Faculty Professional Development Committee Minutes

Date: Wednesday, August 26, 2026
Time: 2:30pm-4:00pm
Location: L201 Zoom

Type of Meeting: *Regular*
Note Taker:
Please Review/Bring: FPDC 26/27 Goals

Committee Members:

Position	Member Name	Present	Absent
Faculty Co-Chair	Kathy Osburn	☒	☐
Administrative Co-Chair	Dr. Maria Clinton-Houck	☒	☐
Administrative Council Member	Joel Gunterman	☒	☒
CMSA Representative	VACANT	☐	☐
Technical Liaison	Greg Krynen	☒	☐
Classified Representative	Vacant	☐	☐
Academic Senate Coordinator	Darlene O'Keeffe	☒	☐
Adjunct Representative	Noah Stepro	☒	☐
Faculty Union Representative	Wayne Lynch	☒	☐
Faculty Rep, Counseling	Ruben Alcala	☒	☐
Faculty Rep, Counseling	Katherine Quesada	☒	☐
Faculty Rep, CTE	Travis Lee	☒	☐
Faculty Rep, CTE	Caleb Healey	☒	☐
Faculty Rep, HSS	Rona Brynin	☒	☐
Faculty Rep, HSS	Vacant	☐	☐
Faculty Rep, MSE	Dr. Billy Cheewawisuttichai	☐	☒
Faculty Rep, MSE	Jane Bowers	☒	☐
Faculty Rep, L&CA	Mark Hoffer	☒	☐
Faculty Rep, L&CA	Dr. Morenike Adebayo-Ige	☒	☐
Faculty Rep, A&H	Glen Knowles	☒	☐
Faculty Rep, A&H	Carla Corona	☒	☐
Faculty Rep, SBS	Kent Moser	☒	☐
Faculty Rep, SBS	Ken Schafer	☒	☐
Faculty Rep, AKIN	Carrie Miller	☒	☐
Faculty Rep, AKIN	VACANT	☐	☐
AI Workgroup Rep	Dr. Norma Jones	☒	☐
ASO Rep	VACANT	☐	☐

Items	Person	Action
I. Approval of Agenda	All	**Issues Discussed:** The agenda was presented for approval. **Action Taken:** Motion by Jane Bowers; second by Kent Moser. The motion passed unanimously. **Nays:** None. **Abstentions:** None.
II. Opening Comments from Co-chairs	Kathy Osburn Maria Clinton-Houck	**Issues Discussed:** The co-chairs welcomed committee members. Dr. Maria Clinton-Houck shared that she looks forward to working with the committee. **Action Taken:** None. **Follow Up Items:** None.
III. Open Comments from the Public	All	**Issues Discussed:** No public comments were recorded. **Action Taken:** None. **Follow Up Items:** None.
IV. Approval of Previous Minutes	All	**Issues Discussed:** No discussion or action regarding approval of previous minutes was taken. **Action Taken:** None recorded. **Follow Up Items:** None.
V. Discussion Items	All	**1. Chancellor's Office Updates (Jane Bowers)** Jane Bowers reported that @ONE will become part of the CCC Digital Center for Innovation, Transformation, and Equity. Existing classes and POCR will remain in place, while professional development offerings will be better coordinated through a single website. The transition is expected in the near term; a specific implementation date was not available. **2. Moving the November 25 Meeting to December 2** The committee discussed moving the November 25 meeting because of the holiday schedule. The proposed new date was December 2. The committee later approved the change by vote. **3. FPD 2026-27 Goals** The committee reviewed its goals for the year, including planning Spring Welcome Back Day; scheduling FPD Week and Opening Day sessions for 2027; updating the FPD Handbook; reviewing alternatives to the Vision Resource Center/Cornerstone software used for FPD attendance and records; and working with the Academic Senate and Faculty Union regarding a reduction in required FPD hours. Members discussed whether there has been a decline in Standard 2 offerings and agreed that event statistics should be reviewed at the next meeting. Darlene O'Keeffe suggested adding an internal team goal focused on improving and streamlining Opening Day processes. The committee also discussed the current FPD software. Although prior survey response was limited, respondents generally liked the system; however, some found the professional development tracking functions difficult to use. The committee will continue reviewing options, including whether a calendar-only solution could better meet faculty needs. **4. Opening Day Recap** The committee reviewed feedback from Opening Day and FPD Week. Members reported positive feedback regarding the AP&P presentation, Gentle Chair Yoga, RSI, and the afternoon sessions. Members also identified concerns with the morning

