



Agenda

Tuesday, Oct. 13, 2015

Library L201

Time – 4:30 p.m. – 5:45 p.m.

Type of Meeting: AVC Student Equity Working Group Meeting (*Regular*)

Note Taker: *Leyla Barber, Clerical Assistant III*

Please Review: Agenda, Minutes

Printed material will include: Agenda, Minutes

Committee Members:

- Dr. Erin Vines - *Vice President, Student Services*
- Dr. Jill Zimmerman – *Dean, Student Life*
- Rashall Hightower-Stickel – *Director, Student Equity*
- Crystal Garcia – *Program Specialist, Student Equity*
- Morenike Adebayo-Ige – *Faculty, Language Arts*
- Jason Bowen – *Faculty, Math and Sciences*
- Snizhana Jane Bowers – *Faculty, Math and Sciences*
- Jamaal Brown – *Technical Analyst, CalWorks*
- Marisela Corona, *Technician I, CalWorks*
- Dr. DeNean Coleman-Carew, *Counselor*
- Scott Covell – *Faculty, Language Arts*
- Franky Curiel – *Director, EOPS*
- Dr. Svetlana Deplazes - *Research Analyst, Institutional Research*
- Kimbirly Dolatowski – *Student Trustee/ASO Representative*
- Dr. Charlotte Forte-Parnell – *Dean, Language Arts/Academic Development*
- Dr. Irit Gat – *Faculty, Social & Behavioral Sciences*
- Vanessa Gibson – *Specialist, Financial Aid*
- Maranatha Javines - *ASO representative*
- Vejea Jennings – *Faculty, Language Arts*
- Jamie Jones – *Research Tech, IERP/Library Services*
- Karen Lubick – *Academic Development Faculty Chair*
- Tina McDermott – *Faculty, Language Arts, Faculty Accreditation Coordinator*
- Audrey Moore – *Counselor, Counseling & Matriculation*
- Brian Palagallo – *Faculty, Language Arts*
- Tamira Palmetto Despain – *D.S. Specialist, Office for Student with Disabilities*
- Gary Roggenstein – *Dean, Counseling & Matriculation*
- Wade Saari – *Classified, Assessment*
- Dr. Bonnie Suderman – *Vice President, Academic Affairs*
- LaDonna Trimble – *Dean, Enrollment Services*
- Dr. Les Uhazy – *Dean, Math and Sciences*
- Dr. Sherri Zhu, *Faculty, Social & Behavioral Sciences*

Enriching Lives, Building Futures

Antelope Valley Community College District

3041 West Avenue K, Lancaster CA 93536-5426 (661) 722-6300



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Items	Person	Action
I. Approval of Previous Minutes of Oct. 6, 2015	All	
II. Report Timeline	<i>Rashall Hightower</i>	REPORT DUE DATES: <ul style="list-style-type: none"> • November 5, 2015 – Submit report/budget to Business Services • Academic Senate – November 19, 2015 Meeting • President’s Office (signatory meeting) • December 4, 2015 – To the Board for the December 14, 2015 Board of Trustee’s Meeting • December 18, 2015 – To Chancellor’s Office
III. Feedback to take back to the Academic Senate meeting	<i>Dr. Irit Gat</i>	
IV. Update: Instructional Support	<i>Dr. Erin Vines</i>	
V. Success Rates by Subject & Student Demographic Characteristics Dashboards demonstration	<i>Dr. Svetlana Deplazes</i>	
VI. 2015-2016 Report Committees/ subcommittees	<i>Rashall Hightower</i>	A. Updates: Recruitment and sub-committees meetings <ul style="list-style-type: none"> • Degree and Certificate Completion: In need of volunteers
VII. Reports: 2015-2016 Student Equity Efforts	<i>All</i>	<ul style="list-style-type: none"> • AVC’s Mid-Semester Check-in Study Jam for midterms: Tuesday, Oct. 13 (5-8 p.m.) Wednesday-Thursday, Oct. 14-15 (8-10 a.m. and 5-8 p.m.) Location: Student Lounge • Mental Health First Aid Sessions for Faculty and Staff 10/22, 11/10, 12/15, 1/20/16, 2/17/16 (8 a.m.-5 p.m.) • Others
NEXT MEETING DATE: Tuesday, Oct. 20, 2015 at 4:30 p.m. to 5:45 p.m. - L201		(Every Tuesday at 4:30 p.m. until report is submitted to the Chancellor’s Office. After report submitted to Chancellor’s Office, meetings will be held on 1 st and 3 rd Tuesday at 4:30 p.m.)

