



Faculty Professional Development Committee Minutes

Date: Wednesday, April 23, 2025
Time: 2:30pm-4:00pm
Location: L-118 [Zoom](#) Please remember we must have in-person quorum

Type of Meeting: *Regular*

Note Taker:

Please Review/Bring: Minutes from the previous meeting, FPD Proposals for AY 25/25 Spreadsheet

Committee Members:

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Darlene O'Keefe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Union Representative	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, MSE	Dr. Billy Cheewawisuttichai	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser (proxy David Adams)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT	<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Motion made by: John Wanko Second: Van Rider. Motion passed.</p> <p><u>Follow Up Items:</u></p>

<p>II. Opening Comments from Co-chairs</p>	<p>Kathy Osburn Van Rider</p>	<p><u>Issues Discussed:</u> Kathy spoke about ADA requirements in all FPD events. She sent out an email and an ADA toolkit to all faculty who are presenting in April and May. She reminded everyone that the captions must be turned on at all times.</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>III. Open Comments from the Public</p>	<p>All</p>	<p><u>Issues Discussed:</u> None</p> <p><u>Action Taken:</u></p> <p><u>Follow Up Items:</u></p>
<p>IV. Approval of Previous Minutes</p>	<p>All</p>	<p><u>Issues Discussed:</u></p> <p><u>Action Taken:</u> Motion made by: Jane Bowers Second: Richie Hao. Motion passes.</p> <p><u>Follow Up Items:</u></p>
<p>V. Discussion Items</p>	<p>All</p>	<p>1. AY 25/26 Proposals Approvals</p> <p>The committee discussed every proposal. Several alterations were made where the committee found the wrong standard was applied.</p> <p>2. @One class FPD hours credit (Jane)</p> <p>The committee discussed the hours for POCR training and POCR onboarding. The hours will be 20 for training and 5 for onboarding. The hours will be listed in the FPD handbook. POCR training also counts for online teaching recertification.</p> <p>3. Fall Opening Day Workgroup</p> <p>Faculty Recognition day has been moved from the Thursday before the start of the semester to the first Thursday of the semester. Therefore the FPD committee will need to fill Thursday with FPD events. The committee brainstormed and suggested sessions on Yuja, Adobe, PDF accessibility, revising and empowering your Canvas shell and Canvas accessibility.</p> <p>4. Open Discussion</p> <p>John Wanko and the OSD team would like to put on a series of events in October for disability awareness. He will meet with the team to solidify the details.</p> <p>Jill Zimmerman will be added to the FPD Canvas shell so that she is aware of the solicitation of proposals.</p>
<p>VI. Action Items</p>	<p>All</p>	<p>1. AY 25/26 Proposals Approvals</p>



		The committee approved all proposals for AY 25/26
VII. Adjourn	All	
NEXT MEETING DATE: May 14, 2025		Meeting Dates for Spring 25: Feb. 12, Feb. 26, Mar. 12, Mar. 26, Apr. 9, Apr. 23 , May 14, May 28