



Office of Human Resources & Employee Relations

ANNOUNCEMENT OF FACULTY POSITION

Position: Mathematics Instructor (2 positions) **Full-Time, Tenure Track, 10 Months**
RN 17-75

Salary: \$53,933.87-\$79,667.66 *Placement on the applicable salary schedule is commensurate with education.*
Schedule F0 - Annually + Benefits

Deadline: March 3, 2018

Start Date: August 2018
(Fall Semester begins 8/20/18)

Introduction:

The position is a full-time tenure track teaching assignment in the Department of Mathematics in the Division of Mathematics, Sciences and Engineering. This department offers instruction for transfer in Mathematics and basic skills and transfer level collegiate mathematics courses required by students in other transfer and certificate programs. Instructors are able to teach across a broad curriculum.

Required Minimum Qualifications:

- **Minimum Qualifications for Faculty in California Community Colleges 2016 (11th edition):**

Master's in mathematics or applied mathematics **OR** Bachelor's in either of the above **AND** Master's in statistics, physics, or mathematics education **OR** the equivalent.

- **Academic Senate's approved equivalency:**

Master's in Engineering, Physics, or Computer Science with at least 18 semester units of graduate level coursework equivalent to Mathematical Analysis (Real, Complex, or Numerical), Differential Equations (Ordinary or Partial) and Linear Algebra.

Desirable Qualifications:

- Competency to teach mathematics courses from basic skills arithmetic through differential equations, linear algebra, and calculus III.
- Knowledge of and ability to introduce innovative methods and strategies, including computer technology, to instruction in mathematics.
- Previous teaching experience at a community college or university level including graduate teaching assistantships.
- Evidence of and commitment to working as part of a team in departmental, divisional and campus wide activities.
- Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

Duties:

- In addition to teaching 15 lecture hour equivalents per semester, full-time faculty are responsible for five office hours per week and preparation time, and are expected to participate in faculty/division meetings.
- Full-time faculty also participate in curricular planning; student learning outcomes, program learning outcomes, development, assessment, and implementation; evaluation of educational programs; and college governance contributory to the attainment of the college's mission and strategic goals.
- Instructors may be assigned a combination of daytime, evening, and/or Saturday classes, as the college is dedicated to the educational success of a diverse student body with diverse needs.
- Continued professional development in Mathematics AND through the Faculty Professional Development Program or other sources or discipline related sources is expected.
- Travel between District instructional locations is also expected.

Annual Security Report is provided by Antelope Valley College for prospective students and employees.
A copy of this report is available <http://www.avc.edu/administration/police/>

APPLICATION PROCEDURE

It is the responsibility of each applicant to have all the following documents on file in the Human Resources Office by the deadline date in order to continue in the application process for this position. **Please submit ALL of the following documents:**

1. **A completed and signed Antelope Valley College [Full-Time Academic Faculty Application](#)**
Please do not state "See Résumé" on any part of the application. Blank spaces or illegible entries may be cause for rejection of the application. The District will not return application materials submitted.
2. **A letter of intent**, addressing qualifications for this position.
3. **A résumé** or curriculum vitae.
4. **Transcripts** from ALL college work, to include showing degrees conferred, from an accredited institution(s).
 - a. Unofficial transcripts or photocopies will be accepted to establish the application file; however, official transcripts will be required if the candidate is offered the position.
 - b. Any degree from a country other than the United States, including Great Britain and Canada, must be evaluated by a professional evaluation service, and proof of such submitted with application.
5. **At least two signed letters of recommendation; must be dated within the last one to two years.**
 - a. These letters should pertain to professional experience, and are not general "character references." Applicants are encouraged to request more than two letters to ensure that at least two are received prior to application review. No faxed or e-mailed copies will be accepted.

The Antelope Valley Community College District offers an extensive benefits package that includes full-family medical, dental and vision plans, employee life insurance and income protection policies, and eligibility to enroll in the State Teachers' Retirement System.



Application forms are available on the AVC web site www.avc.edu or from the Human Resources Office and must be returned to:

Office of Human Resources
3041 West Avenue K
Lancaster CA 93536

(661) 722-6311

Office hours: Monday-Thursday (7:30am – 6:00pm)
Friday (7:30am – 11:30am)

**Faxed or emailed materials cannot be accepted.
Unsolicited materials will not be included.**

Candidates selected for employment will be required to provide verification of work authorization pursuant to INS regulations.

The policy of the District is to encourage applications from ethnic and racial minorities, women, persons with disabilities, and Vietnam-era veterans. No person shall be denied employment because of ethnicity or race, color, sex or gender, gender identity, age, religion, marital status, disability, sexual orientation, national origin, medical conditions, status as a Vietnam-era veteran, ancestry, or political or organizational affiliation.

Upon request, we will consider reasonable accommodations to permit individuals with protected disabilities to (a) complete the employment or admission process, (b) perform essential job functions, (c) enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.

AVC is an equal opportunity employer