



# Faculty Professional Development Committee Minutes

**Date:** Wednesday, February 26, 2025  
**Time:** 2:30pm-4:00pm  
**Location:** LH201 [Zoom](#) Please remember we must have in-person quorum

**Type of Meeting:** *Regular*

**Note Taker:**

**Please Review/Bring:** Minutes from the previous meeting

**Committee Members:**

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Darlene O'Keefe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adjunct Representative (proxy Kristine Olivera)	Sawsan Farrukh	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Union Representative	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko (Proxy, Mike Rios)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Billy Cheewawisuttichai	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer (Proxy Cynthia Lehman))	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller(Proxy Mark Cruz)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT	<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	<b><u>Issues Discussed:</u></b> <b><u>Action Taken:</u></b> Motion made by: Kent Moser Second: Caleb Healey, Passed unanimously

		<b><u>Follow Up Items:</u></b>
II. Opening Comments from Co-chairs	Kathy Osburn Van Rider	<b><u>Issues Discussed:</u></b> Kathy discussed the chancellor’s office categories in relation to AVC FPD requirements.  No opening comments from Van Rider.  <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
III. Open Comments from the Public	All	<b><u>Issues Discussed:</u></b> None <b><u>Action Taken:</u></b> <b><u>Follow Up Items:</u></b>
IV. Approval of Previous Minutes	All	<b><u>Issues Discussed:</u></b> Feb. 12 minutes <b><u>Action Taken:</u></b> Motion made by: Kent Moser Second: Darlene O’Keefe. Motion passed with proxies abstaining. <b><u>Follow Up Items:</u></b>
V. Discussion Items	All	1. FPD credit for proxies (Richie Hao)  Richie got an inquiry from a faculty member asking if we get FPD credit. Mark Hoffer feels that the FPD obligation for FT is so burdensome that we look for ways to earn FPD credit. Mark wants to discuss what we are required to do and what is actual professional development. How does this fit into professional development? He’d rather see us lower the number than finding ways to try to fit everything into the 60 hours. Caleb Healey agrees and says the 60 is very challenging. The root of the problem is the 60 hour requirement. However, being a proxy should be included. Having proxies is very important for our committees. Let’s give people the credit they deserve for attending.  Mark wants us to articulate what the person “gets” out of being a proxy. Caleb expressed that attending meetings as a proxy does indeed fall under our FPD requirements. Katherine Quesada agrees that proxies should get credit because the person is engaging in collegial community. Kristine Olivera asked for clarity regarding our standards. Standard 1 is learning about the institution and being a proxy allows a faculty member to experience more senate purview. Allows faculty to learn more about the institutional connection. Mark agrees philosophically but believes it should be standard 2.  Will be on the next agenda as an action item.  2. Reducing FPD Obligations for FT Faculty (Richie Hao)

Kathy explained that this is a negotiated item and this discussion will not be direct dealing but only a discussion about the hours and what other schools do. How does COC only have 41 hours? Other colleges have our exact same schedule but far fewer hours. Caleb Healey wants our committee to come up with an idea to present to the union to reduce FPD hours. Do we view our 60 hour requirement as something positive? Faculty were happy with 48 hours. Katherine Quesada, how do we propose this?

The committee discussed adding instructional time to classes to reduce FPD hours. It is very difficulty to add 5 minutes to each course because it wreaks havoc on the block schedule. Kathy Osburn asks what is the committees goal for FPD hours for full time faculty? Why do FT faculty have to do hours for overload, it's too burdensome. Please look at other colleges to see how many hours they have.

3. FPD Committee Term Expiration (Darlene O'Keefe)

It is not positive to have everyone term out at the same time. The suggestion is to have all 2023 terms end in June but 2024 will be extended one year. We need to communicate to the deans and divisions that we want to extend some of the members by a year. Divisions must give input. Is it a two-year term or a three-year term. Documentation says three-year term.

4. FPD Handbook (Kathy Osburn)

We will have the subcommittee meet and everyone will get the link to edit the handbook on March 1.

5. Schedule of committee work (Van and Kathy)

Kathy discussed the schedule of work for the remainder of the semester. Opening day 2025 subcommittee will be formed at the next meeting. James asked to be a member of the subcommittee.

6. Open Discussion

Caleb asked about creating online FPD courses. The classes would be self paced. Faculty could take the class for FPD credit. Jane Bowers pointed out that Canvas provides badges for proof. Max of 20 hours credit.

James Nasipak stated that tomorrow's FPD event for the lunch in the student lounge has to have



		the location moved. We need to remind people to reserve their event space.
VI. Action Items	All	1. Committee Member Term Expiration Dates Tabled until we have division input
VII. Adjourn	All	
<b>NEXT MEETING DATE: March 12, 2025</b>		Meeting Dates for Spring 25: <del>Feb. 12, Feb. 26</del> , Mar. 12, Mar. 26, Apr. 9, Apr. 23, May 14, May 28