



# HEALTH AND SAFETY SCIENCES DIVISION MEETING

**Monday, 11/2/2020  
Zoom  
3:30 p.m.**

**Type of Meeting:** Regular

**Note Taker:** Lisa Lugo

**Attendees:**

**Full-Time Faculty**

- Yesenia Cota
- Debra Dickinson
- Lance Hodge
- Michael Hutchison
- Maria Kilayko
- Marissa Latuno
- Abu Taher Mahfuzur Rahman
- Susan Snyder
- Parkinson, Elinda
- Robert Desch
- Chaz Burke
- Smith, Kimberly
- Brynin, Rona
- Wendy Stout

**Adjunct Faculty**

**Classified Staff**

- Sylvia Waller
- Lisa Lugo

**Guest**

Items	Person	Action
I. Approve Minutes from October 5, 2020	Gregory Bormann	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Minutes were approved as written.</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>
II. COVID Update	Gregory Bormann	<p><b><u>Items Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Classes will be held primarily online for spring 2021.</li> <li>• Decision on Athletics on Campus has not been officially made.</li> </ul>

		<ul style="list-style-type: none"> <li>• Due to Calender Change, lack of intersession has raised concerns with VN schedule</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>
III. Castlebranch	Gregory Bormann	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Casey has sent codes and pins to all faculty.</li> <li>• Costs associated with Castlebranch are being paid by nursing.</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>
IV. Legal training/ Rules	Gregory Bormann	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Those in need of legal training have already completed.</li> <li>• Unless you are being personally served by someone serving you to appear in court from your personal life, DO NOT accept anything from being served if it involves the campus. Send them to Greg or the President's office.</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>
V. EW	Gregory Bormann	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• Be sure to have all documents for students that need improvement or are unsatisfactory.</li> <li>• For those applying for EW documentation is required.</li> </ul> <p><b><u>Action Taken:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>
VI. Program Review	Gregory Bormann	<p><b><u>Issues Discussed:</u></b></p> <ul style="list-style-type: none"> <li>• All need to be turned in by November 15<sup>th</sup>.</li> <li>• For those that have not done so, please send by deadline.</li> <li>• BRN visit this coming week.</li> <li>• All documentation has been submitted for the BRN visit.</li> </ul> <p><b><u>Action Taken:</u></b></p>

		<ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b><u>Follow Up Items:</u></b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>
VII. Committee reports:	<p>Gregory Bormann Michael Hutchison</p> <p>Rona Brynin</p> <p>Rona Brynin</p> <p>Wendy Stout</p> <p>Michael Hutchison</p>	<p><b><u>Academic Senate:</u></b></p> <ul style="list-style-type: none"> <li>• Fire Academy program is suspended for a year.</li> </ul> <p><b><u>Academic Policies and Procedures</u></b></p> <ul style="list-style-type: none"> <li>• Updated list from Cheyenne. List of courses that are going through this process and what stage the programs in this division are in will be sent in email.</li> <li>• Notes and feedback will be listed on elumin.</li> <li>• Send updates or corrections directly to Cheyenne.</li> <li>• Next AP&amp;P meeting is November 12<sup>th</sup>.</li> </ul> <p><b><u>Accreditation</u></b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul> <p><b><u>Distance Education and Technology</u></b></p> <ul style="list-style-type: none"> <li>• Still trying to get a local poker, will review 3 online courses and send to CDC.</li> <li>• Discussion about having an advanced training for those already experienced.</li> <li>• Technical training survey just came out, send email to Mary, or Rona for any feedback.</li> <li>• Discussion about Poker committee and its role (not having too much power).</li> </ul> <p><b><u>Faculty Professional Development:</u></b></p> <ul style="list-style-type: none"> <li>• Planning spring opening day.</li> <li>• Guest speaker, workshops are anticipated.</li> <li>• Option to submit proposal to speak will be open.</li> </ul> <p><b><u>Information Technology</u></b></p> <ul style="list-style-type: none"> <li>• No report.</li> </ul> <p><b><u>Honors Committee</u></b></p> <ul style="list-style-type: none"> <li>• No report.</li> </ul> <p><b><u>Outcomes</u></b></p> <ul style="list-style-type: none"> <li>• Will get restructured.</li> <li>• SOL plans were due October 30<sup>th</sup>.</li> </ul> <p><b><u>Program Review</u></b></p> <ul style="list-style-type: none"> <li>• Due November 15<sup>th</sup></li> <li>• 2A tends to be missing, please reach out for assistance.</li> </ul> <p><b><u>Safety</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul> <p><b><u>Strategic Planning</u></b></p> <ul style="list-style-type: none"> <li>• No Report.</li> </ul>
VIII. Other items	All	Advisory: Rolling Power outages on December 19 <sup>th</sup> due to construction.



Health and Safety Sciences

IX. Adjournment	Gregory Bormann	
<b>NEXT MEETING DATE:</b>		December 7, 2020 3:30pm