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Minutes

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Library L201

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Note Taker: Leyla Barber, Clerical Assistant III

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Printed material will include: Agenda, Minutes

Committee Members:

- Dr. Erin Vines - *Vice President, Student Services*
 - Dr. Jill Zimmerman – *Dean, Student Life*
 - Rashall Hightower-Stickel – *Director, Student Equity*
 - Crystal Garcia – *Program Specialist, Student Equity (Absent)*
 - Morenike Adebayo-Ige – *Faculty, Language Arts*
 - Jason Bowen – *Faculty, Math and Sciences (Absent)*
 - Snizhana Jane Bowers – *Faculty, Math and Sciences (Absent)*
 - Jamaal Brown – *Technical Analyst, CalWorks*
 - Marisela Corona, *Technician I, CalWorks*
 - Dr. DeNean Coleman-Carew, *Counselor (Absent)*
 - Scott Covell – *Faculty, Language Arts (Absent)*
 - Franky Curiel – *Director, EOPS*
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 - Wade Saari – *Classified, Assessment (Absent)*
 - Dr. Bonnie Suderman – *Vice President, Academic Affairs (Absent)*
 - LaDonna Trimble – *Dean, Enrollment Services (Absent)*
 - Dr. Les Uhazy – *Dean, Math and Sciences (Absent)*
 - Dr. Sherri Zhu, *Faculty, Social & Behavioral Sciences*
- Guest:
Dr. Louis Lucero, *Director, Office of Students with Disabilities*

Items	Person	Action
I. Approval of Previous Minutes of Oct. 6, 2015	All	<u>Issues Discussed:</u> <ul style="list-style-type: none"> • Call to order at 4:37 p.m. • Minutes (of October 6th) were approved as distributed.



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<p>II. Report Timeline</p>	<p><i>Rashall Hightower</i></p>	<p>REPORT DUE DATES:</p> <ul style="list-style-type: none"> • November 5, 2015 – Submit report/budget to Business Services • Academic Senate – November 19, 2015 Meeting • President’s Office (signatory meeting) • December 4, 2015 – To the Board for the December 14, 2015 Board of Trustee’s Meeting • December 18, 2015 – To Chancellor’s Office <p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • The date of Nov. 5th deadline has been added to this timeline to submit equity report and/or budget to the Business Services Dept. for review. • In regards to submitting to Academic Senate approval, faculty members present at this meeting confirmed that equity report should be submitted to Academic Senate President (Dr. Ed Beyer). Allow sufficient time for Dr. Beyer to review and signed off.
<p>III. Feedback to take back to the Academic Senate meeting</p>	<p><i>Dr. Irit Gat</i></p>	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Dr. Gat plans to provide the following general report to Academic Senate: • Current equity’s efforts such the upcoming conferences, programs and the need of volunteers to assist with the writing of the 2015-16 equity report. • The importance of developing framework, promoting institutional change and increasing communication across campus.
<p>IV. Update: Instructional Support</p>	<p><i>Dr. Erin Vines</i></p>	<p><u>Issues Discussed:</u></p> <ul style="list-style-type: none"> • Dr. Vines presented the draft MOU between AVCCD and AVC Federation of Teachers. • The group made several revisions to the draft MOU in order to have it move forward with a language that is both generic and flexible. This approach leaves room for the program to evolve. • Key points: • A portion of Student Equity funds will be made available to support students through increased student-faculty contact opportunities. • The funding will be on a semester to semester basis, to compensate adjunct instructors who meet with students a specific number of hours. Adjunct faculty will be required to attend training and receive compensation. • Compensation and duties have not yet been determined. Dr. Vines will add and share ideas received from the faculty during the Negotiation meeting.



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		<ul style="list-style-type: none"> • Franky expressed the importance of the existing counselors as they have the expertise and interact with students on a daily basis. It would be valuable to engage them as we develop the structure and training for this program. • As a faculty member, Vejea strongly feels that those in the program must be required to attend the trainings.
V.	Success Rates by Subject & Student Demographic Characteristics Dashboards demonstration	<p><i>Dr. Svetlana Deplazes</i></p> <p>Issues Discussed:</p> <ul style="list-style-type: none"> • Unable to discuss this item. Moved to the next meeting's agenda.
VI.	2015-2016 Report Committees/ subcommittees	<p><i>Rashall Hightower</i></p> <p>A. Updates: Recruitment and sub-committees meetings</p> <ul style="list-style-type: none"> • Degree and Certificate Completion: In need of volunteers
VII.	Reports: 2015-2016 Student Equity Efforts	<p><i>All</i></p> <ul style="list-style-type: none"> • AVC's Mid-Semester Check-in Study Jam for midterms: Tuesday, Oct. 13 (5-8 p.m.) Wednesday-Thursday, Oct. 14-15 (8-10 a.m. and 5-8 p.m.) Location: Student Lounge • Mental Health First Aid Sessions for Faculty and Staff 10/22, 11/10, 12/15, 1/20/16, 2/17/16 (8 a.m.-5 p.m.) • Others <p>Issues Discussed:</p> <ul style="list-style-type: none"> • Vejea confirmed receiving support from the Superintendent on moving forward with Umoja membership (funding for membership was not discussed). • A meeting to discuss the possibilities of bringing the Puente Project to AVC has been scheduled Oct. 20th at 2 p.m. in L214. Those interested are welcomed. Information on the Puente Project will follow and may also be found online.
<p>NEXT MEETING DATE: Tuesday, Oct. 20, 2015 at 4:30 p.m. to 5:45 p.m. - L201</p>		<p>(Every Tuesday at 4:30 p.m. until report is submitted to the Chancellor's Office. After report submitted to Chancellor's Office, meetings will be held on 1st and 3rd Tuesday at 4:30 p.m.)</p> <p>Adjourned at 5:55 p.m.</p>