



Faculty Professional Development Committee Minutes

Date: Wednesday, September 27,
2023

Time: 2:30pm-4:00pm

Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker: *Kathy Osburn*

Please Review/Bring: [Minutes](#) from the September 13 meeting, [ACUE document](#), New Event [Proposal](#)

Committee Members:

Position	Member Name	Contact	Present	Absent
Faculty Co-Chair	Kathy Osburn	kosburn@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Dr. Kathy Bakhit	Khetam.Bakhit@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Administrative Council Member	Nathan Dillon	ndillon@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	jnasipak@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	gkrynen@avc.edu	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Classified Representative	Vacant		<input type="checkbox"/>	<input type="checkbox"/>
Tenure Evaluation Coordinator	Mike Pesses	Mike.Pesses@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	sfarrukh@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Union Representative	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	jwanko@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	kquesada@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	rbrynin@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	Chealey@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Zia Nisani	znisani@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	sbowers@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	mhoffer@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	rhao@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	gknowles@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	kmoser@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	kshafer2@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	clmiller@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT		<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	Issues Discussed: Action Taken: Motion made by: Zia Nisani Second: Kent Moser

		<u>Follow Up Items:</u>
II. Opening Comments from Co-chairs	Kathy Osburn Dr. Kathy Bakhit	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
III. Open Comments from the Public	All	<u>Issues Discussed:</u> Jane, an adjunct reported concern about attendance at events not showing as complete on their transcripts. Kathy explained that Greg has to enter attendance by hand and it take a significant amount of time to complete. <u>Action Taken:</u> <u>Follow Up Items:</u>
IV. Approval of Previous Minutes	All	<u>Issues Discussed:</u> <u>Action Taken:</u> Motion made by: Zia Nisani Second: Kent Moser <u>Follow Up Items:</u>
V. Discussion Items	All	<p>1. ACUE Presentation: Jane introduced Aaron Bolton and Catherine Castillo from ACUE. Aaron and Catherine gave us an overview of the ACUE program and discussed their offerings.</p> <p>The certification pathway consists of 4 courses and takes approximately one academic year to complete. We also have the option to take single courses. Delivery will be via Canvas. Faculty will complete a module per week in each course. Faculty take one thing they learned each week, implement it in their courses, and then reflect on the experience. It takes about two to three hours per week. Courses take seven to eight weeks to complete. Three of the courses are six modules, one is seven modules. Three hours per week for seven weeks is 21 credit hours for salary advancement or FPD. This is frequently used for year two tenure-track faculty.</p> <p>There is also a four module eight-week course, “Fostering a Culture of Belonging”. This course is appropriate for both faculty and staff and is based on 25 competencies.</p> <p>If you don’t complete the course in eight weeks, how long is it open for completion? It is a cohort-based module that is facilitated by an ACUE facilitator. The goal is to complete the course with your cohort; however, if you fall behind, they will give a you a couple of weeks to complete. You earn a badge for each course. If you finish all four courses you earn a certificate. The schedule of the classes is set by our</p>

		<p>college. ACUE is flexible. We have access to the courses for as long as AVC is a partner with ACUE.</p> <p>We can schedule courses during the summer if we choose. The committee discussed the option of having an AVC faculty member as a co-facilitator along with the ACUE facilitator.</p> <p>What is the biggest completion challenge that faculty face? ACUE has designed built-in mechanisms to overcome obstacles such as time constraints. Each course is built for working faculty. ACUE support for all participants increases completion rates.</p> <p>2. ACUE opportunity from the Chancellor's office</p> <p>The Chancellor's office is offering two free ACUE courses. We could offer the other two so that faculty can earn a certificate. The courses consist of reading, videos, application of theories, reporting back on the implementation process, discussions, etc.</p> <p>We need to run a survey to see how many faculty are interested and which course to take. Choices are promoting active learning and inspiring inquiry and lifelong learning. Also, do faculty want training for f2f or online? Greg, Kathy, and Jane will create a faculty survey. We have grant money to pay for ACUE, but it must be spent in two years.</p> <p>3. New FPD Events, All</p> <p>No discussion, team reviewed individually</p> <p>4. Review of FPD Standards, All</p> <p>Richie suggested we all go back to our divisions and ask about updating our standards. While reviewing our standards, we should solicit pros, cons, and suggestions. Should we survey all faculty? Should we bring it up at our division meeting as well as a survey? We need to have standards, but in what form? Faculty academy should be a separate standard. We used to have a booklet for the faculty academy. It was a separate program that was held separately from our normal FPD events.</p>
VI. Action Items	All	1. Approve new FPD events



		Approved unanimously
VII. Adjourn	All	
NEXT MEETING DATE: Oct. 11		Meeting Dates for Fall 23: Aug. 23, Sept. 13 , Sept. 27, Oct. 11, Oct. 25, Nov. 8, Nov. 29