynin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AIAT	Caleb Healey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Vacant	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Dr. Ken Schafer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT	<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	<p>Issues Discussed:</p> <p>Action Taken: Motion made by: Kent Moser Second: Van Rider</p>

		<u>Follow Up Items:</u>
II. Opening Comments from Co-chairs	Kathy Osburn Van Rider	<p><u>Issues Discussed:</u> Van expressed his encouragement for all faculty to take advantage of AI FPD opportunities. The Chancellor’s office may want to come to spring welcome back day and present on AI. Our faculties commitment to AI is being noticed positively at the state level.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
III. Open Comments from the Public	All	<p><u>Issues Discussed:</u> Rona asked if FPD events will still be allowed on Zoom. Van said yes they are. Rona noticed at some FPD events faculty don’t turn their cameras on. She feels this is disrespectful to the presenter. Can FPDC put out a request for faculty to turn their cameras on during FPD presentations? There was a robust discussion around this topic.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
IV. Approval of Previous Minutes	All	<p><u>Issues Discussed:</u> N/A</p> <p><u>Action Taken:</u> Motion made by: Kent Moser Second: Jane Bower. Motion passes. Abstentions from Rona, Van and Sawsan</p> <p><u>Follow Up Items:</u></p>
V. Discussion Items	All	<ol style="list-style-type: none"> 1. Non-Instructional Adjunct FPD Hours, Kathy Osburn Non-instructional adjuncts will be paid via the 23/24 handbook. John Wanko had a specific question about non-instructional faculty are required to complete FPD for instructional classes and what if the adjunct is both instructional and non-instructional. Van explained that they must meet the requirements for the instructional course as well as for the non-instructional requirements. 2. Modality of this Committee We will now be meeting in L201. A Zoom link will be available for people with serious issues such as health, childcare, etc. Kathy asked that people do not come in-person if they are sick. Kathy and Van will explore members voting remotely. The committee had a thorough discussion regarding the modality of the committee. This requirement could prevent our committee from reaching the quorum. 3. Standard 2 FPD Event Form, Rona Brynin

		<p>The committee discussed the necessity of the form and when it should be used. Darlene discussed the complexities of “approving” the form. The committee realized that the form is solely for recorded webinars. The committee discussed whether we should be required to record three things we learned. Mark expressed that this was to ensure breadth was covered in the response. It assists in the reflective process. It was suggested that the form is edited to say, “Discuss what you learned from this webinar. How can you apply what you learned in the webinar to your AVC teaching and/or non-instructional responsibilities? Would you recommend this webinar to other faculty?”</p>
VI. Action Items	All	<p>1. FEP plans, Mark Hoffer Mark pointed out there was an error and the FIG with Richie Hao, Norma Jones is the cofacilitator of that FIG. A discussion was held about a repeat mentorship. Mentorships may need to be repeated because of a different scope.</p> <p>FEP plans were unanimously approved with the correction to the FIG where the co-facilitator is Norma Jones.</p> <p>2. AVC Standard 2 Event Proof of Attendance Motion to table, Darlene O’Keefe, Second Sawsan Farrukh Motion passed unanimously Tabled to the next meeting</p>
VII. Adjourn	All	Adjourned at 3:50
NEXT MEETING DATE: Oct. 09		<p>Meeting Dates for AY 24/25: Fall—8/28, 9/11, 9/25, 10/09, 10,23, 11/13, 11/27, 12/4 Spring-- 2/12/ 2/26/ 3/12, 3/26, 4/09, 4/23, 5/14, 5/28</p>