



Office of Human Resources & Employee Relations
3041 West Avenue K, Lancaster, CA 93536
(661) 722-6311

ANNOUNCEMENT OF ADJUNCT FACULTY POSITION

POSITION: Head Coach - Women's Tennis Coach

SALARY: Placement on the applicable salary schedule is commensurate with education. RN 17- 107
Salary Schedule FE - \$1,186.43 - \$1,282.99

DEADLINE: July 13, 2018

STARTING DATE: TBD

Minimum qualifications:

A Bachelor's degree and 2 years professional experience, or any associates degree and six years of professional experience.

Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

Desirable Qualifications:

- Experience as a tennis coach at the professional, college, high school, or club level.
- Experience teaching and/or coaching at a California community college.

Responsibilities:

- Coach and administer the women's tennis program including budget management, maintenance of effective media/public relations, recruitment of student athletes, scheduling of contests, supervision of coaching aides, and coordination of all aspects of practice and competition.
- Promote the achievement of academic success by those student athletes participating in the women's tennis program and oversee their involvement in the division's drug screening/education and academic support programs.
- Know and abide by the regulations of the California Community College Athletic Association.
- Be involved in fundraising, marketing, and promotion as needed.

Coaches are paid an additional stipend.

Annual Security Report is provided by Antelope Valley College for prospective students and employees. A copy of this report is available at <http://www.avc.edu/administration/police/>



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To be considered an applicant for an Adjunct Faculty position in the Antelope Valley Community College District, all of the following documents must be submitted no later than 6:00 p.m. Monday through Thursday and 11:30 a.m. on Friday the deadline date.

Required Application Materials:

1. AVC Adjunct Faculty application
2. Resume
3. Transcripts of ALL college work (unofficial or copies accepted to begin file) that supports and substantiates the requirements of the position. Transcripts must include verification of degrees conferred.
4. Two letters of recommendation related to your professional experience
5. California Community College Credential, if held (possession of a CCC credential is not required)

Any degree from a country other than the United States, including Canada and Great Britain, must be evaluated by an evaluation service.

The application must be filled out completely and signed. Do not indicate "See Résumé" on any part of the application. Blank spaces, illegible entries or failure to sign the application may be cause for rejection. The district will not return application materials submitted.

Application forms are available from and must be returned to:

**Office of Human Resources
ANTELOPE VALLEY COLLEGE
3041 West Avenue K
Lancaster CA 93536
(661) 722-6311
www.avc.edu**

Faxed or emailed materials cannot be accepted
Unsolicited materials will not be included

AVC IS AN EQUAL OPPORTUNITY EMPLOYER

The policy of the District is to encourage applications from ethnic and racial minorities, women, persons with disabilities, and Vietnam-era veterans. No person shall be denied employment because of ethnicity or race, color, sex or gender, gender identity, age, religion, marital status, disability, sexual orientation, national origin, medical conditions, status as a Vietnam-era veteran, ancestry, or political or organizational affiliation.

Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.