



# HEALTH AND SAFETY SCIENCES DIVISION MEETING

**Friday, 1/08/2021**  
**Zoom**  
**4:30 p.m.**

**Type of Meeting:** Regular

**Note Taker:** Lisa Lugo

**Attendees:**

**Full-Time Faculty**

Yesenia Cota  
Debra Dickinson  
Lance Hodge  
Maria Kilayko  
Marissa Latuno  
Abu Taher Mahfuzur Rahman  
Susan Snyder  
Robert Desch  
Chaz Burke  
Smith, Kimberly  
Brynin, Rona  
Wendy Stout  
Ann Volk  
Rona Brynin  
Joanne Stoll  
Candace Martin  
Karen Stenback  
Mary Jacobs

**Adjunct Faculty**

Paularita Bossier  
Damaris Aguirrie

**Classified Staff**

Lisa Lugo

**Guest**

V.P. Isabelle Saber

Items	Person	Action
I. COVID Protocols	Gregory Bormann	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• AVC a potential testing and vaccination site. This will not interfere with classes.</li> <li>• Campus will remain closed until March 15<sup>th</sup>.</li> <li>• Masks and sanitizer are available if needed.</li> </ul>

		<ul style="list-style-type: none"> <li>Continue to communicate and show professionalism regarding COVID exposure. Those that need to will make up time to prevent exposure to others.</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>
II. Zoom meeting Protocols	Gregory Bormann	<p><b><u>Items Discussed:</u></b></p> <ul style="list-style-type: none"> <li>Please be aware of adult topics. Be professional and as sensitive as you can. The standard does not change, online lectures are to be done as they would in person.</li> <li>Camera off is okay. This issue is currently on the state level and is not resolved.</li> <li>Take attendance, remind students you have the ability to remove them from class for those not meeting this standard.</li> <li>A recording of the lecture is not needed. It is personal preference and please inform the students on canvas or on the syllabus of your choice.</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>
III. New Vice President Academic Affairs	Gregory Bormann	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>Currently meeting with many different parts of the campus.</li> <li>Is devoting hours weekly to meet with faculty.</li> <li>Please reach out to Sheryl Williams for any questions you may have that she can answer personally.</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>
IV. Time Reporting	Gregory Bormann	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>It is required to put your time in regardless if not on campus. Please let our office know of time off with the form required.</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>None.</li> </ul>

