

Outcomes Committee Minutes

Monday, April 27, 2020

Via Zoom

3:00 – 4:30pm

Type of Meeting: *Regular*

Note Taker: *Wendy*

Please Review/Bring: Review the past minutes for accuracy.

Committee Members:

Glenn Haller, Faculty co-Chair
 Meeta Goel, Administrative Co-chair
 Svetlana Deplazes, Research Analyst
 LaDonna Trimble, Student Services Dean
 Stacey Adams, Faculty Division Rep
 Tiesha Klundt, Faculty Area Rep
 Gary Heaton-Smith, Faculty Division Rep
 Cindy Hendrix, Faculty Division Rep
 Cynthia Lehman, Faculty Division Rep
 Scott Lee, Faculty Area Rep
 Fredy Aviles, Faculty Division Rep
 Karen Heinzman, Faculty Division Rep
 Candace Martin, Faculty Division Rep
 Ronda Nogales, Faculty Division Rep
 Joe Owens, Faculty Division Rep
 Wendy Stout, Faculty Division Rep
 Eugenie Trow, Faculty Division Rep
 Jedidiah Lobos, Faculty Division Rep
 Kaitlin Bessinger, Adjunct Rep
 Benedict Ng, Student Rep

Items	Person	Action
I. Approval of Agenda		<u>Action Taken:</u> The agenda was approved as is. <u>Items added:</u>
II. Opening Comments from the Chairs	<i>Glenn/ Meeta</i>	<u>Action Taken:</u> Just general comments about hope all are doing well. <u>Follow Up Items:</u>
III. Approval of Minutes	<i>Glenn</i>	<u>Action Taken:</u> Moved and Approved with change to wording in 6 to show consciences

		<u>Follow Up Items:</u>
IV. Informational Item – Outcomes Committee Schedule May 11, 2020	<i>Glenn</i>	<u>Issues Discussed:</u> <u>Action Taken:</u> <u>Follow Up Items:</u>
V. Action Items – New Approvals CA – All Automotive Systems CA – Alternative Energy		<u>Issues Discussed:</u> CA – All Automotive Systems – set back to state where the data is coming from CA – Alternative Energy -set back <u>Follow Up Items:</u>
VI. Discussion Items – Structure of Outcomes	<i>Glenn</i>	<u>Issues Discussed:</u> Members who need replaced or reup were covered. There is not time to go through the reorg at this time so it will be covered during the fall. Stacy asked who was in charge of action plans and Glenn stated that outcomes is still in charge of action plans. Action plans will be due 10/30. eLumen outcomes data still needs to be reported by the end of spring. Email reminders will go out for eLumen. <u>Follow Up Items:</u>
VII. Discussion Item – Training Division Reps and updating training materials	<i>Glenn</i>	<u>Issues Discussed:</u> Discussed training with regards to the eLumen process for revision of courses. No one has taken the full training at this time. Glenn does not feel like it will be hard but asked if we can get screen shots this will help training. <u>Follow Up Items:</u>
VIII. Discussion/Action Item – Mid-term accreditation report		<u>Issues Discussed:</u> Meeta stated if instructors are wanting to have online options accreditation is making a streamline process. This gives an option for those that are wanting to continue.

		<p>On Glenn's document Spetlana asked if we could add hyperlinks. Glenn stated that this could be done. Meeta agreed that this should be done. Also, Meeta felt we should provide the minutes for when approvals were made.</p> <p>Meeta also felt that we should mention the modifications that were made under the date they were approved.</p> <p>The document was approved with the changes discussed.</p> <p><u>Follow Up Items:</u></p>
<p>IX. Discussion Items – Training reporting in eLumen</p>		<p><u>Issues Discussed:</u> Covered above in VII</p> <p><u>Follow Up Items:</u></p>
<p>NEXT MEETING DATE: 5/11/2020</p>		