



Faculty Professional Development Committee Minutes

Date: Wednesday, March 12, 2025
Time: 2:30pm-4:00pm
Location: LH201 [Zoom](#) Please remember we must have in-person quorum

Type of Meeting: *Regular*

Note Taker:

Please Review/Bring: Minutes from the previous meeting, FPD Proposed Term End Dates

Committee Members:

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CMSA Representative	James Nasipak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Darlene O'Keefe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Union Representative	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada, proxy Tiffany Castillejo	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Billy Cheewawisuttichai	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT	<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	<u>Issues Discussed:</u> <u>Action Taken:</u> Motion made by: Kent Moser Second: Jane Bowers

		Mark Hoffer motion to amend the agenda to include approving this semester's FEP plans, second by Van Rider. Motion passed.
II. Opening Comments from Co-chairs	Kathy Osburn Van Rider	<p><u>Issues Discussed:</u> Van welcomed everyone. As FPD opportunities come from outside sources feel free to share with Kathy and me so that faculty will know there are other options for FPD. It's important for us to share these opportunities.</p> <p>Kathy thanked everyone for all their hard work.</p> <p><u>Action Taken:</u> <u>Follow Up Items:</u></p>
III. Open Comments from the Public	All	<p><u>Issues Discussed:</u> None <u>Action Taken:</u> <u>Follow Up Items:</u></p>
IV. Approval of Previous Minutes	All	<p><u>Issues Discussed:</u> <u>Action Taken:</u> Motion made by: Kent Moser Second: Caleb Healey. Abstentions: Tiffany Castillejo, Ken Shafer, Sawsan Farrukh, John Wanko, Nate Dillon Motion passed <u>Follow Up Items:</u></p>
V. Discussion Items	All	<p>1. FPD Committee Term Expiration (Kathy) Kathy explained that the deans have the list and after their next division meeting they will update us on their representatives. Darlene asked if we could make her position a standing classified position? Kathy will place this item on the next meeting's agenda as a discussion item.</p> <p>2. FPD Handbook (Kathy) Everyone needs to add your two cents. Kathy will send out due date.</p> <p>3. FPD Hours Research (All) Kathy discussed the hours from COC, Bakersfield, Chabot, and Palomar. Hours are based on the CBA and can't be taken at face value. We reviewed Palomar's faculty dashboard for their VRC. Caleb went to the chancellor's office website and looked up their requirements. We don't count things that the Chancellors office includes such as division meetings, committee participation, overload requirements. The FLEX information doesn't address the overload</p>

requirements. It seems punitive. He now understands how we got to the 60 hours. We need to have credit for things that are included in the chancellors' categories. Hour for hour for overload isn't tenable. Mark said many schools don't have requirements for adjuncts to complete FPD hours. How does this work? Adjuncts need to feel included in FPD. Could we start using division meetings for credit to reduce our hours? We need to put a statement in the handbook regarding faculty who teach during mandatory FPD events such as graduation. Counselors have division meetings every a week. Counseling doesn't get to attend the FPD events the week prior to the semester and even opening day. Sawsan Farrukh stated that adjunct faculty can claim credit for division meetings, then why can't full-time faculty take credit?

Richie Hao stated that PCC has 12 hours of FPD obligation for FT faculty, their calendar is 16 weeks, and he didn't see anything about overload. PCC adjunct is hour for hour (same as our LHE). COC doesn't require their adjuncts to complete flex but can be paid up to 9 hours per semester for attending flex events. Bakersfield adjuncts are required 2 hours of FPD each semester if they teach more than 3 units. FT teaching overload required to complete FPD hours seems punitive. We are doing overload to serve our students. We need to change our mindset. We need to complete more research into how other schools derive their hours requirement. We need to create a study and presentation for reducing our FPD hours.

4. Sabbatical Applications (Kathy)

The sabbatical application call went out on Dec. 5 2024 and closed Feb. 19 2025. We received no applications.

5. Open Discussion

We discussed how to handle events that have variable hours such as the film festival. We cannot enter the event into the VRC/Cornerstone software because the software requires the hours for each event to be set. It doesn't allow for variable hours. Faculty must enter the event as an external event.

Ken Shafer asked if all the available webinars are reducing the attendance to our events.

		<p>Should we reconsider how we approve events, the event proposal window, etc.?</p> <p>Kathy to call Greg Krynen and ask to ensure there are only 2 standards in the VRC. Apparently the external events offer 3 standards.</p> <p>We need to discuss how to advertise our events to the local community.</p> <p>The committee discussed proxies for committees earning FPD credit. Kathy will put FPD proxy hours on agenda for action item at next meeting.</p>
VI. Action Items	All	<p>1. FEP Plans for Spring 2025</p> <p>Motion to approve FEP plans: John Wanko Second Kent Moser, motion passed</p> <p>Abstentions: Darlene</p>
VII. Adjourn	All	
NEXT MEETING DATE: March 26, 2025		Meeting Dates for Spring 25: Feb. 12, Feb. 26 , Mar. 12, Mar. 26, Apr. 9, Apr. 23, May 14, May 28