



RN17-168

Office of Human Resources & Employee Relations
3041 West Avenue K, Lancaster, CA 93536
(661) 722-6311

ANNOUNCEMENT OF FACULTY POSITION

POSITION: OSD LD Disability Services Specialist/Counseling Full-Time, Tenure Track, 11 Months

SALARY: Placement on the applicable salary schedule is commensurate with education.
Schedule F1 - \$59,326.62 - \$87,634.40/ Annually + Benefits

DEADLINE: March 28, 2019

STARTING DATE: August 2019

Required Minimum Qualifications: (Applicant must meet one of the following requirements)

- **Most current Minimum Qualifications for Faculty in California Community Colleges:**
Master's degree in learning disabilities, special education, education, psychology, speech language pathology, communication disorders, educational or school psychology, counseling, **OR** rehabilitation counseling **AND** 15 semesters units of upper division or graduate study in the area of learning disabilities, to include, adult cognitive and achievement assessment or the equivalent (Academic Affairs Division, California Community Colleges)
- **Antelope College Equivalency:** No Antelope Valley College Equivalency
- **Additional Requirements:**
Must have successfully completed the California Community College Learning Disabilities Eligibility Model Training and be certified as an LD Specialist. Written documentation of successful completion of the Learning Disabilities Eligibility Model Training is required.

Credential(s):

A California Community College Credential in the discipline, valid for life, may be considered for purposes of minimum qualifications.

AND a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students (Assembly Bill 1725; Education Code 87360).

Duties:

- Provides assessment services to students with suspected learning disabilities, using the Learning Disabilities Eligibility Model of the California Community College Chancellor's Office.
- Evaluate disability verification documents, including outside testing records, with the purpose to determine program eligibility.
- Recommend and/or provide services and accommodations to disabled students with a wide variety of individual needs and concerns, including physical, learning, visual, hearing, psychological, neurological, acquired brain injury and speech and language disabilities.
- Develop and update student's Academic Accommodation Plan (AAP).
- Provide academic and disability-related counseling to students with disabilities.
- Develop Student Comprehensive Education Plans (CSEP) for students pursuing certificate, Associate Degree, and transfer programs.
- Work cooperatively and collegially with faculty and staff to ensure a smooth delivery of appropriate support services to students with disabilities.
- Establish and maintains confidential records.
- Serves as a liaison and resource person for college personnel, local area high schools, Department of Rehabilitation, and community programs serving students with disabilities.
- Participate on departmental, divisional, and campus committees.
- Perform other related duties as assigned

APPLICATION PROCEDURE

It is the responsibility of each applicant to have all the following documents on file in the Human Resources Office by the deadline date in order to continue in the application process for this position. Please submit **ALL** of the following documents:

1. **A completed and signed Antelope Valley College [Full-Time Academic Faculty Application](#)**
Please do not state "See Résumé" on any part of the application. Blank spaces or illegible entries may be cause for rejection of the application. The District will not return application materials submitted.
2. **A letter of intent**, addressing qualifications for this position.
3. **A résumé** or curriculum vitae.
4. **Transcripts** from **ALL** college work, to include showing degrees conferred, from an accredited institution(s).
 - a. Unofficial transcripts or photocopies will be accepted to establish the application file; however, official transcripts will be required if the candidate is offered the position.
 - b. Any degree from a country other than the United States., including Great Britain and Canada, must be evaluated by a professional evaluation service, and proof of such submitted with application.
5. **At least two signed letters of recommendation; must be dated within the last one to two years.**
 - a. These letters should pertain to professional experience, and are not general "character references." Applicants are encouraged to request more than two letters to ensure that at least two are received prior to application review. No faxed or e-mailed copies will be accepted.

The Antelope Valley Community College District offers an extensive benefits package that includes full-family medical, dental and vision plans, employee life insurance and income protection policies, and eligibility to enroll in the State Teachers' Retirement System.

Application forms are available on the AVC web site www.avc.edu or from the Human Resources Office and must be returned to:



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Office hours: Monday-Thursday (7:30am – 6:00pm)

Friday (7:30am – 11:30am)

Faxed or emailed materials cannot be accepted.

Unsolicited materials will not be included.

Candidates selected for employment will be required to provide verification of work authorization pursuant to INS regulations.

Antelope Valley College prohibits discrimination and harassment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

AVC is an equal opportunity employer.