



Faculty Professional Development Committee Minutes

Date: Wednesday, March 25, 2026
 Time: 2:30pm-4:00pm
 Location: L201 [Zoom](#)

Type of Meeting: *Regular*

Note Taker:

Please Review/Bring: Review Minutes from the March 11 meeting, FEP Plans

Committee Members:

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administrative Council Member	Nathan Dillon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Vacant	<input type="checkbox"/>	<input type="checkbox"/>
Academic Senate Coordinator	Darlene O'Keeffe	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adjunct Representative	Noah Stepro	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Union Representative	Wayne Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Ruben Alcala	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Vacant	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Faculty Rep, HSS	Rona Brynin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, HSS	Vacant	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Billy Cheewawisuttichai	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Morenike Adebayo-Ige	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Athletics	Carrie Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Athletics	VACANT	<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT	<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	Issues Discussed:

		<p>Action Taken: Motion made by: Mark Hoffer Second: Billy Cheewawisuttichai. Motion passed unanimously</p> <p>Follow Up Items:</p>
II. Opening Comments from Co-chairs	Kathy Osburn Van Rider	<p>Issues Discussed: None</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
III. Open Comments from the Public	All	<p>Issues Discussed: None</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
IV. Approval of Previous Minutes	All	<p>Issues Discussed:</p> <p>Action Taken: Motion made by: Mark Hoffer Second: Wayne Lynch. Abstentions: Rona Brynin, James Nasipak, Darlene O’Keeffe. Motion passed</p> <p>Follow Up Items:</p>
V. Discussion Items/Action Items	All	<p>1. Committee Attendance Modality</p> <p>Kathy Osburn submitted the request for remote modality to the Academic Senate. It will be on the next AS agenda.</p> <p>2. Fall Opening Day</p> <p>Kathy Osburn emailed the VPAA and asked the following questions provided by the committee: will breakfast be provided, will lunch be provided, will all faculty including counselors be allowed to attend, can all afternoon presents be provided with microphones, is there money for outside presenters, can Narcan be provided to all faculty along with a flyer explaining its use, can the cafeteria provide cookies during the afternoon session. She requested a response by April 15.</p> <p>Kathy Osburn provided files for the opening day subcommittee to create the schedule for opening week.</p> <p>Kathy Osburn asked James Nasipak if we could have chairs without weeks for the opening day chair yoga session. James said yes, we can do that. He also stated there is a budget for cookies for the afternoon sessions.</p> <p>The committee discussed lunch menu options and asked if we can request a specific menu.</p> <p>3. FEP Update</p> <p>The committee discussed the FEP plans and then voted to approve them. Motion to approve made by James Nasipak. Second by Katherine Quesada. Abstentions: Darlene O’Keeffe, Ken Shafer and Rona Brynin. Motion passed.</p> <p>4. FPD Handbook</p>

		<p>Kathy reminded everyone that the handbook is open for their input. Jane Bowers asked if we can add the FPD bot to the FPD webpage. Noah Stepro asked if we can update the headings to make them bold. Mark Hoffer will check the language for the FEP to ensure that it is clear that people can participate in multiple FEPs as allowed by the committee.</p> <p>5. FPD Proposals for AY 26/27</p> <p>Darlene stated that we have received approximately 13 proposals. The committee discussed why the submission are low and discussed sending reminders. Kathy will send two reminders prior to the due date for submission of new proposals.</p> <p>6. Open Discussion</p> <p>It was noted that in the VRC there are still three FPD categories. Greg Krynen explained that we cannot change that ourselves. We need to update the standard descriptions. Greg explained that we have to make a special request to the programmers for any changes. Darlene stated that in the handbook she created, the standards are clearly explained. James Nasipak requested that all committee members provide him with their office numbers.</p>
<p>NEXT MEETING DATE: April 22, 2026</p>		<p>Meeting Dates for Spring 2026: Feb. 25, March 11, March 25, April 22, May 13, May 27</p>