



ACADEMIC ACHIEVEMENT COMMITTEE MEETING MINUTES	TUESDAY, FEBRUARY 24, 2026 2:30 PM- 3:30 PM CH-206
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TYPE OF MEETING: Regular
NOTE TAKERS: Megan Aceves
PLEASE REVIEW/ BRING: Agenda, Minutes, and Supporting Documents

Committee Members (*: Present):

Rebecca Farley, VP Equity & Student Achievement, AAC Co-Chair *	Wendy Rider, Learning Center Faculty, Academic Development Chair, AAC Co-Chair *	Kathryn Mitchell, VP Academic Affairs *
Idania Padron, VP Student Services *	Windy Franklin-Martinez, Dean of Enrollment Services *	Svetlana Deplazes, Interim Dean of Institutional Research *
Vickie Mulvane-Trask, interim Dean of LACA	Jedidiah Lobos, Dean of MSE	Leonardo Ayala, Dean of Student Support Services *
Alberto Mendoza Gonzalez Larreynaga, HUB Manager *	Mike Rios, Counselor *	Ashley Hawkins, Director of Learning Center *
Ty Mettler, CTE Faculty	Tamira Palmetto, OSD Counselor	Heidi Williams, English Faculty & Department Chair *
Wade Saari, Assessment Coordinator *	Jane Bowers, Math Faculty & Department Chair	Peter McLoughlin, Math Faculty & Department Chair
Ashley Chavez, Veterans Resource Center Coordinator *	Joel Gunterman, Interim Dean Arts & Humanities	

Vacant

1. Library Faculty
2. ESL Faculty
3. Transfer Faculty

AGENDA ITEMS	PERSON(S) RESPONSIBLE	ISSUES DISCUSSED /ACTION ITEMS
INFORMATION/DISCUSSION ITEMS:		
I. Welcome/ Announcements/ Recap of last meeting	R. Farley & W. Rider	<p>Wendy called the meeting to order and welcomed members to the first Academic Achievement Committee meeting of the Spring semester.</p> <p>She provided a brief recap of the Fall term, noting that the committee organized into action groups and project teams and established defined goals aligned with advancing equity and student success initiatives. Members who are not currently participating in a subgroup were encouraged to engage and contribute. Wendy reaffirmed the committee’s shared commitment to advancing equity-focused outcomes across the institution.</p> <p>Announcements:</p> <ul style="list-style-type: none"> • ESA – Flavors of Black Heritage Month Alberto announced that ESA will host <i>Flavors of Black Heritage Month</i> from 11:00 a.m. to 2:00 p.m. in front of Library Plaza. Committee members were invited to attend and participate by tabling in support of the event. • VRC – 30-Unit Mid-Point Ceremony Ashley Chavez shared that the VRC will host its inaugural 30-unit Mid-Point Ceremony on March 23. The event will recognize students reaching this academic milestone.

		<ul style="list-style-type: none"> • ASO – Food Night Bites Fundraiser Leo Ayala announced that ASO will host <i>Food Night Bites</i> in Parking Lot E. Proceeds from the event will directly support ASO scholarships.
II. Equity Update	R. Farley	<p>Dr. Farley distributed the printed version of the latest Equity and Student Achievement monthly update, the online version is accessible friendly and does not have pictures. She highlighted that the mission of ESA is to support the entire campus but then ESA also exists to support affinity groups and events.</p> <p>Dr. Farley also reported that the State Chancellor’s Office recently conducted a data revision, resulting in the identification of three additional disproportionately impacted (DI) groups:</p> <ul style="list-style-type: none"> • Enrollment: All Asian students (as opposed to Asian Male) and Black/African American students • Transfer: All African American students <p>Additionally, updated data indicates that male students are represented across all identified DI areas, underscoring the need for targeted strategies to address equity gaps affecting this population.</p> <p>The committee acknowledged the importance of aligning institutional strategies and resource allocation to address these updated DI designations.</p>
III. Learning Center Update	W. Rider	<p>Wendy and Ashley Hawkins provided a brief operational update highlighting continued efforts to expand access, engagement, and academic support services.</p> <p>The Center remains actively engaged in tutoring and outreach. In addition to ongoing services, the LC has introduced tutor-led engagement events, allowing tutors to propose and facilitate academic enrichment activities. Last week’s event featured a screening of <i>Hidden Figures</i> followed by a mathematics-focused discussion.</p> <p>The first Study Jam of the semester will take place this evening at the main campus. A Palmdale Study Jam is scheduled for next month to ensure broader regional access.</p> <p>As noted on page 26 of the ESA newsletter, the Learning Center continues to prioritize accessibility. During open hours, students may access tutoring services through a newly implemented Zoom front counter with a drop-in option. The team is working with the Marketing Department to actively market this expanded virtual access and will distribute materials to faculty for integration into Canvas course shells to increase student awareness.</p> <p>Additionally, NetTutor services remain available to students, providing academic support during evenings and weekends to supplement on-campus and live virtual tutoring hours.</p>
IV. Webpage Updates	All	<p>Megan provided an overview of recent updates and improvements to the Academic Achievement Committee webpage.</p>

		<p>She reported that the site has been reorganized and cleaned up to improve usability and transparency. Archived materials—including agendas and minutes prior to the 2024–2025 academic year, as well as schedules from previous years—have been properly categorized. Relevant resources and legislative materials have also been consolidated.</p> <p>Current materials now posted include:</p> <ul style="list-style-type: none"> • All 2024–2025 meeting agendas and minutes • The meeting schedule for the remainder of the semester • Recent Chancellor’s Office legislation and guidance, including <i>Vision 2030 (July 2025 Edition)</i> • Strategic Enrollment Management resources • AB 1705 and AB 705 • Common Course Numbering information <p>Megan noted that the section requiring the most attention is the “About” page, specifically the committee’s Mission and Purpose statement, to ensure alignment with current goals and charge.</p> <p>Dr. Padron raised questions regarding the mission statement currently posted online and requested clarification on the committee’s composition as reflected on the webpage.</p> <p>Action Item: Wendy Rider and Heidi Williams will locate and review the most recent approved version of the committee’s mission statement to ensure accuracy and alignment before updating the webpage.</p>
<p>V. Early Support & College Bridge Workgroups</p>	<p>All</p>	<p>Prior to breaking into workgroups, Leo and Kathryn provided an update on ongoing efforts related to early support systems. They have been exploring the implementation of Advocate Flex as a potential campus-wide solution to streamline student support and case management processes.</p> <p>It was noted that Athletics does not currently utilize a formal early alert system. Kathryn is working to identify opportunities to streamline communication and intervention processes to ensure more consistent support for student-athletes.</p> <p>From the Learning Center perspective, Ashley Hawkins shared that the decision appears to center on two primary platform options:</p> <ul style="list-style-type: none"> • Advocate – A system with which faculty are already familiar and comfortable using, potentially easing campus-wide adoption. • Accudemia – The tutoring and tracking software currently in use, which also includes an early alert feature that could be leveraged. <p>Discussion centered on the importance of selecting a streamlined, user-friendly system that supports cross-departmental coordination and broad</p>

		<p>faculty engagement.</p> <p>The team broke into their respective workgroup to continue discussion on goals.</p>
III. Debrief and wrap up	All	<p>Due to time constraints, the committee was unable to conduct a full debrief and share-out from the workgroup discussions.</p> <p>The debrief will be carried forward to the next scheduled meeting to ensure adequate time for reflection, feedback, and alignment on next steps.</p> <p>The meeting was adjourned.</p>
Upcoming Meeting Date: 03/24/2026; 04/28/2026; 05/26/2026		