		Zoom setup, inconsistent remote-participation processes, and the morning session running approximately 30 minutes into the lunch period. Members discussed the need for more stress-related offerings, improved time management, and ways for faculty to access more than one concurrent session. Carla Corona volunteered to serve as a stage manager for future events. The committee discussed making presentation materials more readily available. Suggestions included posting slide decks and materials in the FPDC Canvas shell, recording appropriate sessions, using QR codes, and exploring app- or tablet-based tools to improve in-person attendance tracking. Norma Jones suggested exploring an app-like system, and Greg Krynen suggested recording sessions and posting them to the FPDC shell when appropriate. **5. Remote Meeting Modality Request** The committee discussed renewing its authorization to continue meeting remotely by Zoom. Kathy Osburn reviewed the Brown Act requirements applicable to remote meetings, including roll-call voting procedures. The committee later voted unanimously to continue meeting remotely. Kathy will submit the required paperwork to the Academic Senate. **6. FPD Credit for Tenure Committee Member Training** The committee discussed whether faculty should receive separate FPD credit for tenure committee training. Members considered whether training should be included within the existing FPD credit already provided for tenure committee service or awarded as additional credit. The discussion also raised questions about the scope, length, repeatability, and requirements of the training, as well as whether any credit should be capped. Because additional information was needed, the committee voted to table the matter until the September 9 meeting.
VI. Action Items		**1. Move the November 25 FPDC Meeting to December 2** **Vote:** Motion passed. **Nays:** Carla Corona. **Abstentions:** None recorded. **Follow Up:** The 2026 meeting calendar will reflect December 2 in place of November 25. **2. Approve the FPD 2026-27 Goals** **Vote:** Approved unanimously. **Nays:** None. **Abstentions:** None. **Follow Up:** Kathy Osburn and Darlene O'Keeffe will review FPD event statistics at the next meeting, including the number and categories of offerings. The committee will also continue exploring improvements to Opening Day processes and alternatives to the Vision Resource Center/Cornerstone system. **3. Continue Remote Modality for FPDC Meetings** **Motion:** Kent Moser. **Second:** Morenike Adebayo-Ige. **Vote:** Approved unanimously. **Nays:** None. **Abstentions:** None.

		Follow Up: Kathy Osburn will submit the required paperwork to the Academic Senate to continue remote Zoom meetings. **4. FPD Credit for Tenure Committee Member Training - Motion to Table** **Motion:** Mark Hoffer. **Second:** Jane Bowers. **Yes Votes (as recorded):** Rona Brynin, Travis Lee, Mark Hoffer, Kent Moser, Wayne Lynch, Ruben Alcala, Katherine Quesada, Carrie Miller, Carla Corona, Jane Bowers, Darlene O'Keeffe, and Glen Knowles. **Nays:** Morenike Adebayo-Ige, Caleb Healey, Norma Jones, and Ken Schafer. **Abstentions:** None recorded. **Action Taken:** The motion to table passed. The committee will revisit the item on September 9 after obtaining additional information about the tenure committee training and will consider whether any approved FPD credit should be capped. **Additional Follow-Up Items** • Kathy Osburn will add Opening Day presentations and materials to the FPDC Canvas shell. • Kathy Osburn will ensure Joel Gunterman is added to the committee distribution list.
NEXT MEETING DATE: September 9, 2026		Meeting Dates for Fall 2026: Aug. 26, Sept. 9, Sept. 23, Oct. 14, Oct. 28, Dec. 2